

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

September 10, 2012  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. Board of Education Minutes

D. Five-Year Forecast

E. Shared Services Update

F. Tri-mester Schedule

G. Levy

H. EXECUTIVE SESSION

**H-1 Sale of Property in Lodi**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing the sale of property in Lodi.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**H-2 Negotiations – Cloverleaf Education Association**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing negotiations (CEA).

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**I. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

September 24, 2012  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the August 27, 2012 regular session, the September 10, 2012 special sessions.

It is recommended that the Cloverleaf Board of Education approve the minutes of the August 27, 2012 regular session, the September 10, 2012 special sessions.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight’s meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

- B-2 **Peaceful School Bus Program** – Lara Stafinski & Elissa Ray

- B-3 **CRA – Bethany Dentler**

**C. PERSONNEL** – Mr. Kubilus

- C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Substitute Teacher and Tutor

Blom, Chrystal	Erdos, Bethina	Jamil, Amanda	Patyak, Lauren	Tesny, Jeremy
Boutton, David	Fowler, Amanda	Koch, Janis	Roberts, Gwynne	Tucker, Abbey
Craddock, Beth	Goddard, Nicholas	Lavine, Vanessa	Rothacher, Sue	Ursem-Fruits, Courtney
Demaio, Taylor	Hassel, Anne	Mathena, Michael	Shah, Nirali	Weisbrod, Felicia
Derhammer, Maleah	Hornung, Erik	Oloyede, Sherri	Steets, Suzanne	
Diezman, Leah	Hutzel, Catherine	Panco, Samantha	Stockdale, Michelle	

### Substitute Teacher Only

Beverly, Linda	Dina, Allen	Jones, Shenan	Melton, Jullian
Bingham, Joan	Donohue, Cheryl	Kallai, Christopher	Preston, Thomas
Bohush, Anastasia	Hengst, Melissa	Klafczynski, Stacy	Robinson, Cynthia
Bowman, Margaret	Imhoff, Joann	Lugo, Nannette	Semus, Rebekah
Burke, Susan	Johnson, Brittany	Martin, Erika	Ward, Marlene
			Zajackowski, Mark

#### C-2 **Certified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the certified staff resignation of Lauren Bradley, effective August 17, 2012

#### C-3 **Certified Staff Contract**

It is recommended that the Cloverleaf Board of Education approve the following certified staff contracts:

Alanna Gasper Adaptive Physical Education Instructor, compensation at a rate of \$41.85/hr. for every hour of adaptive physical education instruction that occurs outside of her contracted work day, not to exceed two hours per month, effective September 1, 2012.

Joel Shurance, Intervention Specialist Tutor, initial placement High School, effective September 25, 2012, \$26,213.54.

#### C-4 **Certified Staff Building Substitute Appointment**

It is recommended that the Cloverleaf Board of Education approve Eric McCafferty, Middle School building substitute for the 2012-2013 school year, effective August 22, 2012.

#### C-5 **Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the following classified staff resignations:

Leah Stephens, food service helper, effective September 8, 2012  
Sue Church, educational aide, effective September 24, 2012

**C-6 Classified Staff Termination**

It is recommended that the Cloverleaf Board of Education terminate, Tiffany Blanton, food service helper, effective August 30, 2012.

**C-7 Classified Staff Contracts**

It is recommended that the Cloverleaf Board of Education approve the following classified staff contracts:

Susan Green, one year contract, effective September 27, 2012, \$10.45/hr.  
Judith Turner, one year contract, effective September 27, 2012, \$10.45/hr.  
Joyce Meyer, continuing contract, effective October 26, 2012, \$10.79/hr.

**C-8 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the following classified staff change:

Erica Tressler, bus driver, from 5.75 hrs./day to 7.75 hrs./day, effective August 25, 2012, \$16.15/hr.

Tracey Rogers, educational aide, from 5.75 hrs./day to 7 hrs./day, (per Article 29, Item F), effective September 20, 2012, \$11.06/hr.

**C-9 Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments:

Dawn Sykes, educational aide, 5.75 hrs./day, initial placement Elementary School, effective August 22, 2012, \$10.15/hr.

Greg Stafford, educational aide, 6.5 hrs./day, initial placement Middle School, effective August 22, 2012, \$10.15/hr.

Richard Schulz, educational aide, 3.75 hrs./day, initial placement Middle School, effective August 27, 2012, \$10.15/hr.

Dana Kulas, educational aide, 3/75 hrs./day, initial placement Elementary School, effective September 10, 2012, \$10.15/hr.

Julie McCord, educational aide, 3.75 hrs./day, initial placement Elementary School, effective September 25, 2012, \$10.15/hr.

Arlene Jimenez, educational aide, 3.75 hrs./day, initial placement Elementary School, effective September 25, 2012, \$10.15/hr.

Jody Hicks, educational aide, 3.75 hrs./day, initial placement Elementary School, effective September 26, 2012, \$10.15/hr.

### C-10 **Classified Staff Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff substitute appointments for the 2012-2013 school year:

#### Substitute Educational aides, \$9.05/hr.

Allen Dina, substitute educational aide, effective September 25 2012  
Angela Rinearson, substitute educational aide, effective September 25, 2012  
Arlene Jimenez, substitute educational aide, effective September 25, 2012,  
Jen Evans, substitute educational aide, effective September 25, 2012  
Tammera Theobald, substitute educational aide, effective September 25, 2012

#### Substitute Food Service Helpers, \$9.18/hr.

Gail Pierce, substitute food service helper, effective September 5, 2012  
Athena McAfee, substitute food service helper, effective September 17, 2012  
Rachel Guenther, substitute food service helper, effective September 12, 2012  
Tanya Reed, substitute food service helper, effective September 17, 2012  
Courtne Manthey, substitute food service helper, effective September 19, 2012

#### Substitute Bus Drivers, \$13.21/hr.

Kevin Daugherty, substitute bus driver, effective September 25, 2012

### C-11 **Supplemental Appointments**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2012-2013 school year. (All supplemental appointments contingent upon participation.)

Football, MS Assistant Volunteer Coach	Eric Martin	n/a
Football, Varsity Assistant Coach	Gary Hutt	\$4,187.04
Middle School Yearbook Advisor	Samantha Hower	\$ 523.38
Girls JV Soccer Coach	Porras Guillerno	\$2,616.90
Varsity Swimming Coach	Michael McGee	\$4,535.96
Boys Varsity Tennis Coach	Michael McGee	\$3,314.74
Boys Basketball Varsity Assistant Coach	Chris Lantz	\$3,838.12
Boys Basketball Volunteer Varsity Assistant Coach	Rick Hewit	n/a
Boys JV Basketball Coach	Adam Michel	\$3,838.12
Baseball Varsity Assistant Coach	James Humiston	\$3,489.20



Wrestling Varsity Assistant Coach	David Khoury	\$4,187.04
Girls Basketball Head 7 <sup>th</sup> Grade Coach	Michael Mental	\$3,489.20
Girls Basketball Head 8 <sup>th</sup> Grade Coach	Elizabeth Sadzewicz	\$3,140.28
Boys Head 8 <sup>th</sup> Grade Track Coach	Scott Murphy	\$3,314.74
Music Department Coordinator	Lawrence Timm	\$ 660.00
Jr. Sr. Class Advisor – 50%	Margaret Ferguson	\$ 872.30
Jr Sr. Class Advisor – 50%	Amy Simarro	\$ 872.30
Entry Year Program Mentor RE-2	Bobie Jo Carson	\$1,221.22
Entry Year Program Mentor RE-1	Renee McQuate	\$1,221.22
Entry Year Program Mentor RE-2	Renee McQuate	\$1,221.22
Entry Year Program Mentor RE-1	Wendy Nelson	\$1,570.14
Experienced Teacher Mentor	Andrea Riley	\$ 348.92
Entry Year Program Mentor RE-2	Marty Ryan	\$1,570.14
Entry Year Program Mentor RE-1	Connie Teitsworth	\$1,221.22
Entry Year Program Mentor RE-1	Pamela Waltenbaugh	\$1,570.14
Entry Year Program Mentor RE-2	Pamela Waltenbaugh	\$1,570.14
Experienced Teacher Mentor	Andrew Winter	\$ 348.92

**C-12 Supplemental Appointment Correction**

It is recommended that the Cloverleaf Board of Education approve the corrected contract amount for Mike McGee, Boys Varsity Assistant Golf Coach from \$3,314.74 to \$2,093.53

**C-13 Latchkey Appointment**

It is recommended that the Cloverleaf Board of Education approve the Latchkey appointment of Kellie Cooney, 1 hr./day, 2 days/week, effective August 27, 2012, \$10.00/hr.

**C-14 Latchkey Substitute Appointment**

It is recommended that the Cloverleaf Board of Education approve the Latchkey substitute appointment of Sharon Bowen, effective September 20, 2012, \$9.00/hr.

**Cloverleaf Board of Education approval of items C-1 through C-14 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
 that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-15 Classified Hours**

It is recommended that the Cloverleaf Board of Education approve the set hours for bus drivers for the 2012-2013 school year as presented.

DRIVERS HOURS 12-13				Revised 9/18/2012	
BUS DRIVER	BUS #	A.M.	MID	P.M.	TOTAL
Barlock, Jackie	18	3.5		3	6.5
Cooke, Sandy	8	3.5	2	2.5	8
Deucore, Amie	15	3.5	2	2.5	8
Drollinger, Gary	36	3.75		2.75	6.5
Feckner, Amanda	44	3.25		2.75	6
Grace, Jennifer	31	3.25		2.75	6
Haney, Norm	20	3.75		2.75	6.5
Haumesser, Pat	17	3.75		2.75	6.5
Kupchick, Marti	7	3.5	2	2.5	8
Long, Angie	1	4		3.5	7.5
Myers, Sherry	22	3.5	2	2.5	8
Noernberg, Ellie	40	3	2	2.5	7.5
Rine, Pam	5	3.25	2	2.75	8
D.Rose	33	3.25		2.75	6
Shaw, Orrville	41	3		2.25	5.25
Shirley, Kathy	49	3.5	2	2.5	8
Siekbert, James	54	4.25		3.25	7.5
Sims Stacey	48	3.75		2.75	6.5
Steppenbacker, Sue	46	3.5		2.5	6
Stormer, Dee Dee	39	3.75		3.5	7.25
Swiat, Linda	38	3.25	2	2.75	8
Sykora, Lisa	42	3.5		2.5	6
Syverson, Leona	45	3.75		3	6.75

<b>BUS DRIVER</b>	<b>BUS #</b>	<b>A.M.</b>	<b>MID</b>	<b>P.M.</b>	<b>TOTAL</b>
Tressler, Erica	32	3.25	2	2.75	8
Ulmer, Lynn	21	3	2	3	8
Wiley, Heather	12	4		2.75	6.75
Wolff, Don	34	3.5		2.25	5.75
Wurst, Ken	55	3.75		2.75	6.5
R.Yoss	53	4		3.5	7.5
<b>Total Reduced Bus Driver Hours 2012 compared to 2011: 9.5</b>					

<b>VAN DRIVER</b>	<b>Van #</b>	<b>A.M.</b>	<b>MID</b>	<b>P.M.</b>	<b>TOTAL</b>
P.Lange	101	3.75	1	3.25	8
<b>BUS AND VAN AIDES</b>	<b>BUS #</b>	<b>A.M.</b>	<b>MID</b>	<b>P.M.</b>	<b>TOTAL</b>
Cerney, Debbie	49	3.25		2.75	6
Brodwolf, Madilyn	53	3.75		3.5	7.25
Livengood, Lynn	104	3.5		3.25	6.75
Lenos, Cindy	1	3.75		3.5	7.25
Riedel, Barb	54	4		3.25	7.25
<b>Total Reduced Bus and Van Aides Hours 2012 compared to 2011: 7.75</b>					

**Cloverleaf Board of Education approval of item C-15**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-16 Latchkey Appointment**

It is recommended that the Cloverleaf Board of Education approve the Latchkey appointment of Linda Schmidt, 1 hr./day, 3 days/week, effective August 27, 2012, \$10.00/hr.

**Cloverleaf Board of Education approval of item C-16**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mr. Hudson

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Permanent Appropriations FY 2013**

It is recommended that the Cloverleaf Board of Education approve the permanent appropriations FY 2013 as presented.

D-3 **Certificate of Estimated Resources FY 2013**

It is recommended that the Cloverleaf Board of Education approve the Certificate of Estimated Resources FY 2013 as presented.

D-4 **Requisition Approval Manager Proposal**

It is recommended that the Cloverleaf Board of Education approve the proposal from LACA for the requisition approval manager program (RAM) as presented. One time set up fee of \$1,000 for the first year and \$500 annually in ensuing years to be paid out of general fund.

**Cloverleaf Board of Education approval of items D-1 through D-3 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Sale of Buses**

It is recommended that the Cloverleaf Board of Education approve the sale of 7 buses taken out of service to yellow Bus Sales LTD for \$12,000.

E-2 **Donations**

It is recommended that the Cloverleaf Board of Education accept the following donations:

From Chatter Club summer fundraiser to Cloverleaf High School Prevention Department for use with the Chatter Club, \$200.00

From Cloverleaf Elementary PTO to Cloverleaf High School  
15 TI-83+ graphing calculators, value of \$1,350.00  
52 scientific calculators, value of \$520.00

From Ted and Donna Wolff to Cloverleaf Local Schools for Cloverleaf instrumental music department:

King 606 trombone, value of \$250.00

King 606 trombone, value of \$225.00

Bundy alto-sax, value of \$600.00

From Mark Rockhold and Connie Teitsworth to Cloverleaf High School Physical Education Department, 6 golf bags, 100+ golf clubs, 500+ golf balls and various golf instructional aides, valued at \$700.00

E-3 **Ski Club Sponsorship**

It is recommended that the Cloverleaf Board of Education reinstate Middle School and High School Ski Club at no cost to the district.

E-4 **Private Funding of Club**

It is recommended that the Cloverleaf Board of Education accept Private Funding of the High School Robotics funded by Deborah Beadnell for the 2012-2013 school year as presented.

**E-5 Peters Professional Landscaping, Inc.**

It is recommended that the Cloverleaf Board of Education approve the agreement between Cloverleaf Local Schools and Peters Professional Landscaping, Inc. to provide snow plowing services on an as needed basis in emergency situations at a rate of \$55.00/hour for snow plowing and \$110.00/ton for salt.

**E-6 Policies – 1<sup>st</sup> Reading**

It is recommended that the Cloverleaf Board of Education approve the first reading of the following policies:

IGBE	Remedial Instruction
IGBEA-R	Reading Skills Assessment and Intervention
IKE	Promotion and Retention of Students
IIAA	Textbook Selection and Adoption
JK	Employment of Students
GCPA	Reduction in Certified Staff Work Force
BDDF-E	Voting Method

**Cloverleaf Board of Education approval of items E-1 through E-6 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-7 Medina County Public Transit Corrected Agreement**

It is recommended that the Cloverleaf Board of Education approve the corrected agreement between the Medina County Public Transit and Cloverleaf Local Schools as presented.

**Cloverleaf Board of Education approval of item E-7**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. UNFINISHED BUSINESS

F-1 **Levy Update**

G. NEW BUSINESS

H. EXECUTIVE SESSION

H-1 **Negotiations – Cloverleaf Education Association (CEA)**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing Cloverleaf Education Association negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**H-2 Sale of Property in Westfield Center**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing the sale of property in Westfield Center.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**I. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_



CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

October 8, 2012  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. **Third Grade Reading Guarantee** – Robert Hevener

D. **Levy Update** – John Gladden

E. **224 and LeRoy Road Traffic Signal**

F. **Board of Education Meeting Times**

G. **OSBA Capital Conference**

H. **Five Year Forecast – Draft Reading**

I. **EXECUTIVE SESSION**

I-1 **Negotiations – Cloverleaf Education Association (CEA)**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing Cloverleaf Education Association negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**J. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

Cloverleaf High School Library  
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the September 10, 2012 special session and the September 24, 2012 regular session and the October 8, 2012 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the September 10, 2012 special session and the September 24, 2012 regular session, and the October 8, 2012 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**C. PERSONNEL** – Mr. Kubilus

**C-1 Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

<b>Substitute Teacher and Tutor</b>		
Giovinazzo, David	Herman, Anna	Honnold, Beth
Tsakiries, Theoflos		
<b>Substitute Teacher Only</b>		
Radabaugh, Terry		

**C-2 Certified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the certified staff resignation of Ann Bailey, high school teacher, effective November 16, 2012.

**C-3 Certified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the certified staff change in status of Julie Arndt from Tutor (no grades) to Tutor (giving grades) effective August 20, 2012, \$30,335.10.

**C-4 Certified Staff Salary Correction**

It is recommended that the Cloverleaf Board of Education approve the certified staff salary correction of Joel Shurance **from** \$26,213.54 **to** \$23,217.66, effective September 25, 2012.

**C-5 Classified Staff Contract Correction**

It is recommended that the Cloverleaf Board of Education approve the corrected effective start date for Dana Kulas **from** September 10, 2012 **to** September 17, 2012.

**C-6 Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff:

Rachel Gunther, food service helper, initial placement Elementary School, effective October 15, 2012, \$10.28/hr.

Sarah Hach, food service helper, initial placement Elementary School, effective October 15, 2012, \$10.28/hr.

Courtne Manthey, food service helper, initial placement Middle School, effective October 15, 2012, \$10.28/hr.

Tanya Reed, food service helper, initial placement Elementary School, effective October 15, 2012, \$10.28/hr.

Tracy Wenzinger, food service helper, initial placement High School, effective October 15, 2012, \$10.28/hr.

**C-7 Classified Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified substitute appointments for the 2012-2013 school year:

Substitute Food Service Helpers @ \$9.18/hr.

- Debbie Blascak, effective October 11, 2012
- Kristy Bailey, effective October 8, 2012
- Tracy Wenzinger, effective October 8, 2012
- Susan Kanzeg, effective October 12, 2015
- Dixie (Albright) Frank, effective October 8, 2012
- Sarah Hach, effective September 28, 2012

Substitute Educational Aide @ 9.05/hr.

- Richard Schulz, effective August 22, 2012
- Nicole Smith, effective October 18, 2012

**C-8 Supplemental Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2012-2013 school year. (All supplemental appointments contingent upon participation.)

Girls Basketball Varsity Assistant Coach	Jeffrey Patterson	\$4,535.96
Wrestling Varsity Assistant Volunteer Coach	Kurtis Wentik	n/a
High School Robotics Advisor	James Vaughn	\$ 348.92

**C-9 Latchkey Resignation**

It is recommended that the Cloverleaf Board of Education accept the latchkey resignation of Anita Whistlar effective August 27, 2012.

**Cloverleaf Board of Education approval of items C-1 through C-9 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mr. Hudson

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Ohio CompManagement, Inc. Membership**

It is recommended that the Cloverleaf Board of Education approve the membership agreement between Ohio CompManagement, Inc. and Cloverleaf Board of Education for the Workers Compensation Group Rating Program at a cost of \$3,270.00 paid out of General Funds.

D-3 **New Funds**

It is recommended that the Cloverleaf Board of Education approve the creation of the following funds:

Fund 300 SPCC:9214 – Middle School Store

Fund 300-SPCC:9215 – General Account for In/Out Purposes-ELEM

Fund 300-SPCC:9216 – General Account for In/Out Purposes-MS

Fund 300-SPCC:9217 – General Account for In/Out Purposes-HS

D-4 **Five-Year Forecast and Assumptions FY 2013**

It is recommended that the Cloverleaf Board of Education approve the Five Year Forecast and Assumptions FY 2013 as presented.

**Cloverleaf Board of Education approval of item D-1 through D-4 through consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_



E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Leroy Road Traffic Light Resolution**

It is recommended that the Cloverleaf Board of Education approve the Resolution requesting the Ohio Department of Transportation to authorize a traffic light at the intersection of State Route 224 and North Leroy Road as presented.

E-2 **Medina County Public Transit Corrected Agreement**

It is recommended that the Cloverleaf Board of Education approve the corrected agreement between the Medina County Public Transit and Cloverleaf Local Schools as presented.

E-3 **Last Chance Agreement**

It is recommended that the Cloverleaf Board of Education enter Last Chance Agreement with Cindy Lenos per attached.

E-4 **Donations**

It is recommended that the Cloverleaf Board of Education accept the following donations:

From Westfield Insurance, \$10,000 to use for the golf team or other expenses as needed.

From Akron General/Lodi Community Hospital, 10 pieces of exercise equipment to Cloverleaf Recreation Center, valued at \$70,000.

**E-5 Policies – 1<sup>st</sup> Reading**

It is recommended that the Cloverleaf Board of Education approve the first reading of the following policies:

DJF	Purchasing Procedure
DN	School Property Disposal
EBCD	Emergency Closings
EDE	Computer Online Services
IGBEA	Reading Skills Assessment and Intervention
JEE	Student Attendance Accounting
JGD	Student Suspension
KG	Community Use of School Facilities

**E-6 Policies – 2<sup>nd</sup> Reading**

It is recommended that the Cloverleaf Board of Education approve the second reading of the following policies:

IGBE	Remedial Instruction
IGBEA-R	Reading Skills Assessment and Intervention
IKE	Promotion and Retention of Students
IAA	Textbook Selection and Adoption
JK	Employment of Students
GCPA	Reduction in Certified Staff Work Force
BDDF-E	Voting Method

**Cloverleaf Board of Education approval of item E-1 through E-6 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**F. UNFINISHED BUSINESS**

**F-1 Levy Update**

**G. NEW BUSINESS**

**G-1 BoardDocs Update**

**H. EXECUTIVE SESSION**

**H-1 Compensation of a Public Employee**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing the compensation of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**H-2 Sale of Property in Seville and Lodi**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing the sale of property in Seville and Lodi.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**H-3 Negotiations – Cloverleaf Education Association (CEA)**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing Cloverleaf Education Association (CEA) negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**I. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION SPECIAL MEETING

October 29, 2012  
Board of Education Office  
7:30 AM

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

B **Cloverleaf Education Association – Tentative Agreement**

B-1 It is recommended that the Cloverleaf Board of Education approve the October 24, 2012 Tentative Agreement between the Cloverleaf Education Association and the Cloverleaf Board of Education as presented.

**Cloverleaf Board of Education approval of item B-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

H. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

November 12, 2012  
Crown Plaza Hotel – Columbus, OH  
11:30 AM

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at today's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**C. Vacant Elementary Building Auctions**

It is recommended that the Cloverleaf board of Education approve the agreement and contracts between Kiko and Cloverleaf Local Schools as presented:

Consumer Guide to Agency Relationships Agreement  
Westfield Elementary School, Contents Auction Sale Contract for December 15, 2012  
Seville Elementary School, Building & Contents Auction Sale Contract for January 5, 2013  
Lodi Elementary School, Building and Contents Auction Sale Contract for January 12, 2013

**Cloverleaf Board of Education approval of item C**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D. Fiscal Emergency**

1. Fiscal Recovery Plan Implementation
2. Future Cuts
3. Future Levy

**E. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_



CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

November 26, 2012  
Cloverleaf High School Library  
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

A-6. **Minutes** of the October 22, 2012 regular session, and the October 29, 2012 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the October 22, 2012 regular session, and the October 29, 2012 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2 **School Resource Officer Update** – Deputy Dave Pries

**C. PERSONNEL** – Mr. Kubilus

**C-1 Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

**Both (substitute & tutor)**

Teresa Ocampo

**Substitute only**

Kathleen Bright  
Paula Funfgeld  
Douglas Kulow  
Dianne Schlegel

Daniel Collins  
Katherine Gulliford  
Andrew Miskimen  
Ginger Sheavly

Allison Elrad  
Stephanie Kilroy  
Casimir Paris

**C-2 Certified Staff Paid and Unpaid FMLA Leave of Absence**

It is recommended that the Cloverleaf Board of Education approve the certified staff paid and unpaid FMLA leave of absence, after all sick days are used, for Katherine Power, beginning February 22, 2013, returning to work on May 1, 2013.

**C-3 Certified Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the certified staff appointment of Elayne Cross, science teacher, initial placement High School, effective upon completion of BCI and FBI background checks, for up to 117 days which would be \$22,186.71.

**C-4 Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education approve the following classified staff resignations:

Anita Whitslar, educational aide, effective at the end of the work day, December 21, 2012

Everett Pleasz, custodian, resignation due to retirement, effective December 31, 2012

**C-5 Classified Staff Contract Correction**

It is recommended that the Cloverleaf Board of Education approve the corrected contract of Kathleen Frederick, educational aide, to reflect 3 years experience, effective August 22, 2012, \$10.86/hr.

**C-6 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the classified staff change in status of Patricia Haumesser, bus driver, from 6.5 hrs./day to 8 hrs./day, effective October 24, 2012, \$15.61/hr.

**C-7 Classified Staff Contracts**

It is recommended that the Cloverleaf Board of Education approve the following classified staff contracts:

Donald Wolff, 1 year contract, effective September 27, 2012, \$14.10/hr.  
Cheryl Donohue, 1 year contract, effective November 18, 2012, \$10.45/hr.

**C-8 Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified appointments:

Alison Boyer, educational aide, initial placement Elementary School, effective November 25, 2012, \$ 10.15/hr.

Joseph Jarosz, head custodian, initial placement Middle School, 8 hrs./day, effective November 26, 2012, Step 2, \$13.57/hr., (contingent upon successfully passing of the FCE).

Timothy Simmons, head night custodian, initial placement Elementary School, 8 hrs./day, effective November 26, 2012, Step 3, \$12.54/hr., (contingent upon successfully passing of the FCE).

Michele Brandt, educational aide, initial placement Elementary School, 3.75 hrs./day, effective October 29, 2012, \$10.15/hr.

Deborah Groetz, educational aide, initial placement Elementary School, 3.5 hrs./day, effective October 29, 2012, \$10.15/hr.

Debbie Blascak, food service helper, initial placement high school, 3.0 hrs./day, effective October 8, 2012, \$10.28/hr.

**C-9 Supplemental Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the supplemental staff resignation of Walter Dombroski as the Middle School Academic Challenge Team Advisor for the 2012-2013 school year.

#### C-10 **Supplemental Contracts**

It is recommended that the Cloverleaf Board of Education approve the following supplemental contracts. (All supplemental contracts contingent upon participation.)

Varsity Gymnastics Coach	Stacy Thronburg	\$3,838.12
Swimming Varsity Assistant Coach	Erin Neale	\$2,616.90
Boys Basketball 8 <sup>th</sup> Grade Coach	Randy Pollock	\$3,140.28
Wrestling 7/8 Grade Coach	Guillermo Porras	\$2,791.36
Girls Head 8 <sup>th</sup> Grade Track Coach	Julie Arndt	\$2,965.82
Girls 8 <sup>th</sup> Grade Assistant Track Coach	Fred Haldiman	\$2,616.90
Track – Dual Coach	Bob Lake	\$5,233.80
Baseball JV Coach	Zachary Scisciani	\$3,140.28
Varsity Assistant Track Coach (Boys & Girls)	Dave Mackey	\$3,140.28
Girls JV Basketball Coach	Lance Price	\$4,535.96
Entry Year Program Mentor	Tonya Swain	\$1,221.22

#### C-11 **Supplemental Appointment Correction**

It is recommended that the Cloverleaf Board of Education approve Michael McGee as Boys Varsity Assistant Golf Coach for the 2012-2013 school year, Step 6, \$2,791.36.

#### C-12 **Classified Staff Substitute Appointment**

It is recommended that the Cloverleaf Board of Education approve the following classified staff substitute appointment:

Anita Whitslar, substitute educational aide, effective, November 27, 2012	\$9.05/hr.
Anita Whitslar, substitute secretary effective November 27, 2012	\$9.57/hr.
Marsha Floyd, substitute educational aide effective November 27, 2012	\$9.05/hr.
Michelle Brandt, substitute educational aide, effective October 24, 2012	\$9.05/hr.

C-13 **Latchkey**

It is recommended that the Cloverleaf Board of Education approve the following Latchkey appointments of

Connie Latzke, AM Latchkey Instructor, ½ hr./day, effective November 12, 2012, \$12.00/hr.

Jody Minor, AM Latchkey Instructor, 2.5 hrs./day, effective October 29, 2012, \$10.00/hr.

**Cloverleaf Board of Education approval of items C-1 through C-13 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mr. Hudson

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Establish Funds**

It is recommended that the Cloverleaf Board of Education approve the creation of the following fund accounts:

<u>FUND</u>	<u>SCC</u>	<u>FUNCTION</u>	<u>BUILDING</u>
009	9214	School Supplies	PK – 2
009	9215	School Supplies	3 – 5
009	9216	School Supplies	Middle School
009	9217	School Supplies	High School

**Cloverleaf Board of Education approval of item D-1 through D-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Invado International Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Invado International and Cloverleaf Local Schools for Independent Affiliated Marketing Services as presented

E-2 **eSchoolView Contract**

It is recommended that the Cloverleaf Board of Education approve the three year contract with eSchoolView for Facilities Management Services, \$4,500.00 initial fee, \$150/month for the life of the contract, as presented.

E-3 **Supportive Employment Enclave Agreement with Medina Creative Accessibility**

It is recommended that the Cloverleaf Board of Education approve the agreement between Medina Creative Accessibility and Cloverleaf Local Schools for the Supportive Employment Enclave Agreement as presented.

E-4 **Ruhlin Construction**

It is recommended that the Cloverleaf Board of Education compensate Ruhlin Construction \$44,176.00 for extended construction management expenses on the elementary school construction project to be paid with construction funds.

**E-5 Donation**

It is recommended that the Cloverleaf Board of Education accept a donation of \$500/year for 15 years (\$7,500 total) from Archer Realty as a result of a CRA agreement reached between Archer Realty, LLC and the Village of Seville as attached. The Superintendent is authorized to sign any paperwork pertaining to the acceptance of the donation.

**Cloverleaf Board of Education approval of items E-1 through E-5 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**F. UNFINISHED BUSINESS**

F-1 **Busing Cut** – Logistical Update

**G. NEW BUSINESS**

G-1 **Closed Elementary Schools** – Final Community Walk-Throughs

**H. EXECUTIVE SESSION**

H-1 **Sale of Property**

It is recommended that the Cloverleaf Board of Education go into executive session for the purpose of discussing the sale of Westfield Elementary School.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_



Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

I. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

December 10, 2012  
Cloverleaf High School Library  
6:00 PM

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5 Executive Session

It is recommended that the Cloverleaf Board of Education go into executive session for the purpose of discussing the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

A-6. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-7. **Minutes** of the November 12, 2012 special session and the November 26, 2012 regular session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the November 12, 2012 special session and the November 26, 2012 regular session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**C. PERSONNEL** – Mr. Kubilus

**C-1 Classified Staff Paid/Unpaid FMLA Leave of Absence**

It is recommended that the Cloverleaf Board of Education approve the classified staff paid and unpaid FMLA leave of absence, after all sick days are used, for Carol Rice beginning December 10, 2012, with an anticipated return date of March 4, 2013.

**C-2 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the classified staff change in status of Deborah Groetz, educational aide, from 3.5 hrs./day to 3.75 hrs./day, effective October 29, 2012, \$10.15/hr.

**C-3 Classified Staff Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff substitute appointments for the 2012-2013 school year:

Paula Funfgeld, substitute educational aide	\$9.05/hr.
Belinda Meier, substitute educational aide	\$9.05/hr.
Carrie Beier, substitute educational aide	\$ 9.05/hr.
Melissa Kosier, substitute educational aide	\$ 9.05/hr.

**C-4 Supplemental Staff Contract Amendment**

It is recommended that the Cloverleaf Board of Education approve the amended supplemental staff contract of Martin Ryan, Entry Year Program Mentor, for the period August 20, 2012 through November 16, 2012, \$523.38.

**C-5 Supplemental Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2012-2013 school year. (All supplemental appointments contingent upon participation.)

Wrestling JV Coach	Eric Haubert	\$3,489.20
Wrestling Varsity Assistant Volunteer Coach	Nicholas Nutter	n/a

**Cloverleaf Board of Education approval of items C-1 through C-5 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-6 Classified Staff Termination**

It is recommended that the Cloverleaf Board of Education terminate the classified contract of Sharon Hall, food service helper, effective December 11, 2012.

**Cloverleaf Board of Education approval of item C-6.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mr. Hudson

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

**Cloverleaf Board of Education approval of item D-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Payment in Lieu of Transportation**

It is recommended that the Cloverleaf Board of Education declare it impractical to transport students to the following locations and authorize payment in lieu of transportation as set by the State Department of Education for the 2012-2013 school year.

Kingsway Christian School  
Old Trail School  
St. Francis Xavier  
Summit Academics  
Wooster Christian School

E-2 **Policies – 2nd Reading**

It is recommended that the Cloverleaf Board of Education approve the second reading of the following policies:

DJF	Purchasing Procedure <a href="#">DJF Purchasing Procedures.pdf</a>
DN	School Property Disposal <a href="#">DN School Properties Disposal.pdf</a>
EBCD	Emergency Closings <a href="#">EBCD Emergency Closings.pdf</a>
EDE	Computer Online Services <a href="#">EDE Computer Online Services.pdf</a>
IGBEA	Reading Skills Assessment and Intervention <a href="#">IGBEA Reading Skills Assessments and Intervention.pdf</a>
JEE	Student Attendance Accounting <a href="#">JEE Student Attendance Accounting.pdf</a>
JGD	Student Suspension <a href="#">JGD Student Suspension.pdf</a>
KG	Community Use of School Facilities <a href="#">KG Community Use of School Facilities.pdf</a>

**Cloverleaf Board of Education approval of items E-1 through E-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**F. UNFINISHED BUSINESS**

F-1 High School Busing

**G. NEW BUSINESS**

G-1 Levy Options – Mr. Hudson & Mr. Kubilus

G-2 Organizational Meeting & January Meeting Schedule – Mr. Hudson

**H. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_



CLOVERLEAF LOCAL SCHOOLS  
January 8, 2013

BOARD OF EDUCATION ORGANIZATIONAL MEETING  
Cloverleaf High School Library  
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. **President pro tempore calls meeting to order**

A-2. **Pledge to Flag**

A-3. **Mission Statement**

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-4 **President Pro Tempore calls on Treasurer to take the roll:**

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-5. **Additions or Deletions to Agenda**

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

**A-6 Nomination and Election of President**

Chris Berry, as president pro tempore, calls for nominations for president.

\_\_\_\_\_ placed the name of \_\_\_\_\_  
in nomination. There being no further nominations, \_\_\_\_\_  
moved that the nominations be closed and that the treasurer be instructed  
to cast a unanimous vote for \_\_\_\_\_.  
\_\_\_\_\_ seconded that motion.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_  
MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-7 Nomination and Election of Vice President (RC 3313.14)**

Chris Berry, as president pro tempore, calls for nominations for vice-president.

\_\_\_\_\_ placed the name of \_\_\_\_\_  
in nomination. There being no further nominations, \_\_\_\_\_  
moved that the nominations be closed and that the treasurer be instructed  
to cast a unanimous vote for \_\_\_\_\_.  
\_\_\_\_\_ seconded that motion.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_  
MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-8 Treasurer Pro-Tempore**

It is recommended that the Cloverleaf Board of Education choose one of its members as Treasurer Pro-Tempore in case of the Treasurer's absence from a meeting.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-9 Oath of Office for new board officers for 2013 (by treasurer)**

**A-10 Board Representative – Cloverleaf Community Recreation Center**

It is recommended that the Cloverleaf Board of Education choose one of its members as representative of the Cloverleaf Community Recreation Center for 2013.

\_\_\_\_\_ placed the name of \_\_\_\_\_  
in nomination. There being no further nominations, \_\_\_\_\_  
moved that the nominations be closed and that the treasurer be instructed  
to cast a unanimous vote for \_\_\_\_\_.  
\_\_\_\_\_ seconded that motion.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-11 Approve District Purchasing Agent**

It is recommended that the Cloverleaf Board of Education appoint the Local Superintendent and Treasurer as District Purchasing Agent;

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-12 Resolution Authorizing Superintendent to Hire Staff between Board Meetings**

It is recommended that the Cloverleaf Board of Education authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer;

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-13 Resolution Authorizing Superintendent to Accept Resignations**

It is recommended that the Cloverleaf Board of Education pass a resolution to authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board, provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-14 Set Compensation for Board Members**

It is recommended that the Cloverleaf Board of Education set the compensation for board members (O.R.C. 3313.12) at \$125.00 per member, per meeting, provided for in the Ohio Revised Code and the Ohio Constitution.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-15 Board Committees**

It is recommended that the Cloverleaf Board of Education appoint the following board committees for 2013:

OSBA Legislative Liaison - \_\_\_\_\_

OSBA Student Achievement Liaison - \_\_\_\_\_

Finance Committee - \_\_\_\_\_

Policy Committee - \_\_\_\_\_

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-16 Request for Advance of Taxes Collected**

It is recommended that the Cloverleaf Board of Education approve the request for advance of taxes collected by the Auditor of Medina County, Ohio as presented.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-17 **Adoption of 2013-2014 Alternative Tax Budget Information**  
(attachment)

It is recommended that the Cloverleaf Board of Education adopt the 2013-2014 Alternative Tax Budget Information per attached.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-18 **2013 Fiscal Procedures**

It is recommended that the Cloverleaf Board of Education authorize the treasurer to perform the following functions in order to proceed with prompt transactions of fiscal affairs in 2013;

- Pay bills insofar as they fall due, providing there is money in the appropriations;
- Invest funds when practical in Certificates of Deposit and/or Repurchase Agreements;
- Request advances as often as necessary from the office of the county Auditor;
- Borrow funds when needed, upon the approval of the Board of Education.

A-19 **Public Records Officer**

It is recommended that the Cloverleaf Board of Education designate the treasurer or treasurer designee as the public records officer.

A-20 **Establishment of time and place for regular meetings (ORC 3313.15)**

It is recommended that the Cloverleaf Board of Education establish the Cloverleaf Board of Education meeting schedule for 2013.

**A-21 Certify Enrollment – Establish Service Fund (ORC 3315.15)**

It is recommended that the Cloverleaf Board of Education accept the enrollment of 2,786 students and authorize the Treasurer to establish a service fund of \$20,000 as stipulated in ORC 3315.15.

**Cloverleaf Board of Education approval of items A-18 through A-21 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_



CLOVERLEAF LOCAL SCHOOLS  
January 8, 2013

BOARD OF EDUCATION WORKSESSION  
AGENDA

A. **OPENING OF MEETING**

A-1. **President calls meeting to order**

A-2 **President calls on Treasurer to take the roll:**

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. **Additions or Deletions to Agenda**

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. **PERSONNEL** – Mr. Kubilus

C-1 **Sandra Bell Settlement Agreement**

It is recommended that the Cloverleaf Board of Education accept the Settlement Agreement between the Cloverleaf Board of Education and Sandra Bell as presented.

C-2 **Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the classified staff resignation of Donald Wolff, bus driver, effective January 7, 2013.

C-3 **Classified Substitute Approval**

It is recommended that the Cloverleaf Board of Education approve the following classified staff substitute:

Donald Wolff, substitute bus driver, \$13.21/hr.

C-4 **Classified Hours**

It is recommended that the Cloverleaf Board of Education approve the set hours for bus drivers effective January 7, 2013 as presented.

DRIVERS HOURS 12-13					Revised 1/7/2013					
BUS DRIVER	BUS #	A.M.	MID	P.M.	New Total	Current Hours	Additional Hours	Reduced Hours		
Barlock, Jackie	36	2		2	4	6.5		2.5		
Cooke, Sandy	8	3.5	2	2.5	8	8				
Deucore, Amie	15	3.5	2	2.5	8	8				
Drollinger, Gary	54	4.25		3.25	7.5	6.5	1.00		Additional hours were due to a seniority move	
Feckner, Amanda	44	2		2	4	6		2		
Grace, Jennifer	18	2.25		3.25	5.5	6		0.5		
Haney, Norm	20	3.75		2.75	6.5	6.5				
Haumesser, Pat	17	3.5	1.5	2.75	7.75	8		0.25		
Kupchick, Marti	7	3.5	2	2.5	8	8				
Long, Angie	1	4		3.5	7.5	7.5				
Myers, Sherry	22	3.5	2	2.5	8	8				
Noernberg, Ellie	40	3.25	2	2.5	7.75	7.5	0.25		Due to expansion of route	
Rine, Pam	5	3.25	2	2.75	8	8				
D.Rose	33	2		2	4	6		2		
Shaw, Orrville	41	3		2.25	5.25	5.25				
Shirley, Kathy	49	3.5	2	2.5	8	8				
Siebert, James	31	2		2	4	7.5		3.5		
Sims Stacey	48	3.75		2.75	6.5	6.5				

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

BUS DRIVER	BUS #	A.M.	MID	P.M.	New Total	Current Hours	Additional Hours	Reduced Hours		
Steppenbacker, Sue	46	3.5		2.5	6	6				
Stormer, Dee Dee	39	3.75		3.5	7.25	7.25				
Swiat, Linda	38	3.25	2	2.75	8	8				
Sykora, Lisa	42	3.5		2.5	6	6				
Syerson, Leona	45	2		2	4	6.75		2.75		
Tressler, Erica	32	3.25	2	2.75	8	8				
Ulmer, Lynn	21	3	2	3	8	8				
Wiley, Heather	12	2		2	4	6.75		2.75		
Wolff, Don	34	0		0	0	5.75		5.75	Resigned from driving effective 1/7/2013 and will not be replaced	
Wurst, Ken	55	2		2	4	6.5		2.5		
R.Yoss	53	4		3.5	7.5	7.5				
							1.25	24.5	(23.25)	Total Reduced Hours
VAN DRIVER							Additional Hours	Reduced Hours		
P.Lange	101	3.75	1	3.25	8					
BUS AND VAN AIDES	BUS #	A.M.	MID	P.M.	TOTAL		Additional Hours	Reduced Hours		
Cerney, Debbie	49	3.25		2.75	6					
Brodwolf, Madilyn	53	3.75		3.5	7.25					
Livengood, Lynn	104	3.5		3.25	6.75					
Lenos, Cindy	1	3.75		3.5	7.25					
Riedel, Barb	54	4		3.25	7.25					
<b>TOTAL REDUCED BUS DRIVER HOURS JANUARY 7, 2013 COMPARED TO DECEMBER 2012</b>									<b>(23.25)</b>	

**Cloverleaf Board of Education approval of items C-1 through C-4 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

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D. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

D-1 **ComDoc Contract**

It is recommended that the Cloverleaf Board of Education approve the ComDoc contract as presented.

**Cloverleaf Board of Education approval of Item D-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **NEW BUSINESS**

E-1 **Finance Advisory Panel**

E-2 **School Security Overview**

(Please note: specialized details of Cloverleaf security arrangements will not be discussed in open session.)

F. **UNFINISHED BUSINESS**

F-1 **May Levy**

**G EXECUTIVE SESSION**

**G-1 Sale of Property in Westfield Center**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing the sale of property in Westfield Center.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**G. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION SPECIAL MEETING

Cloverleaf Central Office Conference Room  
7:30 AM

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. **Emergency Levy Resolution**

It is recommended that the Cloverleaf Board of Education approve a resolution determining to submit to the electors of the Cloverleaf Local School District the question of an additional tax levy, pursuant to sections 5705.194 to 5705.197 of the revised code, per attached.

[1-14-13 BOE Agenda Resolution #1 - Cloverleaf LSD Board of Education - Additional Emergency Levy - May 2013 Ballot.pdf](#)

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

The Board of Education of the Cloverleaf Local School District, Ohio, met in special session on January 14, 2013, commencing at 7:30 a.m., in the Cloverleaf High School Library, 8525 Friendsville Road, Lodi, Ohio, with the following members present:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Treasurer, or Treasurer Pro Tempore, as the case may be, advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

\_\_\_\_\_ moved the adoption of the following resolution:

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION DETERMINING TO SUBMIT TO THE ELECTORS OF THE CLOVERLEAF LOCAL SCHOOL DISTRICT THE QUESTION OF AN ADDITIONAL TAX LEVY, PURSUANT TO SECTIONS 5705.194 TO 5705.197 OF THE REVISED CODE, AND REQUESTING THE APPROVAL OF THE FINANCIAL PLANNING AND SUPERVISION COMMISSION FOR THE CLOVERLEAF LOCAL SCHOOL DISTRICT TO PLACE SAID QUESTION ON THE MAY 7, 2013 BALLOT.**

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of “fiscal emergency” under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and

WHEREAS, this Board intends to submit the question of a property tax levy to the electors of the School District on May 7, 2013, and seeks to obtain the approval of the Commission to do so, in respect of, and in accordance with the statutory financial oversight powers, duties and functions vested in the Commission;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to levy an additional tax in excess of the ten-mill limitation in order to raise the amount of \$ \_\_\_\_\_ each year for **ten years** for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, and upon and with the approval of the aforesaid Commission, there shall be submitted to the electors of this District at an election to be held on May 7, 2013, the question of levying an additional tax in excess



of the ten-mill limitation for a period of ten years (commencing with a levy on the tax list and duplicate for the year 2013 to be first distributed to the Board in calendar year 2014) in order to raise the amount of \$ \_\_\_\_\_ each year for the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount. This Board hereby requests the approval of the Commission to submit said question on the May 7, 2013 ballot, and requests that such approval, if given, be certified to this Board.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the Secretary of the Commission.

Section 4. The Treasurer is further directed to certify a copy of this resolution to the County Auditor of Medina County for certification of the District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains the same throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 5. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 6. This resolution shall be in full force and effect from and immediately upon its adoption.

\_\_\_\_\_ seconded the motion.

Upon roll call on the adoption of the resolution, the vote was as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **TREASURER'S CERTIFICATION**

The above is a true and correct excerpt from the minutes of the special meeting of the Board of Education of Cloverleaf Local School District held on January 14, 2013, showing the adoption of the resolution hereinabove set forth. Written notice of the time and place of the special meeting of the Board of Education held on January 14, 2013, was served personally upon, or actually received by, each Board member at least two days in advance of such meeting; and notice of the time, place and purpose(s) of that meeting, was, at least twenty-four (24) hours in advance of the time of such meeting, given to and received by all news media that had heretofore requested notification of such meetings pursuant to Section 121.22 of the Revised Code and the procedures established by the Board for that purpose.

Dated: January \_\_\_\_, 2013

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Treasurer, Board of Education  
Cloverleaf Local School District, Ohio

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

January 28, 2013

Cloverleaf High School Library  
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the December 10, 2013 regular session, the January 8, 2013 organizational meeting, the January 8, 2013 special session, and the January 14, 2013 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the December 10, 2013 regular session, the January 8, 2013 organizational meeting, the January 8, 2013 special session, and the January 14, 2013 special session.

[1-28-13 BOE Agenda Minutes.pdf](#)

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

## B. **RECOGNITION AND PUBLIC PARTICIPATION**

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

- B-2 **Student Recognition**

Jonathan Henn – Eagle Scout Project

- B-3 **School Board Appreciation Month**

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

<b>Both (Substitute &amp; Tutor)</b>		
Borowiak, Michael	Finger, Shawna	Hastings, Christan
<b>Substitute</b>		
Burris, Dianne	Clapp, Darin	Deiotte, Thomas
Duckworth, Dianne	Lobuglio, Mary	Pfeister, Katiera
Starman, Rebecca		

C-2 **Certified Staff FMLA Paid and Unpaid Leave of Absences**

It is recommended that the Cloverleaf Board of Education approve the following certified staff paid and unpaid FMLA leave of absences after all available sick days are used:

April Dalton, beginning January 7, 2013, anticipated return date, May 20, 2013.

Elissa Ray, anticipated beginning date, January 25, 2013, anticipated return date, March 28, 2013.

C-3 **Classified Staff FMLA Paid and Unpaid Leave of Absences**

It is recommended that the Cloverleaf Board of Education approve the following classified staff paid and unpaid FMLA leave of absences:

Cindy Lenos, beginning November 15, 2012, anticipated return date, January 22, 2013.

Carol Rice, beginning December 10, 2012, anticipated return date, March 4, 2013.

C-4 **Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the classified staff change in status of Sarah Hach, food service helper **from** 3.0 hrs./day **to** 3.75 hrs./day, \$10.28/hr., effective January 29, 2013.

**C-5 Classified Staff Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff substitute appointments effective January 29, 2013:

- Lori Hutchinson, substitute custodian, \$9.39/hr.
- Sheli Snyder, substitute food service helper, \$9.18/hr.
- Carrie Beier, substitute educational aide, \$9.05/hr.
- Melissa Kosier, substitute educational aide, \$9.05/hr.
- Carol Shiverdecker, substitute educational aide, \$9.05/hr.

**C-6 Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the classified staff resignation of Joseph Burns, mechanic, effective February 8, 2013.

**C-7 Supplemental Staff Contracts**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff contracts for the 2012-2013 school year. All supplemental contracts contingent upon participation.

Wrestling 7/8 Grade Assistant Coach	Joel Shurance	\$2,267.98
Wrestling Varsity Assistant Volunteer Coach	Stefan Mullins	\$ n/a
Boys Tennis JV Coach	Kevin Braman	\$2,267.98
Cross Country Dual Volunteer Coach	Gina Fox	\$ n/a
Middle School Academic Challenge Advisor	Jenny Pertee	\$1,046.76

**Cloverleaf Board of Education approval of items C-1 through C-7 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-8 Supplemental Staff Contract**

It is recommended that the Cloverleaf Board of Education approve the supplemental staff contract of Josh Boggs, Baseball Varsity Coach, for the 2012-2013 school year, \$4,187.04

**Cloverleaf Board of Education approval of item C-8**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mr. Hudson

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

**Cloverleaf Board of Education approval of item D-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D-2 **Emergency Levy Resolution**

It is recommended that the Cloverleaf Board of Education approve a resolution determining to proceed with the submission to the electors of the Cloverleaf Local School District of the question of an additional tax levy, pursuant to Sections 5705.194 through 5705.197 of the Revised Code, with the affirmation and consistent with the direction of the Financial Planning and Supervision Commission for the Cloverleaf Local School District.

[1-28-13 BOE Agenda Levy Resolution.pdf](#)

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of “fiscal emergency” under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and

WHEREAS, on January 14, 2013, this Board adopted a resolution declaring it necessary to submit to the electors of the District the question of an additional tax levy in excess of the ten-mill limitation for the purpose of providing for the emergency requirements of the District, to wit, paying current operating expenses of the District, which emergency levy is described further in Section 1 below, and (a) directing the Treasurer to obtain the related and necessary certifications from the Medina County Auditor, and (b) requesting the approval of the Commission to submit the question of said emergency levy to the electors of the District on the May 7, 2013 ballot; and

WHEREAS, thereafter, the Medina County Auditor certified that the total tax (assessed) valuation of the District is \$481,024,490, and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$3,724,000, as set forth in the aforesaid resolution of this Board, calculated in the manner provided by Section 5705.195 of the Revised Code, is 7.9 mills for each one dollar of valuation, which amounts to 79 cents for each one hundred dollars of valuation; and

WHEREAS, on January 24, 2013, the Commission adopted a resolution affirming the aforesaid resolution of this Board, determining (in consultation with the Board) that said emergency levy shall be placed on the May 7, 2013 ballot, and directing the Board to take all necessary steps to ensure that said emergency levy is properly submitted to the Medina County Board of Elections by the deadline for submission; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board, with the affirmation and consistent with the direction of the Commission, hereby determines to proceed with the submission to the electors at an election to be held on **May 7, 2013**, of the question of an additional tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2013 to be first distributed to the School District in calendar year 2014) in order to raise the amount of **\$3,724,000** each year for **ten years** for the purpose of providing for the emergency requirements of this District, at the annual tax



rate as is necessary to raise that amount, which rate is currently estimated by the Medina County Auditor to be 7.9 mills for each one dollar of valuation, which amounts to 79 cents for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify immediately a copy of this resolution to the Secretary of the Commission. Upon obtaining, on behalf of the Board, any additional approvals of the Commission as may be deemed necessary by the Commission, and in any event before the close of business on February 6, 2013, the Treasurer is authorized and directed to certify to the Medina County Board of Elections copies of this resolution and the resolution of this Board and certificate of the County Auditor referred to in the preambles hereto, as well as all Commission resolutions relating thereto, including the resolution of the Commission referred to in the preambles hereto. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item D-2**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **KONE, Inc. Contract Rider**

It is recommended that the Cloverleaf Board of Education approve the KONE, Inc. Maintenance Contract No: 40116729 Rider to include the elevator at the Cloverleaf Elementary School at \$128.00/month per attached.

[1-28-13 BOE Agenda KONE Contract Rider.pdf](#)

E-2 **Medina County Public Transit**

It is recommended that the Cloverleaf Board of Education approve the contract between Medina County Public Transit and Cloverleaf Local Schools for transportation services January 1, 2013 – December 31, 2013 to be billed at \$1.00 per mile, not to exceed \$5,000 as presented.

[1-28-13 BOE Agenda Medina County Public Transit.pdf](#)

E-3 **Medina County Board of Developmental Disabilities**

It is recommended that the Cloverleaf Board of Education approve the agreement between Medina County Board of Developmental Disabilities and Cloverleaf Local Schools for the STEP Program, November 12, 2012 through June 5, 2013 as presented.

[1-28-13 BOE Agenda MCBDD STEP Program.pdf](#)

E-4 **Out of State and/or Overnight Field Trips**

It is recommended that the Cloverleaf Board of Education approve the following out of state and/or overnight field trips per attached:

High School Ski Club to Holiday Valley Ski Resort,  
Ellicottville, New York, February 16, 2013.

[1-28-13 BOE Agenda Ski Trip.pdf](#)

High School Robotics team to iSpace, Cincinnati, Ohio for  
State Championship, February 15-16, 2013.

[1-28-13 BOE Agenda Robotics Trip.pdf](#)

E-5 **Donation**

It is recommended that the Cloverleaf Board of Education accept the donation of 30 binders, valued at \$60.00 from Shirley Sales for the Cloverleaf Special Services department.

**E-6 Accept Bid**

It is recommended that the Cloverleaf Board of Education accept a bid of \$5.00 for two bathroom fixtures from Westfield Elementary School by Lisa Sykora.

**Cloverleaf Board of Education approval of item E-1 through E-6 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**F. UNFINISHED BUSINESS**

F-1 **Finance Advisory Update** – Mr. Hudson

**G. NEW BUSINESS**

G-1 **State of the Schools Address** – Mr. Kubilus

**H. EXECUTIVE SESSION**

H-1 **Financial Post Audit**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing the financial post audit, per ORC 121.22

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_



It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**I. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

February 11, 2013  
Cloverleaf High School Library  
5:45 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. **President calls meeting to order**

A-2. **President calls on Treasurer to take the roll:**

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. **Pledge to flag**

A-4. **Mission Statement**

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. **Additions or Deletions to Agenda**

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

**B. EXECUTIVE SESSION**

**B-1 Conference with Board of Education Attorney**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of conferring with the Board's Attorney to discuss matters which are the subject of pending or imminent court action.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**C. RECOGNITION AND PUBLIC PARTICIPATION**

C-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**D. NEW BUSINESS**

**D-1 State Funding Model**

**E. EXECUTIVE SESSION**

**E-1 Negotiations**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of preparing for, conducting, or reviewing negotiations (OAPSE).

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_



F. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

February 25, 2013  
Cloverleaf High School Library  
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the January 28, 2013 regular session, the February 11, 2013 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the January 28, 2013 regular session, the February 11, 2013 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**B-2 Student Recognitions**

Daniel Scheiman - Middle School Geography Bee Winner  
Delaney Sheldon - Middle School Spelling Bee Winner

**B-3 Local Government Services – Laura Brown**

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Both:

Argabright, Austin                  Jacquelyn Cook                  Webb, Lynn

Substitute:

Balsinger, Amy                  Beard, Justin                  Minor, Emily  
Bird, Joanna (effective February 21, 2013)

C-2 **Certified Staff Resignation due to Retirement**

It is recommended that the Cloverleaf Board of Education accept the following certified staff resignations due to retirement:

Linda Dodson, effective June 30, 2013  
Jan Hewit, effective May 31, 2013  
Gregory Stoll, effective June 30, 2013

C-3 **Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the classified staff resignation of Timothy Simmons, elementary school head night custodian, effective at the end his of shift, February 28, 2013.

C-4 **Classified Staff Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff substitute appointments:

Nicole Benko,	Substitute Food Service Helper, effective February 13, 2013	\$9.18/hr.
Debra Stein	Substitute Food Service Helper, effective February 26, 2013	\$9.18/hr.
Timothy Simmons	Substitute Custodian, effective March 1, 2013	\$9.39/hr.

**C-5 Supplemental Staff Appointments 2012-2013 School Year**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2012-2013 school year. (All supplemental staff appointments contingent upon participation)

Girls Basketball Varsity Assistant Volunteer Coach	Steven Young	n/a
Gymnastics Varsity Assistant Coach	Ariel Vierheller	\$2,267.98
Boys Assistant 8 <sup>th</sup> Grade Track Coach	Alanna Gasper	\$2,267.98

**C-6 Supplemental Staff Appointments 2013-2014 School Year**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2013-2014 school year. (All supplemental staff appointments contingent upon participation)

Girls Varsity Soccer Coach	Guillermo Porrás	\$4,187.04
Girls JV Soccer Coach	Judd Peroli	\$2,616.90

**C-7 Bus Driver Hour Reduction**

It is recommended that the Cloverleaf Board of Education approve a reduction of 45 minutes/day of bus driver Dee Dee Stormer, effective February 27, 2013.

**Cloverleaf Board of Education approval of items C-1 through C-7 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D. BUSINESS/FINANCE – Mr. Hudson**

**D-1 Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

**D-2 Establish Funds**

It is recommended that the Cloverleaf Board of Education approve the creation of the following fund accounts:

599-9951 Team Nutrition 2012-2014 Grant

**Cloverleaf Board of Education approval of item D-1 through D-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

**E-1 Medina County Schools' Educational Service Center Agreement**

It is recommended that the Cloverleaf Board of Education approve the service agreement between the Medina County Schools' Educational Service Center and Cloverleaf Local Schools as presented.

**E-2 Sale of 1997 Van for Scrap**

It is recommended that the Cloverleaf Board of Education approve the sale of the 1997 courier van for scrap to County View Auty Recycling at a price of \$300-\$500 depending upon the weight of the vehicle.

**E-3 Overnight Trip**

It is recommended that the Cloverleaf Board of Education approve the overnight trip of the Gymnastics Team to District Championships in Painesville, Ohio, February 22-23, 2013.

**Cloverleaf Board of Education approval of items E-1 through E-3 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. UNFINISHED BUSINESS

F-1 **Performance Audit**

G. NEW BUSINESS

G-1 **Future Joint Meeting with Medina City Schools**

H. ADJOURNMENT

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

March 11, 2013  
Cloverleaf High School Library  
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.



**C. Levy Resolutions**

**C-1 Renewing and Increasing an Existing Emergency Tax Levy**

It is recommended that the Cloverleaf Board of Education approve a resolution determining to submit to the electors of the Cloverleaf Local School District the question of renewing and increasing an existing emergency tax levy, pursuant to Sections 5705.194 through 5705.197 of the Revised Code, and requesting the approval of the financial planning and supervision commission for the Cloverleaf Local School District to place said question on the August 6, 2013 ballot.

WHEREAS, on November 4, 2008, the electors of this District approved the levy of a tax to raise the amount of \$2,813,100 each year for a period of five years, the last collection of which will occur in calendar year 2013 (the “Existing Emergency Levy”); and

WHEREAS, this Board has determined that continuation of the collection of that tax, and increasing its amount by \$3,724,000, after the 2013 collection year is necessary for the proper operation of the schools of the District; and

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of “fiscal emergency” under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and

WHEREAS, this Board intends to submit the question of the renewal of all of the Existing Emergency Levy, with the aforesaid increase, to the electors of the School District on August 6, 2013, and seeks to obtain the approval of the Commission to do so, in respect of, and in accordance with the statutory financial oversight powers, duties and functions vested in the Commission;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue that will be raised by all tax levies which this School District is authorized to impose, when combined with State and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this School District, and that it is therefore necessary to levy a tax in excess of

the ten-mill limitation in order to raise the amount of **\$6,537,100** each year for a period of **ten years** for that purpose.

Section 2. Pursuant to Sections 5705.194 through 5705.197 of the Revised Code, and upon and with the approval of the aforesaid Commission, there shall be submitted to the electors of this School District, at an election to be held on August 6, 2013, the question of renewing all of a tax levy in the amount of \$2,813,100 and providing an increase of that tax levy in the amount of \$3,724,000, in order to raise the total amount of **\$6,537,100** each year, for a period of **ten years** (commencing with a levy on the tax list and duplicate for the year 2013 to be first distributed to the Board in calendar year 2014) for the purpose of providing for the emergency requirements of this School District, at the annual tax rate necessary to raise that amount. This Board hereby requests the approval of the Commission to submit said question on the August 6, 2013 ballot, and requests that such approval, if given, be certified to this Board.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the Secretary of the Commission.

Section 4. The Treasurer is further directed to certify immediately a copy of this resolution to the Medina County Auditor and the County Auditor is requested to certify the School District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains throughout the life of the levy the same as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 5. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 6. This Resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item C-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-2 Renewal of Existing Tax Levy**

It is recommended that the Cloverleaf Board of Education approve a resolution determining to submit to the electors of the Cloverleaf Local School District the question of renewing all of an existing tax levy, pursuant to sections 5705.194 to 5705.197 of the revised code, and requesting the approval of the financial planning supervision commission for the Cloverleaf Local School District to place said question on the August 6, 2013 ballot.

WHEREAS, on November 4, 2008, the electors of this District approved the levy of a tax to raise the amount of \$2,813,100 each year for a period of five years, the last collection of which will occur in calendar year 2013 (the “Existing Emergency Levy”); and

WHEREAS, this Board has determined that the continuation of the collection of that tax upon its expiration is necessary for the proper operation of the schools of the District; and

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of “fiscal emergency” under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and

WHEREAS, this Board intends to submit the question of the renewal of all of the Existing Emergency Levy to the electors of the School District on August 6, 2013, and seeks to obtain the approval of the Commission to do so, in respect of, and in accordance with the statutory financial oversight powers, duties and functions vested in the Commission;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to

impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to renew all of an existing tax in excess of the ten-mill limitation in order to raise the amount of **\$2,813,100** each year for **ten years** for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, and upon and with the approval of the aforesaid Commission, there shall be submitted to the electors of this District at an election to be held on August 6, 2013, the question of renewing all of an existing tax, in excess of the ten-mill limitation, for a period of **ten years** (commencing with a levy on the tax list and duplicate for the year 2013 to be first distributed to the Board in calendar year 2014) in order to raise the amount of **\$2,813,100** each year for the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount. This Board hereby requests the approval of the Commission to submit said question on the August 6, 2013 ballot, and requests that such approval, if given, be certified to this Board.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the Secretary of the Commission.

Section 4. The Treasurer is further directed to certify a copy of this resolution to the County Auditor of Medina County for certification of the District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains the same throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 5. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 6. This resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item C-2**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

C-3      **Additional Tax Levy**

It is recommended that the Cloverleaf Board of Education pass a resolution determining to submit to the electors of the Cloverleaf Local School District the question of an additional tax levy, pursuant to sections 5705.194 to 5705.197 of the revised code, and requesting the approval of the financial planning and supervision commission for the Cloverleaf Local School District to place said question on the August 6, 2013 ballot.

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of “fiscal emergency” under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and

WHEREAS, this Board intends to submit the question of a property tax levy to the electors of the School District on August 6, 2013, and seeks to obtain the approval of the Commission to do so, in respect of, and in accordance with the statutory financial oversight powers, duties and functions vested in the Commission;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to levy an additional tax in excess of the ten-mill limitation in order to raise the amount of **\$3,724,000** each year for **ten years** for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, and upon and with the approval of the aforesaid Commission, there shall be submitted to the electors of this District at an election to be held on August 6, 2013, the question of levying an additional tax in excess of the ten-mill limitation for a period of **ten years** (commencing with a levy on the tax list and duplicate for the year 2013 to be first distributed to the Board in calendar year 2014) in order to raise the amount of **\$3,724,000** each year for the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount. This Board hereby requests the approval of the Commission to submit said question on the August 6, 2013 ballot, and requests that such approval, if given, be certified to this Board.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the Secretary of the Commission.

Section 4. The Treasurer is further directed to certify a copy of this resolution to the County Auditor of Medina County for certification of the District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains the same throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 5. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 6. This resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item C-3**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D. Northeast Ohio Network for Educational Technology (NEOnet) Service Provider Contracts**

**D-1 NEOnet Internet Service Agreement**

It is recommended that the Cloverleaf Board of Education approve the contract between Northeast Ohio Network for Educational Technology and Cloverleaf Local Schools for Internet Services July 1, 2013 through June 30, 2014, per the attached agreement.

**D-2 NEOnet E-Mail Service Agreement**

It is recommend that the Cloverleaf Board of Education approve the contract between Northeast Ohio Network for Educational Technology and Cloverleaf Local Schools for E-Mail Services, July 1, 2013 through June 30, 2014, per the attached agreement.

**Cloverleaf Board of Education approval of items D-1 through D-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E. Township/Village Shared Services Meeting**

**F. Performance Audit Update**

**G. Levy Update**

**H. EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing the employment of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_





It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**I. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

March 25, 2013  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the February 25, 2013 regular session, the March 11, 2013 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the February 25, 2013 regular session, the March 11, 2013 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

- B-2 **Student Recognition**  
Trevar Dahl - Franklin B. Walter Award

**C. PERSONNEL** – Mr. Kubilus

**C-1 Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

**Both**

Beaudry, Ashley	Kraft, Megan	Srodek, Danita
Grubb, Nicole	Livengood, Molly	Steinmetz, Nan
Hawkins, Amy	Macomber, Marilyn	Wolfe, Andrew

**Substitute**

Clark, Cassie	Headley, Marcy	Simpson, William
Kovarik, Cassandra	Houdek, Natalie	Williston, Michael
	Sidoti, Brittany	Yaniga, George

**C-2 Certified Staff Resignation due to Retirement**

It is recommended that the Cloverleaf Board of Education accept the certified staff resignation due to retirement of Brenda Thayer, effective September 18, 2013.

**C-3 Classified Staff Paid FMLA Leave of Absence**

It is recommended that the Cloverleaf Board of Education approve the classified staff paid FMLA leave of absence of Donna Arlene Napier, beginning March 18, 2013, returning April 31, 2013.

**C-4 Classified Staff Contracts**

It is recommended that the Cloverleaf Board of Education approve the following classified staff for a one-year contract:

Jane Kauf, food service helper, effective January 11, 2013	\$10.28
Krista Preusser, food service helper, effective January 23, 2013	\$10.28
Kessiah Stephens, food service helper, effective April 10, 2013	\$10.28
Sean Havalotti, head custodian, effective April 17, 2013	\$14.34
Joshua Sadzewicz, maintenance, effective April 17, 2013	\$13.68

**C-5 Classified Staff Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff substitute appointments for the 2012-2013 school year:

Judy Dennis, substitute bus driver, effective March 18, 2013	\$13.21
Danielle Moran, substitute food service helper, effective March 19, 2013	\$ 9.18

**C-6 Supplemental Appointments (2012-2013 School Year)**

It is recommended that the Cloverleaf Board of Education approve the following supplemental appointments for the 2012-2013 school year. All supplemental appointments contingent upon participation.

Track Boys Varsity Assistant	Darin Clapp	\$3,838.12
Track Boys Varsity Assistant	Michael Pritchard	\$3,838.12
Softball JV Coach	Kevin Graham	\$3,489.20
Softball Varsity Assistant	Travis Strelbel	\$3,489.20
Baseball Varsity Assistant Volunteer Coach	Nicholas Ogurchak	n/a
Baseball JV Volunteer Coach	Nicholas Romanoff	n/a

**C-7 Certified Staff Summer School Appointments**

It is recommended that the Cloverleaf Board of Education approve the following Summer School appointments for the summer of 2013:

Elementary Summer School Preschool Director From Title I funds	Megan Maloney	\$4,200.00
Secondary Summer School Director Self-funded	Robert Preusser	\$3,700.00

**C-8 Classified Staff Summer School Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff summer school appointments for the summer of 2013 to be paid out of Title I funds:

Elementary Summer School Secretary	Susan Weir	\$13/17/hr. (\$3,900 cap)
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**C-9 Summer Safety City Appointments**

It is recommended that the Cloverleaf Board of Education approve the following Summer Safety City appointments for the summer of 2013:

Safety City Coordinator	Susan Weir	\$ 600.00
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**Cloverleaf Board of Education approval of items C-1 through C-9 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-10 Certified Staff Summer School Appointment**

It is recommended that the Cloverleaf Board of Education approve the following certified staff summer school appointment for the summer of 2013 to be paid out of Title I funds:

Elementary Summer School Director	Denise Berry	\$4,800.00
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**Cloverleaf Board of Education approval of item C-10**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mr. Hudson

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Resolution Accepting the Amounts and Rates by Budget Commission**

It is recommended that the Cloverleaf Board of Education approve the resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor per attached.

**Cloverleaf Board of Education approval of items D-1 through D-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Graduating Class of 2013**

It is recommended that the Cloverleaf Board of Education approve the Graduating Class of 2013 as presented.

E-2 **Overnight Trips**

It is recommended that the Cloverleaf Board of Education approve the following overnight trips as presented:

National Honor Society, Cleveland, OH, May 28-30, 2013  
5<sup>th</sup> Grade Classes, Camp NuHop, May 20-22, 2013  
5<sup>th</sup> Grade Classes, Camp Nuhop, May 22-24, 2013

E-3 **Donations**

It is recommended that the Cloverleaf Board of Education accept the following donation:

From Tab Berg, one used camera, valued at \$1,000.00 to the High School Year Book Club.

E-4 **Accept Bid**

It is recommended that the Cloverleaf Board of Education accept the bid of \$50.00 for a bookshelf from Westfield Elementary School by Scott Simcak.

**E-5 Policies – 1<sup>st</sup> Reading**

It is recommended that the Cloverleaf Board of Education approve the 1<sup>st</sup> reading of the following policies as presented:

EBCE	Protection for Reporting Safety and Fraud Violations
EBCE-R	Protection for Reporting Safety and Fraud Violations
IGDB	Student Publications
JF	Student Rights and Responsibilities
JFC	Student Conduct (Zero Tolerance)

**Cloverleaf Board of Education approval of items E-1 through E-5 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-6 Job Description - District Literacy Specialist**

It is recommended that the Cloverleaf Board of Education approve the District Literacy Specialist Job Description, Locator Index: 5.11, as presented

**Cloverleaf Board of Education approval of item E-6.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_



F. **UNFINISHED BUSINESS**

G. **NEW BUSINESS**

G-1 H.B. 59 – Education Funding

G-2 May 2013 - Board Meeting Date

H. **EXECUTIVE SESSION**

H-1 **Employment of a Public Employee**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing the employment of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**H-2 Audit Conference**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of an audit conference with a representative of the Auditor of State as prescribed in O.R.C. 121.22

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**I. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

April 8, 2013  
Cloverleaf High School Library  
6:00 PM

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

- C. **NaviGate Presentation** –Thom Jones
- D. **Levy Update** – John Gladden
- E. **ESC Expenditure Procedures & Procedural Changes**
- F. **H.B. 59 – Education Funding**
  
- G. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

April 22, 2013  
Cloverleaf High School Library  
6:00 P.M.

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the March 25, 2013 regular session, and the April 8, 2013 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the March 25, 2013 regular session, and the April 8, 2013 special session as presented.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

B. RECOGNITION AND PUBLIC PARTICIPATION

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

- B-2 **On-Line Safety Presentation** – Mr. Jay Manix

- B-3 **Medina County Schools Educational Service Center Presentation**

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

<b>Both</b>		
Holdridge, Zachary	Pytel, Jeremy	Mahoney, Megan
<b>Substitute</b>		
Carson, Emily	Hawkins, Colleen	Holzworth, Deborah
Thompson, Susan	Jones, Malcom	Weber, Fatima

C-2 **Certified Staff Resignation due to Retirement**

It is recommended that the Cloverleaf Board of Education accept the certified staff resignation due to retirement of Diana Budney, effective May 31, 2013.

C-3 **Certified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the following certified staff resignations

Elayne Cross, high school science teacher, effective July 1, 2013

C-4 **Certified Staff Resignations**

It is recommended that the Cloverleaf Board of Education accept the certified staff resignations of the following tutors at the end of the 2012-2013 school year:

Jenny Pertee  
Joel Shurance

**C-5 Certified Staff Continuing Contract**

It is recommended that the Cloverleaf Board of Education approve certified staff continuing contracts for the 2013-2014 school year to the following:

Dennita Kindall	\$73,448.00
Maureen Lurtz	\$56,002.00
Andrea Riley	\$61,235.00
Jennifer Schmitt	\$50,768.00

**C-6 Classified Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the classified staff appointment of Debra Stein, food service helper, initial placement high school, effective April 8, 2013, \$10.28/hr.

**C-7 Classified Staff Substitute Appointment**

It is recommended that the Cloverleaf Board of Education approve the following classified staff substitute appointments:

Sallee, Knapp, food service helper, effective April 16, 2013, \$9.18/hr.  
Dianne Duckworth, educational aide, effective April 23, 2013, \$9.05/hr.

**C-8 Certified Staff Contract Nominations**

It is recommended that the Cloverleaf Board of Education Approve the certified staff contract nominations as presented.



Continuing Contract Teachers  
 Teachers holding continuing contracts need no nomination

Augustus	Mary	\$69,610.00	Cummings	Kimberly	\$72,575.00
Barth	Angela	\$50,768.00	Dailey	Dale	\$69,958.00
Baughman	Kathryn	\$74,320.00	Dalessandro	Ellen	\$68,214.00
Bauman	Janice	\$75,192.00	Dalton	April	\$52,164.00
Bell	Michael	\$52,512.00	Daniels	Tracy	\$61,235.00
Bengough	Julie	\$51,640.00	Davis	Amy	\$57,397.00
Berry	Denise	\$67,342.00	Dawson	Barbara	\$71,703.00
Betts	Cheryl	\$64,725.00	DeAngelis	Margherita	\$54,257.00
Boggs	Joshua	\$54,257.00	Deegan- Puleo	Elizabeth	\$76,588.00
Bohner	Kathryn	\$69,958.00	Detwiler	Amy	\$54,257.00
Browning	Margaret	\$75,192.00	Dombroski	Walter	\$74,320.00
Byers	Karen	\$59,142.00	Endsley	Kimberly	\$72,575.00
Carmigiano	John	\$62,980.00	Ereg	Erin	\$57,746.00
Carson	Bobie Jo	\$56,874.00	Farrar	Craig	\$69,958.00
Cavey	Erin	\$57,746.00	Flint	Cameron	\$59,491.00
Chapman	Heidi	\$46,755.00	Gasper	Alanna	\$59,491.00
Collum	Leanne	\$69,958.00	Gellick	Ramona	\$71,703.00
Conrad	Marilyn	\$60,887.00	Ginley	Erin	\$52,512.00
Crow	Kimberly	\$54,257.00	Gucker	Garth	\$64,376.00
Cullin	Kerry	\$74,843.00	Gunkelman	Julie	\$61,235.00
			Haldiman	Frederick	\$61,235.00
Hart	Shannon	\$64,550.00	Marshall	Rebecca	\$76,588.00
Heinrich	Lisa	\$52,164.00	McCowan	Eileen	\$71,354.00
Henn	Christine	\$69,958.00	McGee	Michael	\$69,958.00

Hitchcock	Jessica	\$55,653.00	McMillen	Vicki	\$64,550.00
Hopkins	Robbin	\$55,653.00	McQuate	Renee	\$71,354.00
Humbert	Anthony	\$64,725.00	Mental	Michael	\$76,588.00
Jarvis	Mollie	\$50,768.00	Metzger	Michele	\$76,588.00
Johnson	Michelle	\$53,908.00	Morgan	Karen	\$76,588.00
Kee	Jennifer	\$64,725.00	Murphy	Scott	\$73,099.00
Kennedy	JoAnn	\$75,192.00	Musolf	Denise	\$57,746.00
Kilmer	Jeffrey	\$73,448.00	Nagy	Kristine	\$74,320.00
Klevay	Sharon	\$68,214.00	Napier	Melissa	\$57,397.00
Krueger	Julie	\$69,958.00	Neidig	Jacque	\$74,320.00
Lake	Bobby	\$67,690.00	Nelson	Wendy	\$71,354.00
Lambert	Martha	\$62,108.00	Nicodemus	Wendy	\$71,354.00
Leonard	Angela	\$64,376.00	Oeltjen	Mark	\$76,588.00
Mack	Cynthia	\$32,275.00	Packard	Tiffany	\$69,958.00
Maloney	Megan	\$52,512.00	Perry	Melissa	\$66,120.00
Manix	Jamison	\$69,610.00	Petrocci	Kimberly	\$67,865.00
Manix	Kimberly	\$73,099.00	Preusser	Robert	\$57,397.00
Markle	Deann	\$67,865.00	Power	Katherine	\$62,980.00
Rainey	Neil	\$61,235.00	Rickard	Catherine	\$63,852.00
Reedy	Teare	\$74,320.00	Rockhold	Mark	\$69,086.00
Reep	Leighann	\$48,500.00	Timm	Lawrence	\$67,865.00
Reisinger	Karen	\$54,257.00	Tobin	Linda	\$76,588.00
Rogers	Bradway	\$74,320.00	Vaughn	James	\$61,235.00
Ruprecht	Debra	\$67,690.00	Waltenbaugh	Pamela	\$72,575.00
Ryan	Marty	\$75,192.00	Waltz	Michelle	\$50,768.00
Shaeffer	Brian	\$62,980.00	Watson	Laurie	\$76,065.00

Shaeffer	Mari	\$64,725.00	Weigand	Cheri	\$76,065.00
Shamp	Amy	\$54,257.00	Weimer	Heather	\$62,108.00
Simarro	Amy	\$66,469.00	Wilson	Lynn	\$67,690.00
Skowronski	Stacy	\$50,768.00	Winter	Andrew	\$52,512.00
Smith	Amber	\$61,235.00	Witschey	Christina	\$50,768.00
Sovchik	Rebecca	\$77,809.00	Wooley	MaryLee	\$71,354.00
Stephenson	Joyce	\$60,887.00			
Swain	Tonya	\$62,980.00			
Taylor	Barbara	\$77,809.00			
Teitsworth	Connie	\$76,065.00			

The following teachers will be in the third year of a three year contract, (expires June 2014) and need no nomination at this time.

Albon	Susan	\$56,002.00
Bauman	Pamela	\$66,644.00
King	Russell	\$64,376.00
Perry	Janice	\$67,690.00

The following teachers will be in the second year of a three year contract, (expires June 2015) and need no nomination at this time.

Culp	Debra	\$53,559.00
Gault	Kevin	\$65,597.00
Lantz	Christopher	\$49,372.00
Mental	Louann	\$67,690.00
Nutter	Neal	\$57,746.00
Salem	George	\$65,597.00
Stafinski	Lara	\$54,257.00
Wachtel	Ron	\$57,746.00

The following teachers are being recommended for a three year contract (expires June 2016), beginning with the 2013-2014 school year.

Humiston Jr	James	\$39,079.00
Michel	Adam	\$39,079.00
Stalter	Nicole	\$48,151.00
Geissman	Diane	\$57,572.00
Kinsey	Karen	\$67,690.00
Serafinchon	Amy	\$50,768.00

The following teachers are being recommended for a one year contract (expires June 2014), beginning with the 2013-2014 school year.

Ferguson	Margaret	\$36,288.00
Froelich	Monica	\$43,266.00
Gerfin	Andrea	\$41,521.00
Hower	Samantha	\$36,288.00
Ingles	Alison	\$38,032.00
Johnson	Matthew	\$36,288.00
Licursi	Sharon	\$42,917.00
Ray	Elissa	\$39,777.00
Scisciani	Zachary	\$38,032.00
Valent	Gregory	\$37,683.00
Young	Steven	\$17,446.00

The following tutors are being recommended for a one year contract (expires June 2014) beginning with the 2013-2014 school year

Arndt	Julie	\$30,335.10
Jackson	Stefanie	\$26,868.24
Letner	Megan	\$26,868.24
Pfeiffer	Stephanie	\$26,868.24
Romanoff	Nicholas	\$30,335.10
Vida	Rachel	\$26,868.24

The following long-term substitute teachers contracts are not being renewed for the 2013-2014 school year.

Jasko Kaitlin

Bird Joanna

The following building substitute teacher contracts are not being renewed for the 2013-2014 school year.

McCafferty Eric

Serafine Pamela

Wooley Robert

#### C-9 **Administrative and Administrative Support Staff Contract Nominations**

The following administrative support staff are on a continuing contract and need no nomination:

Anderson, Karen \$44,240.00                      Queberg, Ann \$39,716.00

Uhler, Patricia \$43,560.00

The following administrative support staff are in the second year of a three year contract (expires 2015) and need no nomination:

Kies, Penny \$11.89/hr.                      Newcomer, Alan \$34,500.00

The following administrative staff are in the third year of a three year contract (expires June 2014) and need no nomination at this time.

Beegle Carrie	\$45,000.00	Kuse Russell	\$62,000.00
Ewart John	\$47,347.00	Martin Karen	\$79,147.00
Falkenberg Robert	\$82,161.00	Randolph Bart	\$77,989.00
Gladden John	\$20,000.00	Torma Rose Marie	\$84,133.00
Hevener Robert	\$94,573.00	Walkup Craig	\$77,703.00
Hill Joshua	\$47,500.00		

The following administrative staff are in the second year of a three year contract (expires June 2015) and need no nomination at this time.

Coury	Michael	\$64,000.00
Hessey	Victoria	\$85,000.00
Lormeau	Jamie	\$81,000.00

#### **C-10 Certified Staff Secondary Summer School Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff secondary summer school appointments for the summer of 2013 to be paid on sliding scale (minimum \$18.58/hr. \$1,300/session), (maximum \$25.00/hr., \$1,750/session), per session, as this is a self-funded summer school program.

Secondary Summer School Online Class Teacher	Julie Bengough
Secondary Summer School Math Teacher	Ellen Dalessandro
Secondary Summer School 6-8 <sup>th</sup> Grade Remedial Teacher	Amy Detwiler
Secondary Summer School English Teacher	Anthony Humbert
Secondary Summer School NovaNet Teacher	Nicholas Romanoff
Secondary Summer School Physical Education Teacher	Steven Young

#### **C-11 Certified Staff Secondary Summer School Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff summer school substitute appointments for the summer of 2013 to be paid on sliding scale (minimum \$18.58/hr., maximum \$25.00/hr., as this is a self-funded summer school program.

Secondary Summer School Substitute Teacher	Kim Endsley
Secondary Summer School Substitute Teacher	Joel Shurance

#### **C-12 Classified Staff Secondary Summer School Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff secondary summer school appointment for the summer of 2013 to be paid on a sliding scale (minimum \$700.00, maximum \$1,000.00) based on student enrollment.

Secondary Summer School Secretary (2 <sup>nd</sup> Session)	Sherry Smith
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**C-13 Supplemental Appointments (2012-2013 School Year)**

It is recommended that the Cloverleaf Board of Education approve the following supplemental appointments for the 2012-2013 school year. All supplemental appointments contingent upon participation.

Outdoor Educator	Janice Bauman	\$139.57
Outdoor Educator	Joyce Harrington	\$139.57
Outdoor Educator	Chris Henn	\$139.57
Outdoor Educator	Jessica Hitchcock	\$139.57
Outdoor Educator	Maureen Lurtz	\$139.57
Outdoor Educator	Eileen McCowan	\$139.57
Outdoor Educator	Janice Perry	\$139.57
Outdoor Educator	Melissa Perry	\$139.57
Outdoor Educator	Leighann Reep	\$139.57
Outdoor Educator	Joyce Stephenson	\$139.57

**Cloverleaf Board of Education approval of items C-1 through C-13 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-14 Classified Staff Resignation due to Retirement**

It is recommended that the Cloverleaf Board of Education accept the classified staff resignation due to retirement of Scott Crapo, effective April 30, 2013.

**C-15 Classified Staff Appointment**

It is recommended that the Cloverleaf Board of Education accept the following classified staff appointments:

Scott Crapo, maintenance worker, initial placement elementary school, effective July 1, 2013, Step 0, \$13.68/hr.



**Cloverleaf Board of Education approval of item C-14 through C-15 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mr. Hudson

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

**Cloverleaf Board of Education approval of item D-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-2 Levy Resolution – Renewal of Existing Emergency Tax Levy**

It is recommended that the Cloverleaf Board of Education approve a resolution determining to proceed with the submission to the electors of the Cloverleaf Local School District of the question of renewing an existing emergency tax levy, pursuant to sections 5705.194 through 5705.197 of the Revised Code, with the affirmation and consistent with the direction of the financial planning and supervision commission for the Cloverleaf Local School District.

WHEREAS, on November 4, 2008, the electors of this School District approved the levy of a tax, for the purpose of providing for the emergency requirements of the School District, to raise the amount of \$2,813,000 each year for a period of five years, the last collection of which will occur in calendar year 2013; and

WHEREAS, this Board has determined that continuation of the collection of that tax after the 2013 collection year is necessary for the proper operation of the schools of the District; and

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of “fiscal emergency” under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and

WHEREAS, on March 11, 2013, this Board adopted a resolution declaring it necessary to submit to the electors of the District the question of the renewal of all of the aforesaid existing tax levy in excess of the ten-mill limitation for the purpose of providing for the emergency requirements of this School District, to wit, paying current operating expenses of the District, which emergency levy renewal is described further in Section 1 below, and (a) directing the Treasurer to obtain the related and necessary certifications from the Medina County Auditor, and (b) requesting the approval of the Commission to submit the question of said emergency levy renewal to the electors of the District on the August 6, 2013 ballot; and

WHEREAS, thereafter, the Medina County Auditor certified that the total tax (assessed) valuation of the District is \$456,973,266, and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$2,813,100, as set forth in the aforesaid resolution of this Board, calculated in the manner provided by Section 5705.195 of the Revised Code, is 6.3 mills for each one dollar of valuation, which amounts to 63 cents for each one hundred dollars of valuation; and

WHEREAS, on March 28, 2013, the Commission adopted a resolution (No. 029-13) affirming the aforesaid resolution of this Board, determining (in consultation with the Board) that said levy shall be placed on the August 6, 2013 ballot, and directing the Board to take all necessary steps to ensure that said levy is properly submitted to the Medina County Board of Elections by the deadline for submission; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board, with the affirmation and consistent with the direction of the Commission, hereby determines to proceed with the submission to the electors at an election to be held on **August 6, 2013**, of the question of renewing all of a tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2013 to be first distributed to the School District in calendar year 2014) in order to raise the amount of **\$2,813,100** each year, for **ten years**, for the purpose of providing for the emergency requirements of this District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Medina County Auditor to be **6.3 mills** for each one dollar of valuation, which amounts to **63 cents** for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify immediately a copy of this resolution to the Secretary of the Commission. Upon obtaining, on behalf of the Board, any additional approvals of the Commission as may be deemed necessary by the Commission, and in any event before the close of business on May 8, 2013, the Treasurer is authorized and directed to certify to the Medina County Board of Elections copies of this resolution and the resolution of this Board and certificate of the County Auditor referred to in the preambles hereto, as well as all Commission resolutions relating thereto, including the resolution of the Commission referred to in the preambles hereto. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item D-2**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D-3 **Levy Resolution Renewing and Increasing an Existing Emergency  
Tax Levy**

It is recommended that the Cloverleaf Board of Education approve a resolution determining to proceed with the submission to the electors of the Cloverleaf Local School District of the question of renewing and increasing an existing emergency tax levy pursuant to the sections 5705.194 through 5705.197 of the Revised Code, with the affirmation and consistent with the direction of the Financial Planning and Supervision Commission for the Cloverleaf Local School District.

WHEREAS, on November 4, 2008, the electors of this School District approved the levy of a tax, for the purpose of providing for the emergency requirements of the School District, to raise the amount of \$2,813,000 each year for a period of five years, the last collection of which will occur in calendar year 2013; and

WHEREAS, this Board has determined that continuation of the collection of that tax, and increasing its amount by \$3,724,000, after the 2013 collection year is necessary for the proper operation of the schools of the District; and

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of "fiscal emergency" under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and

WHEREAS, on March 11, 2013, this Board adopted a resolution declaring it necessary to submit to the electors of the District the question of the renewal of all of the aforesaid existing tax levy, with the aforesaid increase, in excess of the ten-mill limitation for the purpose of providing for the emergency requirements of this School District, to wit, paying current operating expenses of the District, which emergency levy renewal and

increase is described further in Section 1 below, and (a) directing the Treasurer to obtain the related and necessary certifications from the Medina County Auditor, and (b) requesting the approval of the Commission to submit the question of said emergency levy renewal and increase to the electors of the District on the August 6, 2013 ballot; and

WHEREAS, thereafter, the Medina County Auditor certified that the total tax (assessed) valuation of the District is \$456,973,266, and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$6,537,100, as set forth in the aforesaid resolution of this Board, calculated in the manner provided by Section 5705.195 of the Revised Code, is 14.6 mills for each one dollar of valuation, which amounts to \$1.46 for each one hundred dollars of valuation; and

WHEREAS, on March 28, 2013, the Commission adopted a resolution (No. 029-13) affirming the aforesaid resolution of this Board, determining (in consultation with the Board) that said levy shall be placed on the August 6, 2013 ballot, and directing the Board to take all necessary steps to ensure that said levy is properly submitted to the Medina County Board of Elections by the deadline for submission; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board, with the affirmation and consistent with the direction of the Commission, hereby determines to proceed with the submission to the electors at an election to be held on **August 6, 2013**, of the question of renewing all of a tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2013 to be first distributed to the School District in calendar year 2014) in the amount of \$2,813,100 and providing an increase of that tax levy in the amount of \$3,724,000, in order to raise the total amount of **\$6,537,100** each year, for **ten years**, for the purpose of providing for the emergency requirements of this District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Medina County Auditor to be **14.6 mills** for each one dollar of valuation, which amounts to **\$1.46** for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify immediately a copy of this resolution to the Secretary of the Commission. Upon obtaining, on behalf of the Board, any additional approvals of the Commission as may be deemed necessary by the Commission, and in any event before the close of business on May 8, 2013, the Treasurer is authorized and directed to certify to the Medina County Board of Elections copies of this resolution and the resolution of this Board and certificate of the County Auditor referred to in the preambles hereto, as well as all Commission resolutions relating thereto, including the resolution of the Commission referred to in the preambles hereto; provided, however, that if the electors of this District approve the District's additional \$3,724,000 emergency levy at the May 7, 2013 election, such a filing shall not be made with the Board of Elections. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary

arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item D-3**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-4 Levy Resolution for Additional Tax Levy**

It is recommended that the Cloverleaf Board of Education approve a resolution determining to proceed with the submission to the electors of the Cloverleaf Local School District of the question of an additional tax levy, pursuant to sections 5705.194 through 5705.197 of the revised code, with the affirmation and consistent with the direction of the Financial Planning and Supervision Commission for the Cloverleaf Local School District.

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of “fiscal emergency” under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and

WHEREAS, on March 11, 2013, this Board adopted a resolution declaring it necessary to submit to the electors of the District the question of an additional tax levy in excess of the ten-mill limitation for the purpose of providing for the emergency requirements of the District, to wit, paying

current operating expenses of the District, which emergency levy is described further in Section 1 below, and (a) directing the Treasurer to obtain the related and necessary certifications from the Medina County Auditor, and (b) requesting the approval of the Commission to submit the question of said emergency levy to the electors of the District on the August 6, 2013 ballot; and

WHEREAS, thereafter, the Medina County Auditor certified that the total tax (assessed) valuation of the District is \$456,973,266, and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$3,724,000, as set forth in the aforesaid resolution of this Board, calculated in the manner provided by Section 5705.195 of the Revised Code, is 8.3 mills for each one dollar of valuation, which amounts to 83 cents for each one hundred dollars of valuation; and

WHEREAS, on March 28, 2013, the Commission adopted a resolution (No. 029-13) affirming the aforesaid resolution of this Board, determining (in consultation with the Board) that said levy shall be placed on the August 6, 2013 ballot, and directing the Board to take all necessary steps to ensure that said levy is properly submitted to the Medina County Board of Elections by the deadline for submission; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board, with the affirmation and consistent with the direction of the Commission, hereby determines to proceed with the submission to the electors at an election to be held on **August 6, 2013**, of the question of an additional tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2013 to be first distributed to the School District in calendar year 2014) in order to raise the amount of **\$3,724,000** each year for **ten years** for the purpose of providing for the emergency requirements of this District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Medina County Auditor to be **8.3 mills** for each one dollar of valuation, which amounts to **83 cents** for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify immediately a copy of this resolution to the Secretary of the Commission. Upon obtaining, on behalf of the Board, any additional approvals of the Commission as may be deemed necessary by the Commission, and in any event before the close of business on May 8, 2013, the Treasurer is authorized and directed to certify to the Medina County Board of Elections copies of this resolution and the resolution of this Board and certificate of the County Auditor referred to in the preambles hereto, as well as all Commission resolutions relating thereto, including the resolution of the Commission referred to in the preambles hereto; provided, however, that if the electors of this District approve the District's additional \$3,724,000

emergency levy at the May 7, 2013 election, such a filing shall not be made with the Board of Elections. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item D-4**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Medina County Educational Service Center Resolution**

It is recommended that the Cloverleaf Board of Education approve the resolution between Medina County Educational Service Center and Cloverleaf Local Schools regarding carry-over funds as presented.

WHEREAS, the Cloverleaf Local School District contracts with the Medina County Educational Service Center for services related to the operation of the Cloverleaf Local Schools; and

WHEREAS, the Medina County E.S.C. maintains a “carry-over” fund on behalf of the Cloverleaf Local Schools for any contracted but unused services or other expenses over the course of a school year; and



WHEREAS, the Cloverleaf Board of Education desires to place controls on use of the ESC “carry-over” funds.

NOW, THEREFORE BE IT RESOLVED that the Cloverleaf Board of Education requests the ESC treasurer to reimburse the Cloverleaf general fund of any “carry-over” amount in excess of \$10,000 by September 1st every year;

BE IT FURTHER RESOLVED that any ESC “carry-over” expenditure up to \$5,000 have the approval of both the Cloverleaf Superintendent and Cloverleaf Treasurer; and

BE IT FURTHER RESOLVED that any ESC “carry-over” expenditure over \$5,000 have the approval of the Cloverleaf Board of Education; and

BE IT FURTHER RESOLVED that the Cloverleaf Treasurer be directed to forward this resolution to the attention of the ESC Superintendent and ESC Treasurer.

**E-2 Epiphany Management Group Contract**

It is recommended that the Cloverleaf Board of Education approve the Epiphany management Group Contract, effective June 1, 2013 through June 30, 2014 as presented.

**E-3 NaviGate Prepared Contract**

It is recommended that the Cloverleaf Board of Education approve the NaviGate Prepared contract as presented.

**E-4 Policies – 1<sup>st</sup> Reading**

It is recommended that the Cloverleaf Board of Education approve the 1<sup>st</sup> reading of the following policies:

ECA-R	Building & Grounds Security
JHC	Student Health Services and Requirements
JFCF	Hazing and Bullying
JFCF-R	Hazing and Bullying

**E-5 Policies – 2<sup>nd</sup> Reading**

It is recommended that the Cloverleaf Board of Education approve the 2<sup>nd</sup> reading of the following policies:

EBCE	Protection for Reporting Safety and Fraud Violations
EBCE-R	Protection for Reporting Safety and Fraud Violations
IGDB	Student Publications
JF	Student Rights and Responsibilities
JFC	Student Conduct (Zero Tolerance)

**E-6 Out of State and Overnight Trip**

It is recommended that the Cloverleaf Board of Education approve the out of state and overnight trip of the Academic Challenge Team to the National Academic Challenge Championship in Chicago, Illinois, June 7-10, 2013 as presented.

**E-7 Overnight Trip**

It is recommended that the Cloverleaf Board of Education approve the overnight trip of the Cloverleaf Indoor Drumline and Wintergaurd for the Ohio Indoor Performance Association State Finals, in Wapakoneta, Ohio, April 4-7, 2013 as presented.

**Cloverleaf Board of Education approval of items E- 1 through E-7 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**F. NEW BUSINESS**

**F-1 Employee Recognition Dinner**

**G. UNFINISHED BUSINESS**

**H. EXECUTIVE SESSION**

H-1 It is recommended that the Cloverleaf Board of Education enter into Executive Session at \_\_\_\_\_PM for the following reason:

1. \_\_\_ To consider the \_\_\_ appointment, \_\_\_ employment, \_\_\_ dismissal, \_\_\_ discipline, \_\_\_ promotion, \_\_\_ demotion, or \_\_\_ compensation of a public employee or official.
2. \_\_\_ To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual.
3. \_\_\_ To consider the purchase of property for public purposes, or the sale of property at competitive bidding because premature disclosure would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
4. \_\_\_ Conferences with the board's attorney concerning disputes involving the Board which are the subject of pending or imminent court action.
5. \_\_\_ Prepare for, conducting, or reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment.
6. \_\_\_ Matters required to be kept confidential by federal law or regulations or state statutes.
7. \_\_\_ Details relative to the security arrangements and emergency response protocols for the School District, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the School District.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

I. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

May 13, 2013  
Cloverleaf High School Library  
6:00 PM

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. **Math Textbook Committee Update** – Mr. Hevener

D. **Rec Center Operations** – Mr. Kubilus

E. **Five Year Forecast** – Mr. Hudson

E. **Staffing 2013-2014** – Mr. Kubilus

F. **August Levy** – Mr. Kubilus

G. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

May 28, 2013  
Cloverleaf High School Library  
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the April 16, 2013 special session, the April 22, 2013 regular session, and the May 13, 2013 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the April 16, 2013 special session, the April 22, 2013 regular session, and the May 13, 2013 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**B-2 Student Recognitions**

Madeline Brandt  
Sky Gill

**C. PERSONNEL – Mr. Kubilus**

**C-1 Certified Staff Resignation due to Retirement**

It is recommended that the Cloverleaf Board of Education accept the following certified staff resignations due to retirement

Jo Ann Kennedy, effective June 30, 2013

**C-2 Certified Staff Resignations**



It is recommended that the Cloverleaf Board of Education accept the following certified staff resignations:

Megan Letner, Elementary Reading Intervention Tutor, effective June 6, 2013  
Samantha Hower, Middle School Art Teacher, effective August 19, 2013

**C-3 Supplemental Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the supplemental staff resignation of Joyce Harrington, Outdoor Educator for the 2012-2013 school year.

**C-4 Supplemental Staff Appointments 2012-2013 School Year**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointment for the 2012-2013 school year:

Volunteer Boys Varsity Tennis Coach	Vicki Dunbar	n/a
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**C-5 Extended Days 2013-2014 School Year**

It is recommended that the Cloverleaf Board of Education approve the following extended days for the 2013-2014 school year:

10 Extended Days	Monica Froelich	\$2,398.83
10 Extended Days	Robert Pruesser	\$3,166.82
10 Extended Days	Deann Markle	\$3,735.73
10 Extended Days	Kristine Nagy	\$4,086.55
5 Extended Days	Kimberly Petrocci	\$1,867.87
5 Extended Days	Nicole Stalter	\$1,332.16

**C-6 Supplemental Staff Appointments 2013-2014 School Year**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2013-2014 school year:

Lead Mentor Teacher	Renee McQuate	\$1,919.06
Department Head – English	Mary Lee Wooley	\$3,300.00
Department Head – Math	Barbara Dawson	\$3,300.00
Department Head – Science	Martin Ryan	\$3,300.00
Department Head – Social Studies	Mark Rockhold	\$3,300.00

Foreign Language Coordinator	Jacque Neidig	\$ 660.00
Art Department Coordinator	Julie Krueger	\$ 660.00
Industrial Tech Coordinator	Greg Valent	\$ 660.00
Physical Education Coordinator	Connie Teitsworth	\$ 660.00
Music Department Coordinator	Lawrence Timm	\$ 660.00
High School Faculty Manager 50%	Barbara Dawson	\$2,616.90
High School Faculty Manager 50%	Joanne Ashton	\$2,616.90
High School Yearbook Advisor	Tonya Swain	\$1,500.36
High School National Honor Society Advisor	Mary Lee Wooley	\$1,256.00
High School Academic Challenge Advisor	Cameron Flint	\$1,256.11
High School Student Council Advisor	Julie Krueger	\$2,093.52
Junior/Senior Class Advisor	Amy Simarro	\$2,093.52
High School Newspaper Advisor	John Carmigiano	\$1,500.36
High School Marching Band Advisor	Andrew Winter	\$5,931.64
High School Choir Director	Lawrence Timm	\$5,582.72
High School Director of Musical	Lawrence Timm	\$1,744.60
High School Music Director of Musical	Lawrence Timm	\$1,639.92
High School Drama Director	John Carmigiano	\$1,535.25
Middle School Faculty Manager 50%	Scott Murphy	\$2,006.29
Middle School Faculty Manager 50%	Robert Preusser	\$1,831.83
Cross Country Dual Coach	Garth Gucker	\$4,535.96
Cross Country 8 <sup>th</sup> Grade Coach	Fred Haldiman	\$2,093.52
Cross Country Assistant Volunteer Coach	Dave Freeland	n/a
Football Varsity Coach	Bobby Lake	\$6,629.48
Football Varsity Assistant	Gary Hutt	\$4,187.04
Football Varsity Assistant	Chris Lantz	\$4,187.04
Football Head 9 <sup>th</sup> Grade Coach	Michael Mental	\$4,361.50
Football 9 <sup>th</sup> Grade Assistant Coach	Nicholas Romanoff	\$2,791.36
Football Head 8 <sup>th</sup> Grade Coach	David Cooper	\$3,663.66
Football Middle School Assistant Coach 50%	Dennis Werner	\$1,744.60
Boys Soccer Varsity Coach	Kevin Graham	\$4,187.04
Boys Soccer JV Coach	Zach Scisciani	\$2,616.90
Swimming Varsity Coach	Michael McGee	\$4,535.96
Girls Golf Varsity Coach	Adam Michel	\$2,965.82
Girls Golf Varsity Assistant Coach	Neal Nutter	\$2,093.52
Boys Golf Varsity Coach	Ron Wachtel	\$3,314.74
Boys Golf Varsity Assistant Coach	Michael McGee	\$3,791.36
Girls Tennis Varsity Coach	Brenda Hewit	\$3,663.66
Girls Tennis JV Coach	Frank Luppino	\$2,616.90
Boys Tennis Varsity Coach	Michael McGee	\$3,314.74
Volleyball Varsity Coach	James Vaughn	\$4,884.88
Volleyball Head 7 <sup>th</sup> Grade Coach	Julie Arndt	\$2,267.98
Girls Basketball Head 7 <sup>th</sup> Grade Coach	Michael Mental	\$3,489.20
Boys Basketball Varsity Assistant	Chris Lantz	\$3,838.12
Track Girls Head 8 <sup>th</sup> Grade Coach	Julie Arndt	\$2,965.82
Track Dual Volunteer Coach	Dave Freeland	n/a
Cheerleader Varsity/JV Football Coach 50%	Amanda Blackburn	\$1,482.91
Cheerleader Varsity/JV Football Coach 50%	Tonya Swain	\$1,657.37
Cheerleader Varsity/JV Basketball Coach	Tonya Swain	\$3,314.74
Cheerleader 9 <sup>th</sup> Grade Football/Basketball Coach	Tonya Swain	\$2,616.90
Cheerleader 8 <sup>th</sup> Grade Football/Basketball Coach	Leanne Collum	\$2,965.82

It is recommended that the Cloverleaf Board of Education approve the following classified staff secondary summer school appointment for the summer of 2013 to be paid on a sliding scale (minimum \$700.00, maximum \$1,000.00) based on student enrollment.

Secondary Summer School Secretary (1st Session)

Sherry Smith

**C-8 Certified Staff Elementary Summer School Teacher Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff elementary summer school appointments, \$25.00/hr., for the summer of 2013:

Margherita DeAngelis,	(\$1,500 cap)
Paula Funfgeld,	(\$2,300 cap)
Deana Harb	(\$2,300 cap)
Shannon Hart	(\$2,300 cap)
Stefanie Jackson	(\$2,300 cap)
Denise Musolf	(\$ 700 cap)
Melissa Perry	(\$2,300 cap)
Stephanie Pfeiffer	(\$2,300 cap)
Catherine Rickard	(\$2,300 cap)
Nicole Stalter	(\$ 600 cap)
Linda Tobin	(\$2,300 cap)
Robert Wooley	(\$2,300 cap)
Alanna Gasper	(\$ 250 cap)

**C-9 Certified Staff Elementary Summer School Substitute Teacher Appointments**

It is recommended that the Cloverleaf Board of education approve the following certified staff elementary summer school substitute teachers, \$25.00/hr. for the summer of 2013:

Justine Girard  
Chris Henn  
Carolyn Schweppe  
Amber Smith

**C-10 Classified Staff Elementary Summer School Educational Aide Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff elementary summer school educational aides, \$10.75/hr. for the summer of 2013:

Kellie Cooney	(\$989.00 cap)
Kathleen Frederick	(\$564.37 cap)
Melissa Henderson	(\$865.37 cap)
Dana Kulas	(\$865.37 cap)
Pamela Lance	(\$865.37 cap)
Connie Latzke	(\$865.37 cap)
Janice Papcun	(\$865.37 cap)
Susan Porter	(\$865.37 cap)
Kimberly Takala	(\$989.00 cap)
Michelle Weigel	(\$865.37 cap)
Connie Willis	(\$564.37 cap)
Noelle Zambetti	(\$865.37 cap)
Betsy Zuk	(\$989.00 cap)

**C-11 Classified Staff Elementary Summer School Substitute Educational Aides**

It is recommended that the Cloverleaf Board of Education approve the following classified staff elementary summer school substitute educational aides, \$10.75/hr., for the summer of 2013:

Susan Green  
Debbie Hastings

**C-12 Classified Staff Summer Custodian Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff summer custodian appointments at a rate of \$9.39/hr.:

Sandra Cooke	David Khoury	Sheila Lewis
Nicholas Ogurchak	Brett Smith	

**C-13 Classified Staff Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff substitute appointments, effective May 29, 2013, for the 2012-2013 school year:

Angela Harris, substitute educational aide	\$9.05/hr.
Julianne Tomasch, substitute educational aide	\$9.05/hr.
Julianne Tomasch, substitute secretary	\$9.57/hr.

**Cloverleaf Board of Education approval of items C-1 through C-13 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-14 Certified Staff Elementary Summer School Teacher Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff elementary summer school appointment, \$25.00/hr., for the summer of 2013:

Kristin Schmidt	(\$2,300 cap)
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**C-15 Classified Staff Elementary Summer School Educational Aide Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff elementary summer school educational aide, \$10.75/hr. for the summer of 2013:

Linda Schmidt	(\$989.00 cap)
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**Cloverleaf Board of Education approval of items C-14 through C-15 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-16 Resolution Implementing a Reduction in Force of Certified Teaching Employees**

It is recommended that the Cloverleaf Board of Education approve the following resolution implementing a reduction in force of certified teaching employees.

WHEREAS, the Board of Education has determined that a reduction in force of the certified teaching staff is necessary due to financial reasons and decreased enrollment as determined by the Board.

NOW, THEREFORE, BE IT RESOLVED:

Section 1: The following certified positions will be abolished effective with the 2013-14 school year:

1. .5 (One Half) High School Social Studies Teaching Position
2. .5 (One Half) Physical Education Teaching Position
3. .5 (One Half) Business Teaching Position
4. .5 (One Half) Spanish Teaching Position
5. 1 (One) Middle School Intervention Specialist
6. 1 (One) Elementary Teaching Position
7. 2 (Two) Title One Teaching Positions

Section 2: Based upon the reduction in certified teaching positions set forth in Section 1, and taking into account teacher seniority and licensure/certification, the teaching contracts of the following teachers are suspended effective August 1, 2013:

1. Steve Young
2. Alison Ingles
3. Michelle Waltz (1 FTE reduced to .5 FTE)

Section 3: The Superintendent is directed to provide written notification of this action to the affected teachers in accordance with the requirements of Article XV of the current Negotiated Agreement between the Board of Education and the Cloverleaf Education Association, and to take such other actions as are necessary or appropriate to implement the reduction in force which the Board has determined to be necessary.

Section 4: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in these formal actions were in meetings open to the public and in compliance with the law.

**Cloverleaf Board of Education approval of items C-16**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mr. Hudson

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Five-Year Forecast FY 2013**

It is recommended that the Cloverleaf Board of Education approve the five year forecast FY 2013 as presented.

**Cloverleaf Board of Education approval of item D-1 through D-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Policies – 1<sup>st</sup> Reading**

It is recommended that the Cloverleaf Board of Education approve the 1<sup>st</sup> reading of the following policies:

EHA	Data and Records Retention
EHA-R	Data and Records Retention
GBL	Personnel Records
GBQ	Criminal Records Check

E-2 **Policies – 2<sup>nd</sup> Reading**

It is recommended that the Cloverleaf Board of Education approve the 2<sup>nd</sup> reading of the following policies:

ECA-R	Building & Grounds Security
JHC	Student Health Services and Requirements
JFCF	Hazing and Bullying
JFCF-R	Hazing and Bullying

E-3 **Ohio High School Athletic Association**

It is recommended that the Cloverleaf Board of Education approve the membership agreement between the Ohio High School Athletic Association for the 2013-2014 school year as presented.



**E-4 2013-2014 Cloverleaf Middle School Handbook**

It is recommended that the Cloverleaf Board of Education approve the 2013-2014 Cloverleaf Middle School Handbook as presented.

**E-5 Youth Worksite Agreement**

It is recommended that the Cloverleaf Board of Education approve the youth worksite agreement between J.O.G. Our Way and Cloverleaf Locals Schools as presented.

**E-6 CRS Incorporated Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Cloverleaf Local Schools and CRS Incorporated for SubFinder services as presented to be paid out of general fund.

**E-7 OSBA – Ohio OPS Policy Update Service Agreement**

It is recommended that the Cloverleaf Board of Education approve the Service Agreement between Ohio School Boards Association and Cloverleaf Local Schools for Ohio OPS Policy Update Services, \$650.00 to be paid out of General Fund, as presented.

**E-8 Lauren Innovations – NaviGate Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Lauren Innovations and Cloverleaf Local Schools for the NaviGate Prepared program, at no cost to the district, as presented

**E-9 Overnight Trip**

It is recommended that the Cloverleaf Board of Education approve the overnight trip of the Cloverleaf High School Cheerleaders to Dennison University at no cost to the district for cheer camp, June 25-27, 2013, as presented.

**E-10 Donations**

It is recommended that the Cloverleaf Board of Education accept the following donations through the Texas Instruments Proofs of Purchase Program for the high school math department:

1 - TI Nspire CX CAS Teacher Bundle (calculator and software) valued at \$220.  
1 – TI Rechargeable battery valued at \$17.

**E-11 Chaperone Change**

It is recommended that the Cloverleaf Board of Education approve Luke Plazek to replace Lisa McGraw as a volunteer coach/chaperone for the Academic Challenge trip to Chicago originally approved April, 2013.

**E-12 School Security Cameras Resolution**

It is recommended that the Cloverleaf Board of Education approve a resolution authorizing the procurement from Select Security of IP cameras outside of statutory competitive bidding procedures for the security and protection of school property.

WHEREAS, Section 3313.46 of the Revised Code requires boards of education to advertise for bids for a period of two weeks when they determine to make certain improvements to school buildings, the cost of which will exceed \$25,000, and to award contracts to the lowest responsible bidder, except when for the security and protection of school property; and

WHEREAS, the District administration has recently analyzed the security needs of all District school buildings; and

WHEREAS, on the basis of that analysis, the administration is recommending the acquisition and installation of IP cameras at Cloverleaf

Middle School and Cloverleaf High School that will be compatible with and interface with the current IP camera system at Cloverleaf Elementary School, as well as other security-related equipment; and

WHEREAS, this Board finds that in order to provide for security and protection of School District property, students and personnel, such circumstances warrant the procurement of the security cameras outside of the statutory competitive bidding process;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, Medina County, Ohio, that:

Section 1. Security and Protection of School District Property. For the aforesaid reasons, this Board hereby determines that in order to provide for the security and protection of School District property, students and personnel, the IP cameras shall be procured and installed, including all necessary labor and related work in connection therewith, as described in the preambles to this Resolution, without competitive bidding and that the bidding procedures set forth in said Section 3313.46 are waived for the contract approved in Section 2 herein.

Section 2. Approval of Contracts. The Treasurer is hereby authorized and directed to enter into a contract with Select Security in the amount of \$173,400.00 for the procurement and installation of the IP cameras, which amount is hereby appropriated for the purpose, and to take all other actions necessary and appropriate to carry out the work in accordance with the intentions of this Board as expressed in this Resolution.

Section 3. Approval and Execution of Related Documents. The Treasurer and of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution and the Agreement.

Section 4. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 5. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees,

and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 6. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 7. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item E-1 through E-12 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-13 Summit Construction Settlement Resolution**

It is recommended that the Cloverleaf Board of Education approve a resolution authorizing the execution of a settlement agreement and release as part of the close out of Summit Construction, Inc.'s contract for the interior general trades package for the new Elementary School.

WHEREAS, on or about May 14, 2010, the Board of Education entered into an agreement with Summit Construction, Inc. ("Summit") for the Interior General Trades Package (the "Contract") for the construction of the new Cloverleaf Elementary School (the "Project");

WHEREAS, as part of the close-out of Summit's Contract, the District and Summit, through legal counsel, have reached the attached Settlement and Release, including a final reconciliation change order that decreases Summit's Contract amount by \$27,501.20;

WHEREAS, as part of the Settlement and Release, the District is accepting that Summit has completed all of the work under its Contract, including its punch list, except for the items identified in the attached Settlement and Release;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds that it is in the District's best interest to enter into the attached Settlement and Release with Summit. The Board authorizes its President to execute the attached Settlement and Release on the Board's behalf, and also authorizes the District's administration to take all necessary steps to effectuate the Settlement and Release.

Section 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with the law.

Section 3. This Resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item E-13.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. UNFINISHED BUSINESS

F-1 Levy Contingencies

G. NEW BUSINESS

G-1 Levy Campaign – Mr. Gladden

H. ADJOURNMENT

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

June 10, 2013  
Cloverleaf High School Library

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**C. Wes Martin Interiors Contract**

It is recommended that the Cloverleaf Board of Education accept the bid from Wes Martin Interiors (see attached) for the flooring replacement at Cloverleaf Elementary School as follows:

Base Bid	\$90,000.00
Change base in corridor to traditional 4" cove, deduct	( 9,200.00)
Provide dumpster for job, add	<u>\$ 800.00</u>
Total approved for project:	\$81,600.00

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D. Performance Audit Update**

**E. Future Commencement Policy**

**F. Sale of Trees**

**G. Executive Session**

It is recommended that the Cloverleaf Board of Education enter into Executive Session at \_\_\_\_\_ PM for the following reason:

1. \_\_\_ To consider the \_\_\_ appointment, \_\_\_ employment, \_\_\_ dismissal, \_\_\_ discipline, \_\_\_ promotion, \_\_\_ demotion, or \_\_\_ compensation of a public employee or official.
2. \_\_\_ To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual.
3. \_\_\_ To consider the purchase of property for public purposes, or the sale of property at competitive bidding because premature disclosure would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
4. \_\_\_ Conferences with the board's attorney concerning disputes involving the Board which are the subject of pending or imminent court action.



5. \_\_\_ Prepare for, conducting, or reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment.
6. \_\_\_ Matters required to be kept confidential by federal law or regulations or state statutes.
7. \_\_\_ Details relative to the security arrangements and emergency response protocols for the School District, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the School District.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_ MR. CURRAN \_\_\_

MR. HUTSON \_\_\_ MRS. RYCH \_\_\_ MR. SCHMIDT \_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_ MR. CURRAN \_\_\_

MR. HUTSON \_\_\_ MRS. RYCH \_\_\_ MR. SCHMIDT \_\_\_

Time Out: \_\_\_\_\_

**G. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_ MR. CURRAN \_\_\_

MR. HUTSON \_\_\_ MRS. RYCH \_\_\_ MR. SCHMIDT \_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

June 24, 2013  
Cloverleaf High School Library  
6:00 P.M.

ADDENDUM

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus (addition)

**E-13 Resolution for Bus Purchase**

It is recommended that the Cloverleaf Board of Education approve a resolution declaring urgent necessity and approving a contract with Cardinal Bus Sales & Services, Inc. for the purchase of a new school bus as presented.

WHEREAS, Sections 3313.46 and 3327.08 of the Revised Code require boards of education to advertise for bids for a period of two weeks when they determine to purchase school buses, the estimated cost of which will exceed \$25,000, and to award contracts to the lowest responsible bidder, except in cases of urgent necessity; and

WHEREAS, the Board previously advertised and solicited bids for the required period of time for the purchase of a new bus, but no bids were received; and

WHEREAS, the purchase of the bus must be commenced as soon as possible in order to ensure its availability for use commencing as of the 2013-2014 school year; and

WHEREAS, this Board finds that such circumstances warrant the declaration of a case of urgent necessity in connection with the purchase of the bus.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, Medina County, State of Ohio, that:

Section 1. Finding of Urgent Necessity. For the aforesaid reasons, this Board hereby finds, determines and declares that an urgent necessity exists with respect to the purchase of a new bus, that compliance with the relatively lengthy procedures prescribed by Sections 3313.46 and 3327.08 of the Revised Code could compromise the educational mission of the

District, and that said Sections 3313.46 and 3327.08 do not apply to the contract approved under Section 2 herein.

Section 2. Approval of Contract. The President, Vice-President and Treasurer of this Board, and the Superintendent, each and all, are hereby authorized and directed to enter into a contract with Cardinal Bus Sales & Service, Inc. in the amount of \$90,926 for the purchase of a new bus.

Section 3. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution and the Agreement.

Section 4. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 5. Compliance with Open Meeting Requirements. It is hereby found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board of Education that resulted in such formal actions were held in meetings in compliance with the law.

Section 6. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 7. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item E-13**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

June 24, 2013  
Cloverleaf High School Library  
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

A-6. **Minutes** of the May 28, 2013 regular session, the June 10, 2013 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the May 28, 2013 regular session, the June 10, 2013 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**C. PERSONNEL** – Mr. Kubilus

**C-1 Administrative Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the administrative staff appointment of Craig Walkup, Rec Center Director for the 2013-2014 school year, \$5,000/year.

**C-2 Certified Staff Recall**

It is recommended that the Cloverleaf Board of Education recall the following certified staff as per the negotiated agreement between the Cloverleaf Board of Education and the Cloverleaf Education Association, effective August 19, 2013

Shannon Smith, Elementary School Teacher  
Jennifer Spinder, Elementary School Teacher

**C-3 Certified Staff Resignation due to Retirement**

It is recommended that the Cloverleaf Board of Education approve the following certified staff resignations due to retirement:

Deann Markle, effective June 30, 2013  
Debra Ruprecht, effective June 1, 2013

**C-4 Certified Staff Resignations**

It is recommended that the Cloverleaf Board of Education accept the following certified staff resignations:

Kevin Gault, effective August 16, 2013.  
Stacy Skowronski, effective June 5, 2013

**C-5 Administrative Staff Resignations**

It is recommended that the Cloverleaf Board of Education accept the administrative staff resignation of Joshua Hill, Assistant Treasurer, effective at the end of the work day July 31, 2013.

**C-6 Certified Staff Paid and Unpaid FMLA Leave of Absences**

It is recommended that the Cloverleaf Board of Education approve the following certified staff paid and unpaid FMLA leave of absences after all available sick days are used:

Christina Witschey, beginning August 19, 2013. Anticipated return to work October 23, 2013.

Leighann Reep, beginning August 19, 2013. Anticipated return to work October 14, 2013.

Andrea Gerfin, beginning September 30, 2013. Anticipated return to work March 3, 2014.

**C-7 Certified Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the following certified staff appointments effective August 19, 2013:

Allison Jones, Speech Language Pathologist, initial placement Elementary School, \$38,032.00.

Joel Shurance, English/Language Arts Teacher, initial placement High School, \$34,892.00

**C-8 Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the classified staff appointment of Angela Rinearson, educational aide, initial placement high school, 3.75 hrs./day, \$10.15/hr., effective May 14, 2013.

**C-9 Classified Staff Unpaid Medical Leave of Absence**

It is recommended that the Cloverleaf Board of Education approve the classified staff, two year unpaid medical leave of absence for Teresa Arthur-Swindig, beginning June 25, 2013.

**C-10 Supplemental Staff Contract Corrections**

It is recommended that the Cloverleaf Board of Education approve the supplemental staff correction of the following contracts for Andrew Winter, High School Marching Band to reflect the 5 additional days at BA-0 per the negotiated agreement, as follows:

2012-2013 school year	From \$5,931.64 to \$6,879.79
2013-2014 school year	From \$5,931.64 to \$6,879.79

**C-11 Supplemental Staff Appointments 2013-2014 School Year**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2013-2014 school year. All supplemental appointments contingent upon participation.

LPDC Committee	Jamie Lormeau	\$ 140.00/month*
LPDC Committee	Robert Hevener	\$ 140.00/month*
Elementary Building Head Teacher (PreK-2)	Megan Maloney	\$ 697.84
Elementary Building Head Teacher (Gr 3-5)	Joyce Stephenson	\$ 697.84

High School Technical Director of Musical	Greg Valent	\$ 907.19
Middle School Yearbook Advisor	Kimberly Manix	\$ 662.95
Middle School Building Head Teacher	Kristine Nagy	\$ 697.84
Middle School Academic Challenge Advisor 50%	Denise Musolf	\$ 523.38
Middle School Academic Challenge Advisor 50%	Jennifer Pertee	\$ 523.38
Special Education Department Head	Kimberly Manix	\$3,300.00
Middle School Choir Director	Angela Leonard	\$2,791.36
Middle School Emerald Key Club Advisor	Heidi Chapman	\$ 523.38
Football 8 <sup>th</sup> Grade Assistant Coach 50%	Eric Martin	\$1,395.68

\*Stipend paid only for months in which a meeting is held

**C-12 Extended Days**

It is recommended that the Cloverleaf Board of Education approve the following extended days for the 2013-2014 school year, per the negotiated agreement.

Cheri Weigand, 10 extended days	\$4,133.97
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**C-13 Elementary Summer School Administrative Change in Contract**

It is recommended that the Cloverleaf Board of Education approve the administrative change in contract for Megan Maloney, Elementary Summer School Preschool Director, from \$4,200.00 to \$2,900.00 to be paid out of Title I funds.

**C-14 Certified Staff Elementary Summer School Teacher Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff elementary summer school teacher appointments, \$25.00/hr., for the summer of 2013:

Justine Girard	(\$1,500/cap)
Holly Ledger	(\$2,300/cap)
Emily Tobin	(\$2,300/cap)
Linda Reesman	(\$2,300/cap)



**C-15 Certified Staff Elementary Summer School Substitute Teacher Appointments**

It is recommended that the Cloverleaf Board of education approve the following certified staff elementary summer school substitute teachers, \$25.00/hr. for the summer of 2013:

Noelle Zambetti  
Elizabeth Zuk

**C-16 Classified Staff Elementary Summer School Substitute Educational Aides**

It is recommended that the Cloverleaf Board of Education approve the following classified staff elementary summer school substitute educational aides, \$10.75/hr., for the summer of 2013:

Mary Loveless

**C-17 Summer Safety City Appointments**

Safety City Coordinator	Ashley Weir	\$600.00
Safety City Teacher	April Dalton	\$700.00

**C-18 Classified Staff Seasonal Summer Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff seasonal summer appointments for the summer of 2013:

Greg Medkeff, summer custodian	\$9.39/hr.
Deborah Blascak, summer food service	\$10.28/hr.
Jane Kauf, summer food service	\$10.59/hr.

**C-19 Latchkey**

It is recommended that the Cloverleaf Board of Education approve Kellie Cooney, Latchkey Coordinator, 1 hr./day, \$12.00/hour for the 2013-2014 school year.

**Cloverleaf Board of Education approval of items C-1 through C-19 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mr. Hudson

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Transfer**

It is recommended that the Cloverleaf Board of Education approve the following transfer for fiscal year 2013:

From: General Fund - 001  
To: Athletic Account -Middle School & High School - 300  
Amount: Up to \$90,000

From: Permanent Improvement Fund – 003  
To: H.B. 264 Payment – 002-9003  
Amount: \$103,651.75

D-3 **Transfer**

It is recommended that the Cloverleaf Board of Education approve the following transfer for fiscal year 2014:

From: Permanent Improvement Fund – 003  
To: H.B. 264 Payment – 002-9003  
Amount: \$96,470.50

From: Permanent Improvement Fund – 003  
To: Bond Reserve – 003-9910  
Amount: \$25,000.00

**D-4 Kennedy Cottrell Richards Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Cloverleaf Local Schools and Kennedy Cottrell Richards for services related to the Medicaid School Program for the period of July 1, 2011 – June 30, 2012 and July 1, 2012 – June 30, 2013 as presented.

**Cloverleaf Board of Education approval of items D-1 through D-4 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-5 Authorization of Employer Pick-up - Teachers**

It is recommended that the Cloverleaf Board of Education approve the resolution pertaining to teacher contributions to the State Teachers Retirement System (STRS), as attached.

**D-6 Notification of Employer Pick-up - Teachers**

It is recommended that the Cloverleaf Board of Education approve the resolution notifying State Teachers Retirement System (STRS) of employer pick-up of teacher contributions, as attached.

**D-7 Authorization of Employer Pick-up Administrators**

It is recommended that the Cloverleaf Board of Education approve the resolution authorizing employer pick-up of administrator contributions to the State Teachers Retirement System (STRS), as attached.

**D-8 Notification of Employer Pick-up - Administrators**

It is recommended that the Cloverleaf Board of Education approve the resolution notifying State Teachers Retirement System (STRS) of employer pick-up of administrator contributions, as attached.

**Cloverleaf Board of Education approval of items D-5 through D-8 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-9 Property, Fleet and Liability Insurance**

It is recommended that the Cloverleaf Board of Education approve the property, fleet and liability insurance coverage with \_\_\_\_\_  
in the amount of \$ \_\_\_\_\_ to be paid out of general fund.

**Cloverleaf Board of Education approval of items D-9**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-10 Levy Resolution – Renewal of Existing Emergency Tax Levy**

It is recommended that the Cloverleaf Board of Education approve a resolution determining to submit to the electors of the Cloverleaf Local School District the question of renewing all of an existing tax levy, pursuant to Sections 5705.194 to 5705.197 of the revised code, and requesting the approval of the Financial Planning and Supervision Commission for the Cloverleaf Local School District to place said question on the November 5, 2013 ballot.

WHEREAS, on November 4, 2008, the electors of this District approved the levy of a tax to raise the amount of \$2,813,100 each year for a period of five years, the last collection of which will occur in calendar year 2013 (the “Existing Emergency Levy”); and

WHEREAS, this Board has determined that the continuation of the collection of that tax upon its expiration is necessary for the proper operation of the schools of the District; and

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of “fiscal emergency” under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and

WHEREAS, this Board intends to submit the question of the renewal of all of the Existing Emergency Levy to the electors of the School District on November 5, 2013, and seeks to obtain the approval of the Commission to do so, in respect of, and in accordance with the statutory financial oversight powers, duties and functions vested in the Commission;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to renew all of an existing tax in excess of the ten-mill limitation in order to raise the amount of **\$2,813,100** each year for **ten years** for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, and upon and with the approval of the aforesaid Commission, there shall be submitted to the electors of this District at an election to be held on November 5, 2013, the question of renewing all of an existing tax, in excess of the ten-mill limitation, for a period of **ten years** (commencing with a levy

on the tax list and duplicate for the year 2013 to be first distributed to the Board in calendar year 2014) in order to raise the amount of **\$2,813,100** each year for the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount. This Board hereby requests the approval of the Commission to submit said question on the November 5, 2013 ballot, and requests that such approval, if given, be certified to this Board.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the Secretary of the Commission.

Section 4. The Treasurer is further directed to certify a copy of this resolution to the County Auditor of Medina County for certification of the District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains the same throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 5. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 6. This resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of items D-10**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-11 Levy Resolution for Additional Tax Levy**

It is recommended that the Cloverleaf Board of Education approve a resolution determining to submit to the electors of the Cloverleaf Local School District the question of an additional tax levy, pursuant to Sections 5705.194 to 5705.197 of the Revised Code, and requesting the approval of the Financial Planning and Supervision Commission for the Cloverleaf Local School District to place said question on the November 5, 2013 ballot.

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of “fiscal emergency” under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and

WHEREAS, this Board intends to submit the question of a property tax levy to the electors of the School District on November 5, 2013, and seeks to obtain the approval of the Commission to do so, in respect of, and in accordance with the statutory financial oversight powers, duties and functions vested in the Commission;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to levy an additional tax in excess of the ten-mill limitation in order to raise the amount of **\$3,724,000** each year for **ten years** for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, and upon and with the approval of the aforesaid Commission, there shall be submitted to the electors of this District at an election to be held on November 5, 2013, the question of levying an additional tax in excess of the ten-mill limitation for a period of **ten years** (commencing with a levy on the tax list and duplicate for the year 2013 to be first distributed to the Board in calendar year 2014) in order to raise the amount of **\$3,724,000** each year for the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount. This Board hereby requests the approval of the Commission to submit said question on the November 5, 2013 ballot, and requests that such approval, if given, be certified to this Board.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the Secretary of the Commission.

Section 4. The Treasurer is further directed to certify a copy of this resolution to the County Auditor of Medina County for certification of the District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains the same throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 5. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 6. This resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of items D-11**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_



E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **LHM Computer Consulting, Inc. - Susanne J. McWilliams Agreement**  
(attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between LHM Computer Consulting, Inc. and Susanne J. McWilliams and Cloverleaf Local Schools for Deaf Interpretive Services to a hearing impaired student during the 2013-2014 school year, \$32.00/hr. at 6.5 hrs. per day, not to exceed 180 days, as presented, to be paid out of general fund.

E-2 **Shelley Mack Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Shelley Mack and Cloverleaf Local Schools for consultative and instruction services for students who are identified as visually impaired for the 2013-2014 school year as presented, \$60.00/hr. to be paid for out of general fund.

E-3 **Judy Harpley Orientation and Mobility Service Agreement**  
(attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Judy Harpley Orientation and Mobility and Cloverleaf Local Schools for services, consultation and inservice training activities to benefit visually impaired students as presented for the 2013-2014 school year at a rate of \$115.00 per session to be paid out of general fund.

E-4 **Sendero Therapies, Inc.** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Sendero Therapies, Inc. and Cloverleaf Local Schools for occupational therapy services as presented for the 2013-2014 school year, services available to be paid out of general fund;

\$460.00/day	8.5 days per week direct services
\$ 60.00/hr.	Consultation at-risk students
\$ 80.00/hr.	Extend School Year Services
\$ 75.00/hr.	Evaluation Services (IEP meetings, evaluations, staff consultations)

E-5 **ABC Therapy, Ltd.** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between ABC Therapy, Ltd. and Cloverleaf Local Schools for physical therapy services as presented for the 2013-2014 school year, \$63.00/hr. physical therapist and \$48.00/hr. physical therapist assistant to be paid out of general fund.

E-6 **Christine Loddo Bricker Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the quotation from Christine Loddo Bricker, Educational Audiologist, to provide educational audiology services for deaf/hearing impaired students for the 2013-2014 school year, as presented, \$60/hr. to be paid for out of general fund.

E-7 **WW Williams Service Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Cloverleaf Local Schools and WW Williams preventative maintenance service contract for Elementary and Middle School generators as presented.

E-8 **Policies – 2nd Reading**

It is recommended that the Cloverleaf Board of Education approve the 2<sup>nd</sup> reading of the following policies:

EHA	Data and Records Retention
EHA-R	Data and Records Retention
GBL	Personnel Records
GBQ	Criminal Records Check

**E-9 Out of State and/or Overnight Trip**

It is recommended that the Cloverleaf Board of Education approve the following out-of-state and/or overnight trips as presented

Boys Basketball to University of Findlay	June 26-27, 2013
Academic Challenge Team to Marietta College	July 24-28, 2013
Varsity/JV Softball to Disney World, Orlando, FL	March 29, 2014 – April 6, 2014
8 <sup>th</sup> Grade Class to Washington DC	May 19-21, 2014

**E-10 Student Handbooks**

It is recommended that the Cloverleaf Board of Education approve the following student handbooks for the 2013-2014 school year:

Elementary School Handbook  
High School Handbook

**E-11 Donation**

It is recommended that the Cloverleaf Board of Education accept the donation from Becco, Inc. of improvements to the cross country course including fill dirt in low areas of course, estimated value \$1000.00.

**Cloverleaf Board of Education approval of items E-1 through E-11 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

## E-12 Sale of Westfield Elementary School

It is recommended that the Cloverleaf Board of Education approve a resolution authorizing the execution of an agreement of purchase and sale with the Village of Westfield Center, Ohio related to the sale of the former Westfield Elementary School as presented.

WHEREAS, this Board is the owner of certain real property identified as Medina County Tax Parcel ID Number 04-22A-09-049 and consisting of the former Westfield Elementary School (the "Property"); and

WHEREAS, this Board has determined to sell the Property to the Village of Westfield Center, Ohio pursuant to Section 3313.41(C) of the Ohio Revised Code and upon the terms and conditions set forth in the Agreement of Purchase and Sale currently on file with the Treasurer;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, Medina County, State of Ohio, that:

Section 1. Need for the Property. This Board determines that the Property is no longer needed for any school purpose, and approves and authorizes the sale of the Property pursuant to Section 3313.41(C) of the Ohio Revised Code.

Section 2. Start-up Community Schools and College-Preparatory Boarding Schools. This Board confirms and ratifies that there are no start-up community schools established under Chapter 3314 of the Revised Code and/or college-preparatory boarding schools established under Chapter 3328 of the Revised code that are located within the territory of the School District to which this Board must offer the Property for sale or lease pursuant to Sections 3313.41(G) and 3313.411 of the Revised Code.

Section 3. Approval of Agreement of Purchase and Sale. The President or Vice-President and the Treasurer of the Board are each authorized and directed, in the name, for, and on behalf of the Board (i) to execute the Agreement of Purchase and Sale in substantially the form currently on file with the Treasurer, and (ii) to execute and deliver a quitclaim deed conveying the Property to the Village of Westfield Center, Ohio, upon payment of the purchase price. The form of the Agreement and deed are approved with such changes therein that are not materially inconsistent with this Resolution and not substantially adverse to the School District and that are permitted by law and shall be approved by those officials. The approval of such changes, and that such changes are not materially inconsistent with this Resolution and not substantially adverse to the School District, shall be conclusively evidenced by the signing of the Agreement by those officials

Section 4. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution and the Agreement.

Section 5. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 6. Compliance with Open Meeting Requirements. It is hereby found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board of Education that resulted in such formal actions were held in meetings in compliance with the law.

Section 7. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 8. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item E-12**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**F. UNFINISHED BUSINESS**

F-1 Future Commencement Policy

F-2 Timber Update

G. **NEW BUSINESS**

H. **EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education enter into Executive Session at \_\_\_\_\_PM for the following reason:

1. \_\_\_ To consider the \_\_\_ appointment, \_\_\_ employment, \_\_\_ dismissal, \_\_\_ discipline, \_\_\_ promotion, \_\_\_ demotion, or \_\_\_ compensation of a public employee or official.
2. \_\_\_ To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual.
3. \_\_\_ To consider the purchase of property for public purposes, or the sale of property at competitive bidding because premature disclosure would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
4. \_\_\_ Conferences with the board's attorney concerning disputes involving the Board which are the subject of pending or imminent court action.
5. \_\_\_ Prepare for, conducting, or reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment.
6. \_\_\_ Matters required to be kept confidential by federal law or regulations or state statutes.
7. \_\_\_ Details relative to the security arrangements and emergency response protocols for the School District, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the School District.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**I. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

July 22, 2013  
Cloverleaf High School Library  
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_



- A-6. **Minutes** of the June 24, 2013 regular session, June 28, 2013 special session and the July 2, 2013 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the June 24, 2013 regular session, June 28, 2013 special session and the July 2, 2013 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**B-2 Student Recognitions**

Jacob Dunbar  
Ashley Murray

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Balsinger	Ricky	Johnson	David	Ramey	Susan
Barker	Meghan	Jones	Sarah	Rhoads	Rebecca
Bartter	Kristine	Kadilak	Jessica	Rinearson	Angela
Beaudry	Ashley	Koch	Janis	Rinehart	Donna
Bigham	Joan	Kraeff	Gwen	Rogers	Rose
Bohush	Anastasia	Krafft	Megan	Romich	Philip
Bolin	Robert	Kropa	Jeanette	Schnabel	Charles
Boscaljon	Valerie	Lacko	Susan	Schwanke	Cristin
Bowman	Heather	Lambert	Wesley	Serafine	Pamela
Braun	Charles	Ledger	Holly	Sharnsky	Lisa
Burke	Susan	Lott	Amanda	Shrewsbury	Heather
Calame	John	Maag	Elizabeth	Sidoti	Brittany
Carangio	William	Mainwaring	Anne	Simpkins	Anitra
Cook	Jacquelyn	Mazinski	Brenda	Sizemore	Terrie
Craddock	Beth	Merkys	Dusty	Smyth	Lisa
Darrell	Gretchen	Metheney	Jeremy	Squire	Michele
Delafield	Sandra	Miller	Jayne	Steets	Suzanne
Delahoyde	Judith	Minor	Emily	Surducian	Susan
Dentler	Timothy	Morales	Tiffany	Swaggerty	Jerome
Derhammer	Maleah	Morgan	Anna	Swanson	Sandra
Duckworth	Dianne	Myers	Arthur	Tekaucic	Matthew
Erdos	Bethina	Nape	Veronica	Topping	Karen
Erhard	Kelsie	Nelso	Gineen	Troike	Denise
Everhard	Katelin	Nemerovsky	Theresa	Watts	Roena
Flegal	Donald	Newcomb	Richard	Weisbrod	Felicia
Giovinazzo	David	Nied	Mary	White	Angela
Gorglione	Kara	O'Brien	Colleen	Witherspoon	Joanne
Greathouse	Jennifer	O'Neill	Kelsy	Wolfe	Kathleen
Hankey	Denise	Patyak	Lauren	Wolfe	Andrew
Hawkins	Amy	Perdok	Jennifer	Young-Czerwony	Teresa

**C-2 Administrative Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the administrative staff resignations:

Michael Coury, effective at the end of the work day, July 31, 2013  
Victoria Hessey, effective at the end of the work day, July 31, 2013

**C-3 Certified Staff Resignations**

It is recommended that the Cloverleaf Board of Education accept the following certified staff resignations:

Margaret Ferguson, effective August 1, 2013  
Elissa Ray, effective August 1, 2013  
Julie Bengough, effective August 1, 2013

**C-4 Classified Staff Resignations**

It is recommended that the Cloverleaf Board of Education accept the following classified staff resignations:

Gary (Matthew) Stafford, effective August 1, 2013

**C-5 Administrative Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following administrative staff appointments, contingent upon receipt of BCI/FBI reports, effective August 1, 2013:

Brian Madigan, Middle School Assistant Principal, 3 year contract, 204 days/year, \$73,000.00/year.

Dr. Richard Vrable, Director of Special Services, 1 year contract, 260 days/year, \$70,000.00/year.

**C-6 Non-Administrative Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following non-administrative staff appointments contingent upon receipt of BCI/FBI reports:

Kevin Braman, Technical Support Specialist, effective August 1, 2013, 260 days/year, \$36,731.28

Michelle Collins, Part-Time Accounts Payable Bookkeeper, effective August 1, 2013, \$12.15/hr.

Karen Humphery, Assistant to the Treasurer, effective August 19, 2013, 260 days/year, \$49,000.00.

Karen Humphery, Assistant to the Treasurer, July 22-August 16, 2013, \$23.55/hr., as needed.

**C-7 Certified Staff Recall**

It is recommended that the Cloverleaf Board of Education recall the following certified staff as per the negotiated agreement between the Cloverleaf Board of Education and the Cloverleaf Education Association, effective August 19, 2013:

Alison Ingles, Intervention Specialist Teacher, initial placement High School, \$38,032.00  
Robert Wooley, Teacher, initial placement Elementary School, \$40,475.00

**C-8 Certified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff appointments effective August 19, 2013:

Megan Dougherty, Instrumental Music Teacher, initial placement Middle School, \$34,892.00  
Kelli Esakov, Guidance Counselor, initial placement High School, \$38,032.00  
Elizabeth Sadzewicz, Science Teacher, initial placement Middle School, \$34,892.00

**C-9 Certified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff appointments, contingent upon receipt of BCI/FBI reports, effective August 19, 2013:

Amanda Fowler, Tutor, no grades, initial placement High School, 6.75 hrs./day, \$26,868.24

Paula Funfgeld, Title I Tutor, no grades, initial placement Elementary School, 7 hrs./day, \$27,863.30

Tristan Hirtle, Science Teacher, initial placement High School, \$34,892.00

Linda Reesman, Title I Tutor, no grades, initial placement Elementary School, 7 hrs./day, \$27,863.30

Lizabeth Rittgers, Science Teacher, initial placement High School, \$34,892.00

Amorita Kuse, Reading Intervention Tutor, initial placement Elementary School, 7 hrs./day, \$27,863.30.

#### **C-10 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the following classified staff change in status, effective August 21, 2013:

Garnet Chester, **from** 3.75 hrs./day, High School  
**to** 7.25 hrs./day, Transportation, \$11.27/hr.

#### **C-11 Classified Staff Contracts**

It is recommended that the Cloverleaf Board of Education approve the following classified staff contracts:

Kathleen Frederick, 2<sup>nd</sup> one year contract, effective August 22, 2013, \$11.06/hr.  
Dawn Sykes, 2<sup>nd</sup> one-year contract, effective August 22, 2013, \$10.45/hr.  
Michelle Drogell, continuing contract, effective August 23, 2013, \$10.66/hr.  
Annette Dudas, continuing contract, effective August 23, 2013, \$10.79/hr.  
Jackie Barlock, continuing contract, effective August 23, 2013, \$14.37/hr.  
Heather Wiley, continuing contract, effective August 23, 2013, \$14.37/hr.

#### **C-12 Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments contingent upon receipt of BCI and FBI background checks:

James Kovach, mechanic, initial placement Transportation, effective August 1, 2013, 8 hrs./day, \$15.35/hr.

#### **C-13 Extended Days**

It is recommended that the Cloverleaf Board of Education approve the following extended days for the 2013-2014 school year:

Kelli Esakov, 10 extended days, \$2,066.96  
Rose Marie Torma, 10 extended days, \$3,931.45  
Thomas Bart Randolph, 10 extended days, \$3,644.35

**C-14 Supplemental Appointment (2012-2013 school year)**

It is recommended that the Cloverleaf Board of Education approve the supplemental appointment of Debbie Bican, High School Teen Institute Advisor for the 2012-2013 school year, \$662.95.

**C-15 Supplemental Appointments (2013-2014 school year)**

It is recommended that the Cloverleaf Board of Education approve the following supplemental appointments for the 2013-2014 school year. All supplemental appointments contingent upon participation.

LPDC Committee	Robert Falkenberg	\$ 140.00/month *
Volleyball, JV Coach	Veronica Briggs	\$2,616.90
High School Teen Institute Advisor	Debbie Bican	\$ 662.95

\*Stipend paid only for months in which a meeting is held

**C-16 Classified Staff Seasonal Summer Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff seasonal summer appointments for the summer of 2013:

Curtis Lewis, summer custodian , \$9.39/hr.

Linda Swiat, summer bus driver, 7 hrs./day, 14 days, \$17.25/hr.

Lynn Livengood, summer educational aide, 6.75 hrs./day, 14 days, \$11.98/hr.

**C-17 Latchkey Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the following Latchkey staff for the 2013-2014 school year:

Connie Latzke, PM Latchkey, 2 hrs./day, \$12.00/hr.

**C-18 Certified Staff Elementary Summer School Teacher Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff elementary summer school appointments, \$25.00/hr., for the summer of 2013:

Ashley Weir (Cap \$1,500.00 )

C-19 **Classified Staff Elementary Summer School Educational Aide Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff elementary summer school educational aides, \$10.75/hr. for the summer of 2013:

Patricia Rusnak

**Cloverleaf Board of Education approval of items C-1 through C-19 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mr. Hudson

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

**Cloverleaf Board of Education approval of item D-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D-2 **Strategic Solutions Proposal**

It is recommended that the Cloverleaf Board of Education approve the agreement between Strategic Solutions and Cloverleaf Local Schools for records management services as presented.

**Cloverleaf Board of Education approval of item D-2**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-3 Renewal of Existing Emergency Levy Resolution**

It is recommended that the Cloverleaf Board of Education approve a resolution determining to proceed with the submission to the electors of the Cloverleaf Local School District of the question of renewing an existing emergency tax levy, pursuant to the Sections 5705.194 through 5705.197 of the Revised Code, with the affirmation and consistent with the direction of the Financial Planning and Supervision Commission for the Cloverleaf Local School District.

WHEREAS, on November 4, 2008, the electors of this School District approved the levy of a tax, for the purpose of providing for the emergency requirements of the School District, to raise the amount of \$2,813,100 each year for a period of five years, the last collection of which will occur in calendar year 2013; and

WHEREAS, this Board has determined that continuation of the collection of that tax after the 2013 collection year is necessary for the proper operation of the schools of the District; and

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of "fiscal emergency" under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code; and

WHEREAS, on June 24, 2013, this Board adopted a resolution declaring it necessary to submit to the electors of the District the question of the renewal of all of the aforesaid existing tax levy in excess of the ten-mill limitation for the purpose of providing for the emergency requirements of this School District, to wit, paying current operating expenses of the District, which emergency levy renewal is described further in Section 1 below, and (a) directing the Treasurer to obtain the related and necessary certifications from the Medina County Auditor, and (b) requesting the approval of the Commission to submit the question of said emergency levy renewal to the electors of the District on the November 5, 2013 ballot; and



WHEREAS, thereafter, the Medina County Auditor certified that the total tax (assessed) valuation of the District is \$456,973,266, and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$2,813,100, as set forth in the aforesaid resolution of this Board, calculated in the manner provided by Section 5705.195 of the Revised Code, is 6.3 mills for each one dollar of valuation, which amounts to 63 cents for each one hundred dollars of valuation; and

WHEREAS, on June 27, 2013, the Commission adopted a resolution (No. 036-13) affirming the aforesaid resolution of this Board, determining (in consultation with the Board) that said levy shall be placed on the November 5, 2013 ballot, and directing the Board to take all necessary steps to ensure that the emergency levy is properly submitted to the Medina County Board of Elections by the deadline for submission; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board, with the affirmation and consistent with the direction of the Commission, hereby determines to proceed with the submission to the electors at an election to be held on **November 5, 2013**, of the question of renewing all of a tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2013 to be first distributed to the School District in calendar year 2014) in order to raise the amount of **\$2,813,100** each year, for **ten years**, for the purpose of providing for the emergency requirements of this District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Medina County Auditor to be **6.3 mills** for each one dollar of valuation, which amounts to **63 cents** for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify immediately a copy of this resolution to the Secretary of the Commission. Upon obtaining, on behalf of the Board, any additional approvals of the Commission as may be deemed necessary by the Commission, and in any event before the close of business on August 7, 2013, the Treasurer is authorized and directed to certify to the Medina County Board of Elections copies of this resolution and the resolution of this Board and certificate of the County Auditor referred to in the preambles hereto, as well as all Commission resolutions relating thereto, including the resolution of the Commission referred to in the preambles hereto; provided, however, that if it is clear that the electors of this District have approved the renewal of the District's \$2,813,100 emergency levy at the August 6, 2013 election, such a filing shall not be made with the Board of Elections. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and all deliberations of this Board and of any

of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item D-3**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-4 Additional Tax Levy Resolution**

It is recommended that the Cloverleaf Board of Education approve a resolution determining to proceed with the submission to the electors of the Cloverleaf Local School District of the question of an additional tax levy, pursuant to Sections 5705.194 through 5705.197 of the Revised Code, with the affirmation and consistent with the direction of the Financial Planning and Supervision Commission for the Cloverleaf Local School District.

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of “fiscal emergency” under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code; and

WHEREAS, on June 24, 2013, this Board adopted a resolution declaring it necessary to submit to the electors of the District the question of an additional tax levy in excess of the ten-mill limitation for the purpose of providing for the emergency requirements of the District, to wit, paying current operating expenses of the District, which emergency levy is described further in Section 1 below, and (a) directing the Treasurer to obtain the related and necessary certifications from the Medina County Auditor, and (b) requesting the approval of the Commission to submit the question of said emergency levy to the electors of the District on the November 5, 2013 ballot; and

WHEREAS, thereafter, the Medina County Auditor certified that the total tax (assessed) valuation of the District is \$456,973,266, and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$3,724,000, as set forth in the aforesaid resolution of this Board, calculated in the manner provided by Section 5705.195 of the Revised Code, is 8.3 mills for each one dollar of valuation, which amounts to 83 cents for each one hundred dollars of valuation; and

WHEREAS, on June 27, 2013, the Commission adopted a resolution (No. 036-13) affirming the aforesaid resolution of this Board, determining (in consultation with the Board) that said levy shall be placed on the November 5, 2013 ballot, and directing the Board to take all necessary steps to ensure the emergency levy is properly submitted to the Medina County Board of Elections by the deadline for submission; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board, with the affirmation and consistent with the direction of the Commission, hereby determines to proceed with the submission to the electors at an election to be held on **November 5, 2013**, of the question of an additional tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2013 to be first distributed to the School District in calendar year 2014) in order to raise the amount of **\$3,724,000** each year for **ten years** for the purpose of providing for the emergency requirements of this District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Medina County Auditor to be **8.3 mills** for each one dollar of valuation, which amounts to **83 cents** for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify immediately a copy of this resolution to the Secretary of the Commission. Upon obtaining, on behalf of the Board, any additional approvals of the Commission as may be deemed necessary by the Commission, and in any event before the close of business on August 7, 2013, the Treasurer is authorized and directed to certify to the Medina County Board of Elections copies of this resolution and the resolution of this Board and certificate of the County Auditor referred to in the preambles hereto, as well as all Commission resolutions relating thereto, including the resolution of the Commission referred to in the preambles hereto; provided, however, that if it is clear that the electors of this District have approved the District's additional \$3,724,000 emergency levy at the August 6, 2013 election, such a filing shall not be made with the Board of Elections. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item D-4**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Social Studies Interim End of Course Examinations**

It is recommended that the Cloverleaf Board of Education adopt Social Studies Interim End of Course Examinations Pursuant to Am. Sub. S.B. 165 (enacted March, 2012) and the Ohio Department of Education Guidelines.

E-2 **Positive Education Program**

It is recommended that the Cloverleaf Board of Education approve the contract for special education services provided by Positive Education Program (PEP) as presented for the 2013-2014 school year.

E-3 **Works International**

It is recommended that the Cloverleaf Board of Education approve the service agreement between Cloverleaf Local Schools and WORKS International, Inc. to provide staff training services as presented for the 2013-2014 school year.

**E-4 District Prevention Director**

It is recommended that the Cloverleaf Board of Education approve Debbie Bican, District Prevention Director, for the 2013-2014 school year as presented, services at \$220.25/day, \$37,145.00/year, to be paid out of MCDAC Grant Fund 019.

**E-5 Student Assistance Counselor**

It is recommended that the Cloverleaf Board of Education approve Brandy Miracle, Middle School/High School Student Assistance Counselor, for the 2013-2014 school year as presented, services at \$195.00/day, \$29,675.00/year, to be paid out of MCDAC Grant Fund 019.

**E-6 Epcon Lane, Environmental Pest Control Service Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Epcon Lane, Environmental Pest Control and Cloverleaf Local Schools for pest control services, \$75.00/month, \$900.00 year, to be paid out of general fund, as presented.

**E-7 Medina City Schools Memo of Understanding – Medina County Juvenile Detention Center**

It is recommended that the Cloverleaf Board of Education approve the Memo of Understanding between Medina City Schools and Cloverleaf Local Schools for educational services to Cloverleaf students placed in the Medina County Juvenal Detention Center during the 2013-2014 school year, as presented.

**E-8 Above the Standard Procurement Group**

It is recommended that the Cloverleaf Board of Education approve the engagement agreement between Above the Standard Procurement Group and Cloverleaf Local Schools to provide cost reductions services as presented.

**E-9 Job Descriptions**

It is recommended that the Cloverleaf Board of Education approve the following job descriptions as presented:

- 5.20 Tutor
- 4.08a Accounts Receivable Bookkeeper (part-time)
- 4.40 Technical Support Specialist

**E-10 Donations**

It is recommended that the Cloverleaf Board of Education accept the following donation

From Westfield Insurance, \$10,000.00 to use for the golf team and other expenses as needed.

From LSL Properties, \$500/year for 5 years, as a result of a CRA agreement reached between LSL Properties and the Village of Seville per attached. The Superintendent is authorized to sign any paperwork pertaining to the acceptance of the donation.

**E-11 Accept Bid**

It is recommended that the Cloverleaf Board of Education accept the bid from Jim Carey of \$25.00 for a map set in the storage garage.

**E-12 High School Social Studies Textbook Purchase**

It is recommended that the Cloverleaf Board of Education approve the expenditure of \$31,472.00 from the District’s Permanent Improvement fund for high school social studies textbooks/related curricular materials to be purchased from Houghton Mifflin Harcourt.

**Cloverleaf Board of Education approval of items E-1 through E-12 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-13 Cloverleaf Education Association – Tentative Agreement**

It is recommended that the Cloverleaf Board of Education approve the July 22, 2013 Tentative Agreement on changes to evaluation language in the current agreement in accordance with O.R.C. between the Cloverleaf Education Association and the Cloverleaf Board of Education as presented.

**Cloverleaf Board of Education approval of item E-13.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-14 Ohio Association of Public School Employees Tentative Agreement**

It is recommended that the Cloverleaf Board of Education approve the July 22, 2013 Tentative Agreement between Ohio Association of Public School Employees and the Cloverleaf Board of Education as presented.

**Cloverleaf Board of Education approval of item E-14.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. UNFINISHED BUSINESS

G. NEW BUSINESS

G-1 Football Jersey Retirements – Craig Walkup

H. ADJOURNMENT

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_



October 22,

12

The Board of Education of the Cloverleaf Local School District met in regular session on October 22, 2012 at 6:00 p.m. at the Cloverleaf High School Library. Mr. William Hutson called the meeting to order. Upon roll call the following members responded:

Mr. Berry	Mr. James Curran
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. William Hutson	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2012-178 APPROVAL OF MINUTES**

Mr. Schmidt motioned, seconded by Mr. Berry, to approve the minutes of the September 10, 2012 Special Meeting, the September 24, 2012 Regular Meeting and the October 8, 2012 Special Meeting.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

### **2012-179 PERSONNEL**

Mrs. Rych motioned, seconded by Mr. Schmidt to approve the following personnel items:

#### **1. Medina County Substitute Teacher Tutor List**

<b>Substitute Teacher and Tutor</b>		
Giovinazzo, David	Herman, Anna	Honnold, Beth
Tsakiries, Theoflos		
<b>Substitute Teacher Only</b>		
Radabaugh, Terry		

#### **2. Certified Staff Resignation, effective November 16, 2012**

Ann Bailey, high school teacher

#### **3. Certified Staff Change in Status, effective August 20, 2012**

Certified staff change in status of Julie Arndt from Tutor (no grades) to Tutor (giving grades), \$30,335.10.

#### **4. Certified Staff Salary Correction, effective September 25, 2012**

Certified staff salary correction of Joel Shurance **from** \$26,213.54 **to** \$23,217.66

October 22,

12

**5. Classified Staff Contract Correction**

Corrected effective start date for Dana Kulas **from** September 10, 2012 to September 17, 2012

**6. Classified Staff Appointments**

Rachel Gunther, 3 hour, food service helper, initial placement Elementary School, effective October 15, 2012, \$10.28/hr.

Sarah Hach, 3 hour, food service helper, initial placement Elementary School, effective October 15, 2012, \$10.28/hr.

Courtnie Manthey, 3 hour, food service helper, initial placement Middle School, effective October 15, 2012, \$10.28/hr.

Tanya Reed, 3 hour, food service helper, initial placement Elementary School, effective October 15, 2012, \$10.28/hr.

Tracy Wenzinger, 3 hour, food service helper, initial placement High School, effective October 15, 2012, \$10.28/hr.

**7. Classified Substitute Appointments, 2012-2013 school year****Substitute Food Service Helpers @ \$9.18/hr.**

Debbie Blascak, effective October 11, 2012

Kristy Bailey, effective October 8, 2012

Tracy Wenzinger, effective October 8, 2012

Susan Kanzeg, effective October 12, 2015

Dixie (Albright) Frank, effective October 8, 2012

Sarah Hach, effective September 28, 2012

**Substitute Educational Aide @ 9.05/hr.**

Richard Schulz, effective August 22, 2012

Nicole Smith, effective October 18, 2012

**8. Supplemental Staff Appointments, 2012-2013 school year**

Girls Basketball Varsity Assistant Coach	Jeffrey Patterson	\$4,535.96
Wrestling Varsity Assistant Volunteer Coach	Kurtis Wentik	n/a
High School Robotics Advisor	James Vaughn	\$ 348.92

All supplemental appointments contingent upon participation.

**9. Latchkey Resignation, effective August 27, 2012**

Anita Whistlar

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

October 22,

12

**2012-180 FINANCE**

Upon the recommendation of Treasurer Hudson, Mr. Berry motioned, seconded by Mr. Schmidt to approve the following finance items:

**1. Financial Reports**

September 2012 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

**2. Ohio CompManagement, Inc. Membership**

Membership agreement between Ohio CompManagement, Inc. and Cloverleaf Board of Education for the Workers Compensation Group Rating Program at a cost of \$3,270.00 paid out of General Funds

**3. New Funds**

Creation of the following funds:

Fund 300 SPCC:9214 – Middle School Store  
Fund 300-SPCC:9215 – General Account for In/Out Purposes-ELEM  
Fund 300-SPCC:9216 – General Account for In/Out Purposes-MS  
Fund 300-SPCC:9217 – General Account for In/Out Purposes-HS

**4. Five-Year Forecast and Assumptions FY 2013**

Five Year Forecast and Assumptions FY 2013 as presented

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**SUPERINTENDENT'S REPORT****2012-181 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Berry to approve the following items:

**1. Leroy Road Traffic Light Resolution**

Resolution requesting the Ohio Department of Transportation to authorize a traffic light at the intersection of State Route 224 and North Leroy Road as presented

**2. Medina County Public Transit Corrected Agreement**

Corrected agreement between the Medina County Public Transit and Cloverleaf Local Schools as presented

**3. Last Chance Agreement**

Last Chance Agreement with Cindy Lenos per attached

October 22,

12

**4. Donations**

From Westfield Insurance, \$10,000 to use for the golf team or other expenses as needed

From Akron General/Lodi Community Hospital, 10 pieces of exercise equipment to Cloverleaf Recreation Center, valued at \$70,000

**5. Policies – 1<sup>st</sup> Reading**

DJF	Purchasing Procedure
DN	School Property Disposal
EBCD	Emergency Closings
EDE	Computer Online Services
IGBEA	Reading Skills Assessment and Intervention
JEE	Student Attendance Accounting
JGD	Student Suspension
KG	Community Use of School Facilities

**6. Policies – 2nd Reading**

IGBE	Remedial Instruction
IGBEA-R	Reading Skills Assessment and Intervention
IKE	Promotion and Retention of Students
IIAA	Textbook Selection and Adoption
JK	Employment of Students
GCPA	Reduction in Certified Staff Work Force
BDDF-E	Voting Method

Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**UNFINISHED BUSINESS****LEVY UPDATE**

John Gladden provided Board Members with an update on the proposed levy.

**NEW BUSINESS****BOARDDOCS UPDATE**

Treasurer Hudson provided Board Members with an update on BoardDocs.

**2012-182 EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mr. Schmidt to enter into executive session for the purpose of discussing the compensation of a public employee. In 6:59 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

October 22,

12

**2012-183      ADJOURN EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mr. Schmidt to adjourn executive session at 7:19 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-184      EXECUTIVE SESSION**

Mr. Curran motioned, seconded by Mr. Schmidt, to enter into executive session for the purpose of discussing the sale of property in Seville and Lodi. In 7:20 p.m.

Roll call as follows:

Ayes: Mr. Curran, Mr. Schmidt, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-185      ADJOURN EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Curran to adjourn executive session at 7:46 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Berry, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

Mr. Berry excused himself from the Board Meeting at 7:46 p.m.

**2012-186      EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Schmidt, to enter into executive session for the purpose of discussing Cloverleaf Education Association (CEA) negotiations. In 7:47 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-187      ADJOURN EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mr. Curran to adjourn executive session at 8:32 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**2012-188      RESCIND RESOLUTION 2012-158**

Mr. Curran motioned, seconded by Mr. Schmidt to rescind Resolution No. 158-2012.

Roll call as follows:

Ayes: Mr. Curran, Mr. Schmidt, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

October 22,

12

**2012-189 ADJOURNMENT**

Mr. Schmidt motioned, seconded by Mr. Curran to adjourn the meeting at 8:33 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

October 29,

12

The Board of Education of the Cloverleaf Local School District met in special session on October 29, 2012 at 7:30 p.m. at the Board of Education Office. Mr. William Hutson called the meeting to order. Upon roll call the following members responded:

Mr. James Curran  
Mr. Michael Schmidt

Mrs. Jane Rych  
Mr. William Hutson

**2012-190 CLOVERLEAF EDUCATION ASSOCIATION – TENTATIVE AGREEMENT**

Mr. Curran moved, seconded by Mr. Schmidt to approve the October 24, 2012 Tentative Agreement between the Cloverleaf Education Association and the Cloverleaf Board of Education as presented.

Roll call as follows:

Ayes: Mr. Curran, Mr. Schmidt, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-191 ADJOURNMENT**

Mrs. Rych motioned, seconded by Mr. Curran to adjourn the meeting at 7:47 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

October 8, 12

The Board of Education of the Cloverleaf Local School District met in special session on October 8, 2012 at 7:00 p.m. at the Cloverleaf High School Library. Mr. William Hutson called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. James Curran
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. William Hutson	

**PLEDGE OF ALLEGIANCE****MISSION STATEMENT****RECOGNITION AND PUBLIC PARTICIPATION**  
**PUBLIC PARTICIPATION**

None

**THIRD GRADE READING GUARANTEE**

Robert Hevener reviewed the Third Grade Reading Guarantee.

**LEVY UPDATE**

John Gladden provided Board Members with an update on the proposed levy.

**224 AND LEROY ROAD TRAFFIC SIGNAL**

Superintendent Kublis provided an update on the 224 and LeRoy Road traffic signal.

**BOARD OF EDUCATION MEETING TIMES**

Board Members discussed their meeting times. It was the consensus of the Board Members to hold the Board of Education meetings at 6:00 p.m. on Monday evenings.

**OSBA CAPITAL CONFERENCE**

Board Members discussed the OSBA Capital Conference.

**FIVE-YEAR FORECAST – DRAFT READING**

Treasurer Hudson reviewed a draft reading of the five year forecast.

**2012-175 EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mr. Berry, to enter into executive session for the purpose of discussing negotiations (CEA). In 8:13 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

Mr. Berry did not go into Executive Session and left the Board Meeting at 8:13 p.m. immediately following the roll call.

**2012-176 ADJOURN EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Schmidt, to adjourn executive session. Out 8:46 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried



October 8, 12

**2012-177 ADJOURNMENT**

Mr. Curran motioned, seconded by Mrs. Rych to adjourn the meeting at 8:49 p.m.

Roll call as follows:

Ayes: Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

November 12, 12

The Board of Education of the Cloverleaf Local School District met in special session on November 12, 2012 at 11:00 a.m. at the Crown Plaza Hotel in Columbus, Ohio. Mr. William Hutson called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. James Curran
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. William Hutson	

### **PLEDGE OF ALLEGIANCE**

### **MISSION STATEMENT**

### **RECOGNITION AND PUBLIC PARTICIPATION**

None

### **2012-192 VACANT ELEMENTARY BUILDING AUCTIONS**

Mr. Schmidt motioned, seconded by Mr. Curran, to approve the agreement and contracts between Kiko and Cloverleaf Local Schools as presented:

Consumer Guide to Agency Relationships Agreement  
Westfield Elementary School, Contents Auction Sale Contract for December 15, 2012  
Seville Elementary School, Building & Contents Auction Sale Contract for January 5, 2013  
Lodi Elementary School, Building and Contents Auction Sale Contract for January 12, 2013

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

### **FISCAL EMERGENCY**

The fiscal recovery plan implementation, future cuts and plans for a future levy were discussed by Board Members.

### **2012-193 ADJOURNMENT**

Mr. Curran motioned, seconded by Mrs. Rych to adjourn the meeting at 12:11 p.m.

Roll call as follows:

Ayes: Mr. Curran, Mrs. Rych, Mr. Berry, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

November 26,

12

The Board of Education of the Cloverleaf Local School District met in regular session on November 26, 2012 at 6:00 p.m. at the Cloverleaf High School Library. Mr. William Hutson called the meeting to order. Upon roll call the following members responded:

Mr. Berry

Mr. James Curran

Mrs. Jane Rych

Mr. William Hutson

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2012-194 APPROVAL OF MINUTES**

Mr. Berry motioned, seconded by Mr. Curran, to approve the minutes of the October 22, 2012 regular session, and the October 29, 2012 special session.

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

Ms. Snyder reviewed her concerns about cutting busing since the levy didn't pass.

Deputy Dave Pries provided an update of activities occurring in the District: sidewalk, speed limit signs, and overall incidents.

### **2012-195 PERSONNEL**

Mrs. Rych motioned, seconded by Mr. Berry to approve the following personnel items:

#### **1. Medina County Substitute Teacher Tutor List**

##### **Both (substitute & tutor)**

Teresa Ocampo

##### **Substitute only**

Kathleen Bright

Daniel Collins

Allison Elrad

Paula Funfgeld

Katherine Gulliford

Stephanie Kilroy

Douglas Kulow

Andrew Miskimen

Casimir Paris

Dianne Schlegel

Ginger Sheavly

#### **2. Certified Staff Paid and Unpaid FMLA Leave of Absence**

Certified staff paid and unpaid FMLA leave of absence, after all sick days are used, for Katherine Power, beginning February 22, 2013, returning to work on May 1, 2013

#### **3. Certified Staff Appointment**

Certified staff appointment of Elayne Cross, science teacher, initial placement High School, effective upon completion of BCI and FBI background checks, for up to 117 days which would be \$22,186.71

November 26,

12

**4. Classified Staff Resignations**

Anita Whitslar, educational aide, effective at the end of the work day,  
December 21, 2012

Everett Pleasz, custodian, resignation due to retirement, effective  
December 31, 2012

**5. Classified Staff Contract Correction**

Corrected contract of Kathleen Frederick, educational aide, to reflect 3  
years experience, effective August 22, 2012, \$10.86/hr.

**6. Classified Staff Change in Status**

Classified staff change in status of Patricia Haumesser, bus driver, from  
6.5 hrs./day to 8 hrs./day, effective October 24, 2012, \$15.61/hr.

**7. Classified Staff Contracts**

Donald Wolff, 1 year contract, effective September 27, 2012, \$14.10/hr.  
Cheryl Donohue, 1 year contract, effective November 18, 2012, \$10.45/hr.

**8. Classified Staff Appointments**

Alison Boyer, 3.75 hours, educational aide, initial placement Elementary  
School, effective November 25, 2012, \$ 10.15/hr.

Joseph Jarosz, head custodian, initial placement Middle School, 8 hrs./day,  
effective November 26, 2012, Step 2, \$14.25/hr., (contingent upon  
successfully passing of the FCE).

Timothy Simmons, head night custodian, initial placement Elementary  
School, 8 hrs./day, effective November 26, 2012, Step 3, \$13.42/hr.,  
(contingent upon successfully passing of the FCE).

Michele Brandt, educational aide 3.75 hours, initial placement Elementary  
School, 3.75 hrs./day, effective October 29, 2012, \$10.15/hr.

Deborah Groetz, 3.75 hours, educational aide, initial placement  
Elementary School, 3.5 hrs./day, effective October 29, 2012, \$10.15/hr.

Debbie Blascak, food service helper, initial placement high school, 3.0  
hrs./day, effective October 8, 2012, \$10.28/hr.

**9. Supplemental Staff Resignation**

Walter Dombroski as the Middle School Academic Challenge Team  
Advisor for the 2012-2013 school year

**10. Supplemental Contracts**

Varsity Gymnastics Coach	Stacy Thronburg	\$3,838.12
Swimming Varsity Assistant Coach	Erin Neale	\$2,616.90
Boys Basketball 8th Grade Coach	Randy Pollock	\$3,140.28
Wrestling 7/8 Grade Coach	Guillermo Porras	\$2,791.36
Girls Head 8th Grade Track Coach	Julie Arndt	\$2,965.82
Girls 8th Grade Assistant Track Coach	Fred Haldiman	\$2,616.90

November 26, 12

Track – Dual Coach	Bob Lake	\$5,233.80
Baseball JV Coach	Zachary Scisciani	\$3,140.28
Varsity Assistant Track Coach (Boys & Girls)	Dave Mackey	\$3,140.28
Girls JV Basketball Coach	Lance Price	\$4,535.96
Entry Year Program Mentor	Tonya Swain	\$1,221.22

All supplemental contracts contingent upon participation.

**11. Supplemental Appointment Correction**

Michael McGee as Boys Varsity Assistant Golf Coach for the 2012-2013 school year, Step 6, \$2,791.36

**12. Classified Staff Substitute Appointments**

Anita Whitslar, substitute educational aide, effective, November 27, 2012, \$9.05/hr.

Anita Whitslar, substitute secretary, effective November 27, 2012, \$9.57/hr.

Marsha Floyd, substitute educational aide, effective November 27, 2012, \$9.05/hr.

Michelle Brandt, substitute educational aide, effective October 24, 2012 \$9.05/hr.

**13. Latchkey Appointments**

Connie Latzke, AM Latchkey Instructor, ½ hr./day, effective November 12, 2012, \$12.00/hr.

Jody Minor, AM Latchkey Instructor, 2.5 hrs./day, effective October 29, 2012, \$10.00/hr.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-196 FINANCE**

Upon the recommendation of Treasurer Hudson, Mr. Berry motioned, seconded by Mr. Curran to approve the following finance items:

**1. Treasurer’s Report and Authorization to Pay Bills**

October 2012 Financial Reports as presented and approval of checks issued as presented

**2. Establish Funds**

<u>FUND</u>	<u>SCC</u>	<u>FUNCTION</u>	<u>BUILDING</u>
009	9214	School Supplies	PK – 2
009	9215	School Supplies	3 – 5
009	9216	School Supplies	Middle School
009	9217	School Supplies	High School

November 26,

12

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**SUPERINTENDENT'S REPORT**

**2012-197 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Berry to approve the following items:

**1. Invado International Agreement**

Agreement between Invado International and Cloverleaf Local Schools for Independent Affiliated Marketing Services as presented

**2. eSchoolView Contract**

Three year contract with eSchoolView for Facilities Management Services, \$4,500.00 initial fee, \$150/month for the life of the contract, as presented

**3. Supportive Employment Enclave Agreement with Medina Creative Accessibility**

Medina Creative Accessibility and Cloverleaf Local Schools for the Supportive Employment Enclave Agreement as presented

**4. Ruhlin Construction**

Compensate Ruhlin Construction \$44,176.00 for extended construction management expenses on the elementary school construction project to be paid with construction funds.

**5. Donation**

Donation of \$500/year for 15 years (\$7,500 total) from Archer Realty as a result of a CRA agreement reached between Archer Realty, LLC and the Village of Seville as attached. The Superintendent is authorized to sign any paperwork pertaining to the acceptance of the donation.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry,

Nays: Mr. Curran, Mr. Hutson

Motion Failed

**SUPERINTENDENT'S REPORT**

**2012-198 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Curran to approve the following items:

**1. Invado International Agreement**

Agreement between Invado International and Cloverleaf Local Schools for Independent Affiliated Marketing Services as presented

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**2. Supportive Employment Enclave Agreement with Medina Creative Accessibility**

Medina Creative Accessibility and Cloverleaf Local Schools for the Supportive Employment Enclave Agreement as presented

**3. Ruhlin Construction**

Compensate Ruhlin Construction \$44,176.00 for extended construction management expenses on the elementary school construction project to be paid with construction funds.

**4. Donation**

Donation of \$500/year for 15 years (\$7,500 total) from Archer Realty as a result of a CRA agreement reached between Archer Realty, LLC and the Village of Seville as attached. The Superintendent is authorized to sign any paperwork pertaining to the acceptance of the donation.

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion passed.

**UNFINISHED BUSINESS**

**BUSING CUT**

Board Members reviewed a logistical update on the proposed busing cut.

**NEW BUSINESS**

**CLOSED ELEMENTARY SCHOOLS**

Open House dates were scheduled for final community walk-throughs at Westfield Elementary, Seville Elementary and Lodi Elementary.

Mr. Hutson excused himself from the meeting at 7:24 p.m.

**2012-199 EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mr. Curran to enter into executive session for the purpose of discussing the sale of Westfield Elementary School. In 7:25 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran and Mrs. Rych

Nays: None

Motion Carried

**2012-200 ADJOURN EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mr. Curran to adjourn executive session at 7:41 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran and Mrs. Rych

Nays: None

Motion Carried

November 26, 12

**2012-201 ADJOURNMENT**

Mr. Berry motioned, seconded by Mr. Curran to adjourn the meeting at 7:46 p.m.

Roll call as follows:

Ayes: Mr. Curran, Mr. Berry and Mrs. Rych

Nays: None

Motion Carried

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President

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Treasurer



January 14,

13

The Board of Education of the Cloverleaf Local School District met for a Work Session on January 4, 2013 at 7:32 a.m. at the Cloverleaf Central Office Conference Room. Mr. Christopher Berry, President, called the meeting to order. Upon roll call the following members responded:

Mr. Curran  
Mrs. Jane Rych  
Mr. Berry

Mr. William Hutson  
Mr. Michael Schmidt

**PLEDGE OF ALLEGIANCE****MISSION STATEMENT****2013-20 EMERGENCY LEVY RESOLUTION**

Mr. Hutson motioned, seconded by Mr. Schmidt to approve a resolution determining to submit to the electors of the Cloverleaf Local School District the question of an additional tax levy, pursuant to sections 5705-14 to 5705.197 of the revised code, per the attached.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

**2013-21 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Schmidt to adjourn the meeting at 7:54 a.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

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President

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Treasurer

December 10, 12

The Board of Education of the Cloverleaf Local School District met in regular session on December 10, 2012 at 6:00 p.m. at the Cloverleaf High School Library. Mr. William Hutson called the meeting to order. Upon roll call the following members responded:

Mr. Berry	Mr. Curran
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. William Hutson	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2012-202 EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mr. Schmidt, to enter into executive session for the purpose of discussing the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee. In 6:02 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

### **2012-203 ADJOURN EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mrs. Rych to adjourn executive session at 6:24 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

### **2012-204 APPROVAL OF MINUTES**

Mrs. Rych motioned, seconded by Mr. Curran, to approve the minutes of the November 12, 2012 Special Meeting and the November 26, 2012 regular session, as corrected to reflect Mr. Schmidt absent at the November 26, 2012 regular meeting.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Berry, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

### **2012-205 PERSONNEL**

Mr. Berry motioned, seconded by Mrs. Rych to approve the following personnel items:

#### **1. Classified Staff Paid/Unpaid FMLA Leave of Absence**

Paid and unpaid FMLA leave of absence, after all sick days are used, for Carol Rice beginning December 10, 2012, with an anticipated return date of March 4, 2013

December 10,

12

**2. Classified Staff Change in Status**

Classified staff change in status of Deborah Groetz, educational aide, from 3.5 hrs./day to 3.75 hrs./day, effective October 29, 2012, \$10.15/hr.

**3. Classified Staff Substitute Appointments, 2012-2013 school year**

Paula Funfgeld, substitute educational aide \$9.05/hr.  
 Belinda Meier, substitute educational aide \$9.05/hr.  
 Carrie Beier, substitute educational aide \$ 9.05/hr.  
 Melissa Kosier, substitute educational aide \$ 9.05/hr.

**4. Supplemental Staff Contract Amendment**

Martin Ryan, Entry Year Program Mentor, for the period August 20, 2012 through November 16, 2012, \$523.38

**5. Supplemental Staff Appointments, 2012-2013 school year**

Wrestling JV Coach	Eric Haubert	\$3,314.74
Wrestling Varsity Asst. Volunteer Coach	Nicholas Nutter	n/a

All supplemental appointments contingent upon participation

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**2012-206 PERSONNEL**

Mr. Schmidt motioned, seconded by Mrs. Rych to approve the following personnel item:

**1. Classified Staff Termination**

Sharon Hall, food service helper, effective December 11, 2012

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Berry and Mr. Hutson

Nays: None

Abstain: Mr. Curran

Motion Carried

**2012-207 FINANCE**

Upon the recommendation of Treasurer Hudson, Mr. Schmidt motioned, seconded by Mr. Berry to approve the Treasurer's Report and approval of checks issued per attached.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

December 10, 12

**SUPERINTENDENT'S REPORT****2012-208 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Curran to approve the following items:

**1. Payment in Lieu of Transportation**

Authorize payment in lieu of transportation as set by the State Department of Education for the 2012-2013 school year:

Kingsway Christian School  
Old Trail School  
St. Francis Xavier  
Summit Academics  
Wooster Christian School

**2. Policies – 2nd Reading**

DJF	Purchasing Procedure
DN	School Property Disposal
EBCD	Emergency Closings
EDE	Computer Online Services
IGBEA	Reading Skills Assessment and Intervention
JEE	Student Attendance Accounting
JGD	Student Suspension
KG	Community Use of School Facilities

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Berry, Mr. Schmidt and Mr. Hutson,

Nays: None

Motion Carried

**UNFINISHED BUSINESS****HIGH SCHOOL BUSING**

Superintendent Kubilus provided Board Members with an update on the busing cuts.

**NEW BUSINESS****LEVY OPTIONS**

Superintendent Kubilus and John Gladden addressed levy options with Board Members.

**ORGANIZATIONAL MEETING**

The Organizational Meeting was scheduled for January 8, 2013 at 6:00 p.m. at the Cloverleaf High School Library. A Special Board Meeting will immediately follow the Organizational Meeting.

**2012-209 ADJOURNMENT**

Mr. Berry motioned, seconded by Mr. Curran to adjourn the meeting at 7:25 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

January 28,

13

The Board of Education of the Cloverleaf Local School District met in regular session on January 28, 2013 at 6:00 p.m. at the Cloverleaf High School Library. Mr. Christopher Berry, President, called the meeting to order. Upon roll call the following members responded:

Mr. James Curran	Mr. William Hutson
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. Christopher Berry	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2013-22 APPROVAL OF MINUTES**

Mr. Hutson motioned, seconded by Mr. Schmidt, to approve the minutes of the December 10, 2013 regular session, the January 8, 2013 organizational meeting, the January 8, 2013 special session, and the January 14, 2013 special session.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **STUDENT RECOGNITION**

Jonathan Henn was recognized for his Eagle Scout project.

### **SCHOOL BOARD APPRECIATION MONTH**

Board Members were recognized for their service to the community.

### **2013-23 PERSONNEL**

Mr. Hutson motioned, seconded by Mr. Curran to approve the following personnel items:

#### **1. Medina County Substitute Teacher Tutor List**

<b>Both (Substitute &amp; Tutor)</b>		
Borowiak, Michael	Finger, Shawna	Hastings, Christan
<b>Substitute</b>		
Burris, Dianne	Clapp, Darin	Deiotte, Thomas
Duckworth, Dianne	Lobuglio, Mary	Pfeister, Katiera
Starman, Rebecca	Jasko, Kaitlin	

#### **2. Certified Staff FMLA Paid and Unpaid Leave of Absences**

Approve the following certified staff paid and unpaid FMLA leave of absences after all available sick days are used:

April Dalton, beginning January 7, 2013, anticipated return date, May 20, 2013

Elissa Ray, anticipated beginning date, January 25, 2013, anticipated return date, March 28, 2013

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**3. Classified Staff FMLA Paid and Unpaid Leave of Absences**

Cindy Lenos, beginning November 15, 2012, anticipated return date, January 22, 2013

Carol Rice, beginning December 10, 2012, anticipated return date, March 4, 2013

**4. Classified Staff Change in Status**

Classified staff change in status of Sarah Hach, food service helper from 3.0 hrs./day to 3.75 hrs./day, \$10.28/hr., effective January 29, 2013

**5. Classified Staff Substitute Appointments, effective January 29, 2013**

Lori Hutchinson, substitute custodian, \$9.39/hr.

Sheli Snyder, substitute food service helper, \$9.18/hr.

Carrie Beier, substitute educational aide, \$9.05/hr.

Melissa Kosier, substitute educational aide, \$9.05/hr.

Carol Shiverdecker, substitute educational aide, \$9.05/hr.

**6. Classified Staff Resignation**

Joseph Burns, mechanic, effective February 8, 2013

**7. Supplemental Staff Contracts, 2012-2013 school year**

Wrestling 7/8 Grade Assistant Coach	Joel Shurance	\$2,267.98
Wrestling Varsity Asst. Volunteer Coach	Stefan Mullins	\$ n/a
Boys Tennis JV Coach	Kevin Braman	\$2,267.98
Girls Varsity Basketball Volunteer Coach	Gina Fox	\$ n/a
Middle School Academic Challenge Advisor	Jenny Pertee	\$1,046.76

All supplemental contracts contingent upon participation.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

**2013-24 PERSONNEL**

Mr. Schmidt motioned, seconded by Mrs. Rych to approve the following personnel item:

**1. Supplemental Staff Contract, 2012-2013 school year**

Josh Boggs	Baseball Varsity Coach	\$4,187.04
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Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Curran and Mr. Hutson

Nays: Mr. Berry

Motion Carried

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**2013-25 PERSONNEL**

Mrs. Rych motioned, seconded by Mr. Hutson to approve the following personnel items:

**1. Classified Staff Unpaid Leave of Absence**

Cindy Lenos, beginning January 23, 2013 through March 8, 2013

**2. Classified Staff Resignation**

Tanya Reed, Food Service Helper, effective February 9, 2013

Roll call as follows:

Ayes: Mrs. Rych, Mr. Hutson, Mr. Curran, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

**2013-26 FINANCE**

Upon the recommendation of Treasurer Hudson, Mr. Schmidt motioned, seconded by Mrs. Rych to approve the following finance items:

**1. Finance Reports**

Treasurer's report and approval of checks issued per attached

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Curran, Mr. Hutson and Mr. Berry

Nays: None

Motion Carried

**2013-27 EMERGENCY LEVY RESOLUTION**

Upon the recommendation of Treasurer Hudson, Mr. Hutson motioned, seconded by Mr. Schmidt to approve the following finance item:

**1. A RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE CLOVERLEAF LOCAL SCHOOL DISTRICT OF THE QUESTION OF AN ADDITIONAL TAX LEVY, PURSUANT TO SECTIONS 5705.194 THROUGH 5705.197 OF THE REVISED CODE, WITH THE AFFIRMATION AND CONSISTENT WITH THE DIRECTION OF THE FINANCIAL PLANNING AND SUPERVISION COMMISSION FOR THE CLOVERLEAF LOCAL SCHOOL DISTRICT**

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of "fiscal emergency" under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and

WHEREAS, on January 14, 2013, this Board adopted a resolution declaring it necessary to submit to the electors of the District the question of an additional tax levy in excess of the ten-mill limitation for the purpose of providing for the emergency requirements of the District, to wit, paying current operating expenses of the District, which emergency levy is described

January 28,

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further in Section 1 below, and (a) directing the Treasurer to obtain the related and necessary certifications from the Medina County Auditor, and (b) requesting the approval of the Commission to submit the question of said emergency levy to the electors of the District on the May 7, 2013 ballot; and

WHEREAS, thereafter, the Medina County Auditor certified that the total tax (assessed) valuation of the District is \$481,024,490, and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$3,724,000, as set forth in the aforesaid resolution of this Board, calculated in the manner provided by Section 5705.195 of the Revised Code, is 7.9 mills for each one dollar of valuation, which amounts to 79 cents for each one hundred dollars of valuation; and

WHEREAS, on January 24, 2013, the Commission adopted a resolution affirming the aforesaid resolution of this Board, determining (in consultation with the Board) that said emergency levy shall be placed on the May 7, 2013 ballot, and directing the Board to take all necessary steps to ensure that said emergency levy is properly submitted to the Medina County Board of Elections by the deadline for submission; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board, with the affirmation and consistent with the direction of the Commission, hereby determines to proceed with the submission to the electors at an election to be held on **May 7, 2013**, of the question of an additional tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2013 to be first distributed to the School District in calendar year 2014) in order to raise the amount of **\$3,724,000** each year for **ten years** for the purpose of providing for the emergency requirements of this District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Medina County Auditor to be **7.9 mills** for each one dollar of valuation, which amounts to **79 cents** for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify immediately a copy of this resolution to the Secretary of the Commission. Upon obtaining, on behalf of the Board, any additional approvals of the Commission as may be deemed necessary by the Commission, and in any event before the close of business on February 6, 2013, the Treasurer is authorized and directed to certify to the Medina County Board of Elections copies of this resolution and the resolution of this Board and certificate of the County Auditor referred to in the preambles hereto, as well as all Commission resolutions relating thereto, including the resolution of the Commission referred to in the preambles hereto. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.



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Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

#### **SHARED SERVICES UPDATE**

Mr. Hudson provided an update on the shared services between Medina City Schools and Cloverleaf Local Schools.

#### **SUPERINTENDENT'S REPORT**

#### **2013-28 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Curran to approve the following items:

1. **KONE, Inc. Contract Rider**

Maintenance Contract No: 40116729 Rider to include the Elementary School Elevator at \$128 per month and the Elementary School Wheel Chair Lift at \$26.00/month, effective February 1, 2013, per attached

2. **Medina County Public Transit**

Contract between Medina County Public Transit and Cloverleaf Local Schools for transportation services January 1, 2013 – December 31, 2013 to be billed at \$1.00 per mile, not to exceed \$5,000 as presented

3. **Medina County Board of Developmental Disabilities**

Agreement between Medina County Board of Developmental Disabilities and Cloverleaf Local Schools for the STEP Program, November 12, 2012 through June 5, 2013 as presented

4. **Out of State and/or Overnight Field Trips**

High School Ski Club to Holiday Valley Ski Resort, Ellicottville, New York, February 16, 2013

High School Robotics team to iSpace, Cincinnati, Ohio for State Championship, February 15-16, 2013

5. **Donation**

Donation of 30 binders, valued at \$60.00 from Shirley Sales for the Cloverleaf Special Services department

6. **Accept Bid**

Accept a bid of \$5.00 for two bathroom fixtures from Westfield Elementary School by Lisa Sykora

Roll call as follows:

Ayes: Mr. Hutson, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

January 28,

13

**UNFINISHED BUSINESS**  
**FINANCE ADVISORY UPDATE**

A Finance Advisory update was provided by Treasurer Hudson.

**NEW BUSINESS**  
**STATE OF THE SCHOOLS ADDRESS**

The State of the Schools' Address was given by Superintendent Kubilus.

**2013-29 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Schmidt, to enter into executive session for the purpose of discussing the financial post audit, per ORC 121.22. In 7:02 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

**2013-30 ADJOURN EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Schmidt, to adjourn executive session. Out 7:44 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Curran, Mr. Hutson and Mr. Berry

Nays: None

Motion Carried

**2013-31 ADJOURNMENT**

Mrs. Hutson motioned, seconded by Mr. Schmidt to adjourn the meeting at 7:47 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

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President

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Treasurer

January 8, 13

The Board of Education of the Cloverleaf Local School District met for an Organizational Meeting and Work Session on January 8, 2013 at 6:00 p.m. at the Cloverleaf High School Library. Mr. William Hutson, President Pro-Tempore, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. James Curran
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. William Hutson	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2013-1 NOMINATION AND ELECTION OF PRESIDENT**

Mr. Schmidt placed the name of Mr. Berry in nomination for President. There being no further nominations, Mr. Schmidt motioned, seconded by Mr. Curran, that nominations be closed and the treasurer be instructed to cast a unanimous vote for Mr. Berry as President.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Abstain: Mr. Berry

Nays: None

Motion Carried

### **2013-2 NOMINATION AND ELECTION OF VICE-PRESIDENT**

Mr. Schmidt placed the name of Mrs. Rych in nomination for Vice-President. There being no further nominations, Mr. Schmidt motioned, seconded by Mr. Hutson, that nominations be closed and the treasurer be instructed to cast a unanimous vote for Mrs. Rych as Vice-President.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Hutson, Mr. Berry and Mr. Curran

Abstain: Mrs. Rych

Nays: None

Motion Carried

### **2013-3 TREASURER PRO-TEMPORE**

Mrs. Rych placed the name of Mr. Berry in nomination for Treasurer Pro-Tempore. There being no further nominations, Mrs. Rych motioned, seconded by Mr. Schmidt, that nominations be closed and the treasurer be instructed to cast a unanimous vote for Mr. Berry as Treasurer Pro-Tempore.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

## **OATH OF OFFICE FOR NEW BOARD OFFICERS**

The Treasurer administered the oath of office to the new board officers:

I, Christopher Berry and Jane Rych, (President and Vice-President) solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio, and that I will faithfully and impartially discharge my duties as (President and

January 8, 13

Vice-President) of the Board of Education of the Cloverleaf Local School District, Medina County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted during my continuance in said office and until my successor is elected and qualified, so help me God.

\_\_\_\_\_ President

\_\_\_\_\_ Vice-President

**2013-4 BOARD REPRESENTATIVE - CLOVERLEAF COMMUNITY RECREATION CENTER**

Mr. Schmidt placed the name of Mrs. Rych in nomination as the Cloverleaf Community Recreation Center representative for 2013. There being no further nominations, Mr. Schmidt motioned, seconded by Mr. Hutson, that nominations be closed and the treasurer be instructed to cast a unanimous vote for Mrs. Rych as the Cloverleaf Community Recreation Center representative for 2013.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Hutson, Mr. Curran and Mr. Berry

Abstain: Mrs. Rych

Nays: None

Motion Carried

**2013-5 APPROVE DISTRICT PURCHASING AGENT**

Mr. Hutson motioned, seconded by Mr. Schmidt, to appoint the Local Superintendent and Treasurer as District Purchasing Agent.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

**2013-6 RESOLUTION AUTHORIZING SUPERINTENDENT TO HIRE STAFF BETWEEN BOARD MEETINGS**

Mrs. Rych motioned, seconded by Mr. Hutson, to approve the following resolution:

A resolution authorizing the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer;

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Hutson, Mr. Curran, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

January 8,

13

**2013-7 RESOLUTION AUTHORIZING SUPERINTENDENT TO ACCEPT RESIGNATIONS**

Mr. Hutson motioned, seconded by Mr. Schmidt, to approve the following resolution:

A resolution to authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board, provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

**2013-8 SET COMPENSATION FOR BOARD MEMBERS**

Mr. Hutson motioned, seconded by Mr. Schmidt, to set the compensation for board members (O.R.C. 3313.12) at \$125.00 per member, per meeting, provided for in the Ohio Revised Code and the Ohio Constitution.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

**2013-9 BOARD COMMITTEES**

Mr. Schmidt motioned, seconded by Mr. Hutson, to approve board committees for calendar year 2013as follows:

OSBA Legislative Liaison	Mr. Schmidt
OSBA Student Achievement Liaison	Mr. Hutson
Finance Committee	Mr. Hutson, Mr. Schmidt
Policy Committee	Mrs. Rych, Mr. Curran

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Hutson, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

**2013-10 REQUEST FOR ADVANCE OF TAXES COLLECTED**

Mr. Hutson motioned, seconded by Mr. Curran, to approve the request for advance of taxes collected by the Auditor of Medina County, Ohio as presented.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Curran, Mr. Schmidt, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

January 8, 13

**2013-11 ADOPTION OF 2013-2014 ALTERNATIVE TAX BUDGET**

Mr. Schmidt motioned, seconded by Mr. Hutson, to adopt the 2013-2014 Alternative Tax Budget per attached.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Hutson, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

**2013-12**

Mr. Hutson motioned, seconded by Mr. Curran, to approve the following recommendations:

**1. 2013 FISCAL PROCEDURES**

Authorize the treasurer to perform the following functions in order to proceed with prompt transactions of fiscal affairs in 2013;

- Pay bills insofar as they fall due, providing there is money in the appropriations;
- Invest funds when practical in Certificates of Deposit and/or Repurchase Agreements;
- Borrow funds when needed, upon the approval of the Board of Education.

**2. PUBLIC RECORDS OFFICER**

Designate the treasurer or treasurer designee as the public records officer.

**3. ESTABLISHMENT OF TIME AND PLACE FOR REGULAR MEETINGS (ORC 3313.15)**

All meetings listed below will begin at 6:00 p.m. unless otherwise noted. Work sessions will be the second Monday of each month with the exception of no work session in July and December. Regular meetings will be the fourth Monday of each month.

**4. CERTIFY ENROLLMENT – ESTABLISH SERVICE FUND**

Accept the enrollment of 2,786 students and authorize the Treasurer to establish a service fund of \$20,000 as stipulated in ORC 3315.15.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

**2013-13 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Schmidt to adjourn the meeting at 6:32 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

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President

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Treasurer

January 8,

13

The Board of Education of the Cloverleaf Local School District met for a Work Session on January 8, 2013 at 6:33 p.m. at the Cloverleaf High School Library. Mr. Christopher Berry, President, called the meeting to order. Upon roll call the following members responded:

Mr. James Curran  
Mrs. Jane Rych  
Mr. Berry

Mr. William Hutson  
Mr. Michael Schmidt

**PLEDGE OF ALLEGIANCE**

**MISSION STATEMENT**

**RECOGNITION AND PUBLIC PARTICIPATION**

**2013-14 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following personnel items:

**1. SANDRA BELL SETTLEMENT AGREEMENT**

Sandra Bell settlement agreement as presented

**2. CLASSIFIED STAFF RESIGNATIONS**

Donald Wolff, bus driver, effective January 7, 2013

**3. CLASSIFIED SUBSTITUTE APPROVAL**

Donald Wolff, substitute bus driver, \$13.21/hr.

**4. CLASSIFIED HOURS**

Approve the set hours for bus drivers effective January 7, 2013 as presented

DRIVERS HOURS 12-13					Revised 1/7/2013					
BUS DRIVER	BUS #	A.M.	MID	P.M.	New Total	Current Hours	Additional Hours	Reduced Hours		
Barlock, Jackie	36	2		2	4	6.5		2.5		
Cooke, Sandy	8	3.5	2	2.5	8	8				
Deucore, Amie	15	3.5	2	2.5	8	8				
Drollinger, Gary	54	4.25		3.25	7.5	6.5	1.00		Additional hours were due to a seniority move	
Feckner, Amanda	44	2		2	4	6		2		
Grace, Jennifer	18	2.25		3.25	5.5	6		0.5		
Haney, Norm	20	3.75		2.75	6.5	6.5				
Haumesser, Pat	17	3.5	1.5	2.75	7.75	8		0.25		
Kupchick, Marti	7	3.5	2	2.5	8	8				
Long, Angie	1	4		3.5	7.5	7.5				
Myers, Sherry	22	3.5	2	2.5	8	8				
Noernberg, Ellie	40	3.25	2	2.5	7.75	7.5	0.25		Due to expansion of route	
Rine, Pam	5	3.25	2	2.75	8	8				
D.Rose	33	2		2	4	6		2		
Shaw, Orrville	41	3		2.25	5.25	5.25				
Shirley, Kathy	49	3.5	2	2.5	8	8				
Siebert, James	31	2		2	4	7.5		3.5		
Sims Stacey	48	3.75		2.75	6.5	6.5				
BUS DRIVER	BUS #	A.M.	MID	P.M.	New	Current	Additional	Reduced		

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					Total	Hours	Hours	Hours		
Steppenbacker, Sue	46	3.5		2.5	6	6				
Stormer, Dee Dee	39	3.75		3.5	7.25	7.25				
Swiat, Linda	38	3.25	2	2.75	8	8				
Sykora, Lisa	42	3.5		2.5	6	6				
Syverson, Leona	45	2		2	4	6.75		2.75		
Tressler, Erica	32	3.25	2	2.75	8	8				
Ulmer, Lynn	21	3	2	3	8	8				
Wiley, Heather	12	2		2	4	6.75		2.75		
Wolff, Don	34	0		0	0	5.75		5.75	Resigned from driving effective 1/7/2013 and will not be replaced	
Wurst, Ken	55	2		2	4	6.5		2.5		
R.Yoss	53	4		3.5	7.5	7.5				
								1.25	24.5	(23.25)
										Total Reduced Hours
<b>VAN DRIVER</b>								Additional Hours	Reduced Hours	
P.Lange	101	3.75	1	3.25	8					
<b>BUS AND VAN AIDES</b>	<b>BUS #</b>	<b>A.M.</b>	<b>MID</b>	<b>P.M.</b>	<b>TOTAL</b>			Additional Hours	Reduced Hours	
Cerney, Debbie	49	3.25		2.75	6					
Brodwolf, Madilyn	53	3.75		3.5	7.25					
Livengood, Lynn	104	3.5		3.25	6.75					
Lenos, Cindy	1	3.75		3.5	7.25					
Riedel, Barb	54	4		3.25	7.25					
<b>TOTAL REDUCED BUS DRIVER HOURS JANUARY 7, 2013 COMPARED TO DECEMBER 2012</b>									<b>(23.25)</b>	

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

**2013-15 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Hutson to approve the following personnel item:

**1. CERTIFIED STAFF APPOINTMENT**

Michelle Waltz High School Spanish Teacher

Roll call as follows:

Ayes: Mrs. Rych, Mr. Hutson, Mr. Curran, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

**2013-16 SUPERINTENDENT’S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Schmidt to approve the following item:

**1. COMDOC CONTRACT**

ComDoc contract as presented



January 8, 13

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

**NEW BUSINESS**

**FINANCE ADVISORY PANEL**

The District is evaluating options of developing a Community Finance Committee.

**SCHOOL SECURITY OVERVIEW**

Superintendent Kubilus generalized the school’s security systems, but noted specialized details of Cloverleaf’s security arrangements would not be discussed in open session.

**UNFINISHED BUSINESS**

**MAY LEVY**

Mr. Hutson left the Board Meeting at 7:30 p.m.

**2013-17 EXECUTIVE SESSION**

Mr. Curran motioned, seconded by Mr. Schmidt, to enter into executive session for the purpose of discussing the sale of property in Westfield Center. In 7:31 p.m.

Roll call as follows:

Ayes: Mr. Curran, Mr. Schmidt, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

**2012-18 ADJOURN EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Schmidt, to adjourn executive session. Out 7:46 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Curran and Mr. Berry

Nays: None

Motion Carried

**2013-19 ADJOURNMENT**

Mrs. Rych motioned, seconded by Mr. Schmidt to adjourn the meeting at 7:47 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Curran and Mr. Berry

Nays: None

Motion Carried

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

February 11, 13

The Board of Education of the Cloverleaf Local School District met in regular session on February 11, 2013 at 5:47 p.m. at the Cloverleaf High School Library. Mr. Christopher Berry, President, called the meeting to order. Upon roll call the following members responded:

Mr. James Curran	Mr. William Hutson (arrived at 6:00 p.m.)
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. Christopher Berry	

### **PLEDGE OF ALLEGIANCE**

### **MISSION STATEMENT**

#### **2013-32 EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Schmidt, to enter into executive session for the purpose of conferring with the Board's Attorney to discuss matters which are the subject of pending or imminent court action. In 5:55 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Curran and Mr. Berry

Nays: None

Motion Carried

Mr. Hutson arrived at 6:00 p.m.

#### **2013-33 ADJOURN EXECUTIVE SESSION**

Mr. Curran motioned, seconded by Mr. Hutson, to adjourn executive session. Out 6:21 p.m.

Roll call as follows:

Ayes: Mr. Curran, Mr. Hutson, Mrs. Rych, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

### **RECOGNITION AND PUBLIC PARTICIPATION**

None

### **NEW BUSINESS**

#### **STATE FUNDING MODEL**

Board Members discussed the State Funding Model.

#### **2013-34 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Schmidt, to enter into executive session for the purpose of preparing for, conducting, or reviewing negotiations (OAPSE). In 6:46 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

Mr. Curran and Mr. Schmidt excused themselves from the Executive Session immediately following the vote at 6:47 p.m.

#### **2013-35 ADJOURN EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mrs. Rych, to adjourn executive session. Out 7:40 p.m.

February 11, 13

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

**2013-36 ADJOURNMENT**

Mrs. Rych motioned, seconded by Mr. Hutson to adjourn the meeting at 7:41 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Hutson and Mr. Berry

Nays: None

Motion Carried

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President

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Treasurer

February 25,

13

The Board of Education of the Cloverleaf Local School District met in regular session on February 25, 2013 at 6:00 p.m. at the Cloverleaf High School Library. Mrs. Jane Rych, Vice President, called the meeting to order. Upon roll call the following members responded:

Mr. James Curran	Mr. William Hutson
Mr. Michael Schmidt	Mrs. Jane Rych

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2013-37 APPROVAL OF MINUTES**

Mr. Hutson motioned, seconded by Mr. Schmidt, to approve the minutes of the January 28, 2013 regular session and the February 11, 2013 special session.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran and Mrs. Rych

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **STUDENT RECOGNITION**

Daniel Scheiman was recognized for being the Middle School Geography Bee Winner and Delaney Sheldon was recognized for being the Middle School Spelling Bee Winner.

## **LOCAL GOVERNMENT SERVICES**

Laura Brown, from the Auditor of State's Local Government Services, reviewed her report of the Five-Year Forecast Review.

### **2013-38 PERSONNEL**

Mr. Hutson motioned, seconded by Mr. Schmidt to approve the following personnel items:

#### **1. Medina County Substitute Teacher Tutor List**

##### Both:

Argabright, Austin      Jacquelyn Cook      Webb, Lynn

##### Substitute:

Balsinger, Amy      Beard, Justin      Minor, Emily  
Bird, Joanna (effective February 21, 2013)

#### **2. Certified Staff Resignation due to Retirement**

Linda Dodson, effective June 30, 2013

Jan Hewit, effective May 31, 2013

Gregory Stoll, effective June 30, 2013

#### **3. Classified Staff Resignation**

Timothy Simmons, elementary school head night custodian, effective at the end his of shift, February 28, 2013

#### **4. Classified Staff Substitute Appointments**

Nicole Benko, Substitute Food Service Helper, effective 2/13/13, \$9.18/hr.

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Debra Stein, Substitute Food Service Helper, effective 2/26/13 \$9.18/hr.  
 Timothy Simmons, Substitute Custodian, effective 3/1/13 \$9.39/hr.

**5. Supplemental Staff Appointments 2012-2013 School Year**

Girls Basketball Varsity Asst. Volunteer Coach	Steven Young	n/a
Gymnastics Varsity Assistant Coach	Ariel Vierheller	\$2,267.98
Boys Assistant 8th Grade Track Coach	Alanna Gasper	\$2,267.98

All supplemental staff appointments contingent upon participation.

**6. Supplemental Staff Appointments 2013-2014 School Year**

Girls Varsity Soccer Coach	Guillermo Porras	\$4,187.04
Girls JV Soccer Coach	Judd Peroli	\$2,616.90

All supplemental staff appointments contingent upon participation.

**7. Bus Driver Hour Reduction**

Reduction of 45 minutes/day of bus driver Dee Dee Stormer, effective February 27, 2013

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran and Mrs. Rych

Nays: None

Motion Carried

**BUSINESS/FINANCE**

**2013-39 FINANCE**

Upon the recommendation of Treasurer Hudson, Mr. Schmidt motioned, seconded by Mr. Hutson to approve the following finance items:

**1. Finance Reports**

Treasurer's report and approval of checks issued per the agenda

**2. Establish Funds**

599-9951 Team Nutrition 2012-2014 Grant

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Hutson, Mr. Curran and Mrs. Rych

Nays: None

Motion Carried

**SUPERINTENDENT'S REPORT**

**2013-40 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Schmidt to approve the following items:

**1. Medina County Schools' Educational Service Center Agreement**

Medina County Schools' Educational Service Center and Cloverleaf Local Schools as presented

February 25,

13

**2. Sale of 1997 Van for Scrap**

Sale of the 1997 courier van for scrap to County View Auty Recycling at a price of \$300-\$500 depending upon the weight of the vehicle

**3. Overnight Field Trip**

Gymnastics Team to District Championships in Painesville, Ohio, February 22-23, 2013

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran and Mrs. Rych

Nays: None

Motion Carried

**UNFINISHED BUSINESS**

**PERFORMANCE AUDIT**

Superintendent Kubilus provided an update on the Performance Audit.

**NEW BUSINESS**

**FUTURE JOINT MEETING WITH MEDINA CITY SCHOOLS**

Treasurer Hudson recommended a future joint meeting with Medina City Schools be scheduled.

**2013-41 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Schmidt to adjourn the meeting at 7:07 p.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

March 11, 13

The Board of Education of the Cloverleaf Local School District met in regular session on March 11, 2013 at 6:00 p.m. at the Cloverleaf High School Library. Mr. Christopher Berry, President, called the meeting to order. Upon roll call the following members responded:

Mr. James Curran	Mr. William Hutson
Mr. Michael Schmidt	Mr. Christopher Berry

## PLEDGE OF ALLEGIANCE

## MISSION STATEMENT

### **2013-42 RENEWING AND INCREASING AN EXISTING EMERGENCY TAX LEVY**

Mr. Schmidt motioned, seconded by Mr. Curran, to approve the following:

1. **A Resolution Determining To Submit To The Electors Of The Cloverleaf Local School District The Question Of Renewing And Increasing An Existing Emergency Tax Levy, Pursuant To Sections 5705.194 Through 5705.197 Of The Revised Code, And Requesting The Approval Of The Financial Planning And Supervision Commission For The Cloverleaf Local School District To Place Said Question On The August 6, 2013 Ballot**

WHEREAS, on November 4, 2008, the electors of this District approved the levy of a tax to raise the amount of \$2,813,100 each year for a period of five years, the last collection of which will occur in calendar year 2013 (the "Existing Emergency Levy"); and

WHEREAS, this Board has determined that continuation of the collection of that tax, and increasing its amount by \$3,724,000, after the 2013 collection year is necessary for the proper operation of the schools of the District; and

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of "fiscal emergency" under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and

WHEREAS, this Board intends to submit the question of the renewal of all of the Existing Emergency Levy, with the aforesaid increase, to the electors of the School District on August 6, 2013, and seeks to obtain the approval of the Commission to do so, in respect of, and in accordance with the statutory financial oversight powers, duties and functions vested in the Commission;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue that will be raised by all tax levies which this School District is authorized to impose, when combined with State and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this School District, and that it is therefore necessary to levy a tax in excess of the ten-mill limitation in order to raise the amount of **\$6,537,100** each year for a period of **ten years** for that purpose.

March 11,

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Section 2. Pursuant to Sections 5705.194 through 5705.197 of the Revised Code, and upon and with the approval of the aforesaid Commission, there shall be submitted to the electors of this School District, at an election to be held on August 6, 2013, the question of renewing all of a tax levy in the amount of \$2,813,100 and providing an increase of that tax levy in the amount of \$3,724,000, in order to raise the total amount of **\$6,537,100** each year, for a period of **ten years** (commencing with a levy on the tax list and duplicate for the year 2013 to be first distributed to the Board in calendar year 2014) for the purpose of providing for the emergency requirements of this School District, at the annual tax rate necessary to raise that amount. This Board hereby requests the approval of the Commission to submit said question on the August 6, 2013 ballot, and requests that such approval, if given, be certified to this Board.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the Secretary of the Commission.

Section 4. The Treasurer is further directed to certify immediately a copy of this resolution to the Medina County Auditor and the County Auditor is requested to certify the School District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains throughout the life of the levy the same as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 5. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 6. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mr. Hutson and Mr. Berry

Nays: None

Motion Carried

**2013-43 RENEWAL OF EXISTING TAX LEVY**

Mr. Hutson motioned, seconded by Mr. Schmidt, to approve the following:

- 1. A Resolution Determining To Submit To The Electors Of The Cloverleaf Local School District The Question Of Renewing All Of An Existing Tax Levy, Pursuant To Sections 5705.194 To 5705.197 Of The Revised Code, And Requesting The Approval Of The Financial Planning Supervision Commission For The Cloverleaf Local School District To Place Said Question On The August 6, 2013 Ballot**

WHEREAS, on November 4, 2008, the electors of this District approved the levy of a tax to raise the amount of \$2,813,100 each year for a period of five years, the last collection of which will occur in calendar year 2013 (the "Existing Emergency Levy"); and

WHEREAS, this Board has determined that the continuation of the collection of that tax upon its expiration is necessary for the proper operation of the schools of the District; and



March 11,

13

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of “fiscal emergency” under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and

WHEREAS, this Board intends to submit the question of the renewal of all of the Existing Emergency Levy to the electors of the School District on August 6, 2013, and seeks to obtain the approval of the Commission to do so, in respect of, and in accordance with the statutory financial oversight powers, duties and functions vested in the Commission;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to renew all of an existing tax in excess of the ten-mill limitation in order to raise the amount of **\$2,813,100** each year for **ten years** for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, and upon and with the approval of the aforesaid Commission, there shall be submitted to the electors of this District at an election to be held on August 6, 2013, the question of renewing all of an existing tax, in excess of the ten-mill limitation, for a period of **ten years** (commencing with a levy on the tax list and duplicate for the year 2013 to be first distributed to the Board in calendar year 2014) in order to raise the amount of **\$2,813,100** each year for the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount. This Board hereby requests the approval of the Commission to submit said question on the August 6, 2013 ballot, and requests that such approval, if given, be certified to this Board.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the Secretary of the Commission.

Section 4. The Treasurer is further directed to certify a copy of this resolution to the County Auditor of Medina County for certification of the District’s total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains the same throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 5. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 6. This resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran and Mr. Berry

Nays: None

Motion Carried

March 11,

13

**2013-44      ADDITIONAL TAX LEVY**

Mr. Schmidt motioned, seconded by Mr. Hutson, to approve the following:

**1. A Resolution Determining To Submit To The Electors Of The Cloverleaf Local School District The Question Of An Additional Tax Levy, Pursuant To Sections 5705.194 To 5705.197 Of The Revised Code, And Requesting The Approval Of The Financial Planning And Supervision Commission For The Cloverleaf Local School District To Place Said Question On The August 6, 2013 Ballot**

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of “fiscal emergency” under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and

WHEREAS, this Board intends to submit the question of a property tax levy to the electors of the School District on August 6, 2013, and seeks to obtain the approval of the Commission to do so, in respect of, and in accordance with the statutory financial oversight powers, duties and functions vested in the Commission;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to levy an additional tax in excess of the ten-mill limitation in order to raise the amount of **\$3,724,000** each year for **ten years** for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, and upon and with the approval of the aforesaid Commission, there shall be submitted to the electors of this District at an election to be held on August 6, 2013, the question of levying an additional tax in excess of the ten-mill limitation for a period of **ten years** (commencing with a levy on the tax list and duplicate for the year 2013 to be first distributed to the Board in calendar year 2014) in order to raise the amount of **\$3,724,000** each year for the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount. This Board hereby requests the approval of the Commission to submit said question on the August 6, 2013 ballot, and requests that such approval, if given, be certified to this Board.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the Secretary of the Commission.

Section 4. The Treasurer is further directed to certify a copy of this resolution to the County Auditor of Medina County for certification of the District’s total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains the same throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

March 11, 13

Section 5. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 6. This resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Hutson, Mr. Curran and Mr. Berry

Nays: None

Motion Carried

**2013-45      NORTHEAST OHIO NETWORK FOR EDUCATIONAL TECHNOLOGY (NEONET) SERVICE PROVIDER CONTRACTS**

Mr. Schmidt motioned, seconded by Mr. Curran, to approve the following items:

**1. NEOnet Internet Service Agreement**

Contract between Northeast Ohio Network for Educational Technology and Cloverleaf Local Schools for Internet Services July 1, 2013 through June 30, 2014, per the attached agreement

**2. NEOnet E-Mail Service Agreement**

Contract between Northeast Ohio Network for Educational Technology and Cloverleaf Local Schools for E-Mail Services, July 1, 2013 through June 30, 2014, per the attached agreement

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran and Mr. Berry

Nays: None

Abstain: Mr. Hutson

Motion Carried

**TOWNSHIP/VILLAGE SHARED SERVICES MEETING**

Superintendent Kubilus reported there would be a Township/Village Shared Services Meeting to determine if there are cost saving opportunities with cooperative purchasing.

**PERFORMANCE AUDIT UPDATE**

Superintendent Kubilus provided an update on the Performance Audit.

**LEVY UPDATE**

John Gladden provided an update on the proposed levy.

**2013-46      EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Curran, to enter into executive session for the purpose of discussing the employment of a public employee. In 6:35 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Curran, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

March 11, 13

**2013-47 ADJOURN EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Curran to adjourn executive session. Out 6:55 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Curran, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

**2013-48 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Curran to adjourn the meeting at 6:57 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Curran, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

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President

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Treasurer

March 25, 13

The Board of Education of the Cloverleaf Local School District met in regular session on March 25, 2013 at 7:00 p.m. at the Cloverleaf High School Library. Mr. Christopher Berry, President, called the meeting to order. Upon roll call the following members responded:

Mr. James Curran	Mr. William Hutson
Mr. Michael Schmidt	Mrs. Jane Rych
Mr. Christopher Berry	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2013-49 APPROVAL OF MINUTES**

Mr. Hutson motioned, seconded by Mr. Schmidt, to approve the minutes of the February 25, 2013 regular session and the March 11, 2013 special session.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

### **RECOGNITION AND PUBLIC PARTICIPATION**

**NONE**

### **STUDENT RECOGNITION**

Trevar Dahl was recognized for receiving the Franklin B. Walter Award.

### **2013-50 PERSONNEL**

Mr. Hutson motioned, seconded by Mrs. Rych to approve the following personnel items:

#### **1. Medina County Substitute Teacher Tutor List**

##### **Both**

Beaudry, Ashley	Kraft, Megan	Srodek, Danita
Grubb, Nicole	Livengood, Molly	Steinmetz, Nan
Hawkins, Amy	Macomber, Marilyn	Wolfe, Andrew

##### **Substitute**

Clark, Cassie	Headley, Marcy	Simpson, William
Kovarik, Cassandra	Houdek, Natalie	Williston, Michael
	Sidoti, Brittany	Yaniga, George

#### **2. Certified Staff Resignation due to Retirement**

Brenda Thayer, effective September 18, 2013

#### **3. Classified Staff Paid FMLA Leave of Absence**

Paid FMLA leave of absence of Donna Arlene Napier, beginning March 18, 2013 and returning April 31, 2013

March 25,

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**4. Classified Staff, One Year Contracts**

Jane Kauf, food service helper, effective January 11, 2013	\$10.28
Krista Preusser, food service helper, effective January 23, 2013	\$10.28
Kessiah Stephens, food service helper, effective April 10, 2013	\$10.28
Sean Havalotti, head custodian, effective April 17, 2013	\$14.34
Joshua Sadzewicz, maintenance, effective April 17, 2013	\$13.68

**5. Classified Staff Substitute Appointments, 2012-2013 School Year**

Judy Dennis, substitute bus driver, effective March 18, 2013, \$13.21 hr.
Danielle Moran, substitute food service helper, effective March 19, 2013, \$9.18 hr.

**6. Supplemental Staff Appointments 2012-2013 School Year**

Track Boys Varsity Assistant	Darin Clapp	\$3,838.12
Track Boys Varsity Assistant	Michael Pritchard	\$3,838.12
Softball JV Coach	Kevin Graham	\$3,489.20
Softball Varsity Assistant	Travis Strebel	\$3,489.20
Baseball Varsity Assistant Volunteer Coach	Nicholas Ogurchak	n/a
Baseball JV Volunteer Coach	Nicholas Romanoff	n/a

All supplemental staff appointments contingent upon participation.

**7. Certified Staff Summer School Appointments 2013**

Elementary Summer School Preschool Director \$4,200.00 – From Title 1 funds	Megan Maloney
Secondary Summer School Director \$3,700.00 – self-funded	Robert Preusser

**8. Classified Staff Summer School Appointments 2013**

Elementary Summer School Secretary \$13.17 hr. (\$3,900 cap) – From Title 1 funds	Sue Weir
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**9. Summer Safety City Appointments 2013**

Safety City Coordinator	Sue Weir	\$600.00
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Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

**2013-51 PERSONNEL**

Mrs. Rych motioned, seconded by Mr. Schmidt to approve the following personnel item:

**1. Certified Staff Summer School Appointment**

Elementary Summer School Director	Denise Berry	\$4,800.00
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March 25, 13

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Curran and Mr. Hutson

Nays: None

Abstain: Mr. Berry

Motion Carried

### **BUSINESS/FINANCE**

#### **2013-52 FINANCE**

Upon the recommendation of Treasurer Hudson, Mr. Hutson motioned, seconded by Mr. Schmidt to approve the following finance items:

#### **1. Finance Reports**

Treasurer's report and approval of checks issued per the agenda

#### **2. Resolution Accepting the Amounts and Rates by Budget Commission**

Amounts and Rates Resolution per the agenda

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

### **SUPERINTENDENT'S REPORT**

#### **2013-53 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mr. Curran to approve the following items:

#### **1. Graduating Class of 2013**

Graduating Class of 2013 as presented

#### **2. Overnight Trips**

National Honor Society, Cleveland, OH, May 28-30, 2013

5<sup>th</sup> Grade Classes, Camp NuHop, May 20-22, 2013

5th Grade Classes, Camp NuHop, May 22-24, 2013

#### **3. Donations**

From Tab Berg, one used camera, valued at \$1000.00 to the High School Year Book Club

#### **4. Accept Bid**

From Scott Simcak for bookshelf from Westfield Elementary School in the amount of \$50.00

#### **5. Policies – 1<sup>st</sup> Reading**

EBCE	Protection for Reporting Safety and Fraud Violations
EBCE-R	Protection for Reporting Safety and Fraud Violations
IGDB	Student Publications
JF	Student Rights and Responsibilities
JFC	Student Conduct (Zero Tolerance)

March 25,

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Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mr. Hutson, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

### **2013-54 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Hutson to approve the following item:

#### **1. Job Description – District Literacy Specialist**

District Literacy Coordinator Job Description as presented

Roll call as follows:

Ayes: Mrs. Rych, Mr. Hutson, Mr. Curran and Mr. Schmidt

Nays: None

Abstain: Mr. Berry

Motion Carried

### **UNFINISHED BUSINESS**

#### **NEW BUSINESS**

##### **H.B. 59 – EDUCATION FUNDING**

Superintendent Kubilus provided the Board with an update on H.B. 59 – Education Funding.

##### **MAY 2013 BOARD MEETING DATE**

The May 27th Board Meeting will be held May 28, 2013, due to Memorial Day Weekend.

##### **2013-55 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Schmidt, to enter into executive session for the purpose of discussing the employment of a public employee. In 7:58 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

##### **2013-56 ADJOURN EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mrs. Rych to adjourn executive session. Out 8:31 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

##### **2013-57 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Schmidt, to enter into executive session for the purpose of an audit conference with a representative of the Auditor of State as prescribed in O.R.C. 1221.22. In 8:38 p.m.



March 25, 13

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

**2013-58 ADJOURN EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mrs. Rych to adjourn executive session. Out 10:36 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

**2013-59 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mrs. Rych to adjourn the meeting at 10:36 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

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President

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Treasurer

April 16, 13

The Board of Education of the Cloverleaf Local School District met in special session on April 16, 2013 at 6:00 p.m. at the Cloverleaf Rec Center. Mr. Christopher Berry, President, called the meeting to order. Upon roll call the following members responded:

Mr. James Curran	Mr. William Hutson
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. Christopher Berry	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2013-62 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mrs. Rych to enter into Executive Session at 6:01 p.m. to consider the appointment and employment of a public employee or official.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

### **2013-63 ADJOURN EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mr. Curran to adjourn Executive Session at 6:48 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mr. Hutson, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

### **2013-64 APPOINTMENT OF INTERIM SUPERINTENDENT FOR MEDINA CITY SCHOOLS**

Mr. Hutson motioned, seconded by Mrs. Rych, to authorize the appointment of Superintendent Kubilus as Interim Superintendent of Medina City School District.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Curran, Mr. Hutson, Mrs. Rych and Mr. Berry

Nays: Mr. Schmidt

Motion Carried

## **SHARED SERVICES**

Village and Township officials were present to discuss cost savings opportunities of cooperative purchasing. Cloverleaf Local Schools will host a meeting on May 21<sup>st</sup> from 6:30 p.m. to 8:30 p.m. to discuss salt usage and fuel consumption.

### **2013-65 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Schmidt to adjourn the meeting at 8:07 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran, Mrs. Rych, and Mr. Berry

Nays: None

Motion Carried

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President

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Treasurer

April 22,

13

The Board of Education of the Cloverleaf Local School District met in regular session on April 22, 2013 at 6:00 p.m. at the Cloverleaf High School Library. Mr. Christopher Berry, President, called the meeting to order. Upon roll call the following members responded:

Mr. James Curran	Mr. William Hutson
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. Christopher Berry	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

## **ADDITIONS OR DELETIONS TO THE AGENDA**

Item E3 removed from agenda.

## **2013-66 APPROVAL OF MINUTES**

Mrs. Rych motioned, seconded by Mr. Curran, to approve the minutes of the March 25, 2013 regular session and the April 8, 2013 special session.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Hutson, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

Cloverleaf Middle School teacher Kimberly Manix was presented with the 2013 Homer B. Smith Teacher of Excellence Award. It's the first time the honor has been awarded to a special education teacher.

## **2013-67 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mr. Hutson to approve the following personnel items:

### **1. Medina County Substitute Teacher Tutor List**

<b>Both</b>		
Holdridge, Zachary	Pytel, Jeremy	Mahoney, Megan
<b>Substitute</b>		
Carson, Emily	Hawkins, Colleen	Holzworth, Deborah
Thompson, Susan	Jones, Malcom	Weber, Fatima

### **2. Certified Staff Resignation due to Retirement**

Diana Budney, effective May 31, 2013

### **3. Certified Staff Resignation**

Elayne Cross, high school science teacher, effective July 1, 2013

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**4. Certified Staff Resignations, effective end of 2012-2013 school year**

Jenny Pertee  
Joel Shurance

**5. Certified Staff Continuing Contracts for the 2013-2014 school year**

Dennita Kindall	\$73,448.00
Maureen Lurtz	\$56,002.00
Andrea Riley	\$61,235.00
Jennifer Schmitt	\$50,768.00

**6. Classified Staff Appointment**

Debra Stein, food service helper, initial placement high school, effective April 8, 2013, \$10.28/hr.

**7. Classified Staff Substitute Appointments**

Sallee, Knapp, food service helper, effective April 16, 2013, \$9.18/hr.  
Dianne Duckworth, educational aide, effective April 23, 2013, \$9.05/hr.

**8. Certified Staff Contract Nominations**

Continuing Contract Teachers  
Teachers holding continuing contracts need no nomination

Augustus	Mary	\$69,610.00	Cummings	Kimberly	\$72,575.00
Barth	Angela	\$50,768.00	Dailey	Dale	\$69,958.00
Baughman	Kathryn	\$74,320.00	Dalessandro	Ellen	\$68,214.00
Bauman	Janice	\$75,192.00	Dalton	April	\$52,164.00
Bell	Michael	\$52,512.00	Daniels	Tracy	\$61,235.00
Bengough	Julie	\$51,640.00	Davis	Amy	\$57,397.00
Berry	Denise	\$67,342.00	Dawson	Barbara	\$71,703.00
Betts	Cheryl	\$64,725.00	DeAngelis	Margherita	\$54,257.00
Boggs	Joshua	\$54,257.00	Deegan-Puleo	Elizabeth	\$76,588.00
Bohner	Kathryn	\$69,958.00	Detwiler	Amy	\$54,257.00
Browning	Margaret	\$75,192.00	Dombroski	Walter	\$74,320.00
Byers	Karen	\$59,142.00	Endsley	Kimberly	\$72,575.00
Carmigiano	John	\$62,980.00	Ereg	Erin	\$57,746.00
Carson	Bobie Jo	\$56,874.00	Farrar	Craig	\$69,958.00
Cavey	Erin	\$57,746.00	Flint	Cameron	\$59,491.00
Chapman	Heidi	\$46,755.00	Gaspar	Alanna	\$59,491.00

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Collum	Leanne	\$69,958.00	Gellick	Ramona	\$71,703.00
Conrad	Marilyn	\$60,887.00	Ginley	Erin	\$52,512.00
Crow	Kimberly	\$54,257.00	Gucker	Garth	\$64,376.00
Cullin	Kerry	\$74,843.00	Gunkelman	Julie	\$61,235.00
Haldiman	Frederick	\$61,235.00	Marshall	Rebecca	\$76,588.00
Heinrich	Lisa	\$52,164.00	McCowan	Eileen	\$71,354.00
Henn	Christine	\$69,958.00	McGee	Michael	\$69,958.00
Hitchcock	Jessica	\$55,653.00	McMillen	Vicki	\$64,550.00
Hopkins	Robbin	\$55,653.00	McQuate	Renee	\$71,354.00
Humbert	Anthony	\$64,725.00	Mental	Michael	\$76,588.00
Jarvis	Mollie	\$50,768.00	Metzger	Michele	\$76,588.00
Johnson	Michelle	\$53,908.00	Morgan	Karen	\$76,588.00
Kee	Jennifer	\$64,725.00	Murphy	Scott	\$73,099.00
Kennedy	JoAnn	\$75,192.00	Musolf	Denise	\$57,746.00
Kilmer	Jeffrey	\$73,448.00	Nagy	Kristine	\$74,320.00
Klevay	Sharon	\$68,214.00	Napier	Melissa	\$57,397.00
Krueger	Julie	\$69,958.00	Neidig	Jacque	\$74,320.00
Lake	Bobby	\$67,690.00	Nelson	Wendy	\$71,354.00
Lambert	Martha	\$62,108.00	Nicodemus	Wendy	\$71,354.00
Leonard	Angela	\$64,376.00	Oeltjen	Mark	\$76,588.00
Mack	Cynthia	\$32,275.00	Packard	Tiffany	\$69,958.00
Maloney	Megan	\$52,512.00	Perry	Melissa	\$66,120.00
Manix	Jamison	\$69,610.00	Petrocci	Kimberly	\$67,865.00
Manix	Kimberly	\$73,099.00	Preusser	Robert	\$57,397.00
Markle	Deann	\$67,865.00	Power	Katherine	\$62,980.00
Rainey	Neil	\$61,235.00	Rickard	Catherine	\$63,852.00
Reedy	Teare	\$74,320.00	Rockhold	Mark	\$69,086.00
Reep	Leighann	\$48,500.00	Timm	Lawrence	\$67,865.00
Reisinger	Karen	\$54,257.00	Tobin	Linda	\$76,588.00
Rogers	Bradway	\$74,320.00	Vaughn	James	\$61,235.00
Ruprecht	Debra	\$67,690.00	Waltenbaugh	Pamela	\$72,575.00

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Ryan	Marty	\$75,192.00	Waltz	Michelle	\$50,768.00
Shaeffer	Brian	\$62,980.00	Watson	Laurie	\$76,065.00
Shaeffer	Mari	\$64,725.00	Weigand	Cheri	\$76,065.00
Shamp	Amy	\$54,257.00	Weimer	Heather	\$62,108.00
Simarro	Amy	\$66,469.00	Wilson	Lynn	\$67,690.00
Skowronski	Stacy	\$50,768.00	Winter	Andrew	\$52,512.00
Smith	Amber	\$61,235.00	Witschey	Christina	\$50,768.00
Sovchik	Rebecca	\$77,809.00	Wooley	MaryLee	\$71,354.00
Stephenson	Joyce	\$60,887.00			
Swain	Tonya	\$62,980.00			
Taylor	Barbara	\$77,809.00			
Teitsworth	Connie	\$76,065.00			

The following teachers will be in the third year of a three year contract, (expires June 2014) and need no nomination at this time.

Albon	Susan	\$56,002.00
Bauman	Pamela	\$66,644.00
King	Russell	\$64,376.00
Perry	Janice	\$67,690.00

The following teachers will be in the second year of a three year contract, (expires June 2015) and need no nomination at this time.

Culp	Debra	\$53,559.00
Gault	Kevin	\$65,597.00
Lantz	Christopher	\$49,372.00
Mental	Louann	\$67,690.00
Nutter	Neal	\$57,746.00
Salem	George	\$65,597.00
Stafinski	Lara	\$54,257.00
Wachtel	Ron	\$57,746.00

April 22,

13

The following teachers are being recommended for a three year contract (expires June 2016), beginning with the 2013-2014 school year.

Humiston Jr	James	\$39,079.00
Michel	Adam	\$39,079.00
Stalter	Nicole	\$48,151.00
Geissman	Diane	\$57,572.00
Kinsey	Karen	\$67,690.00
Serafinchon	Amy	\$50,768.00

The following teachers are being recommended for a one year contract (expires June 2014), beginning with the 2013-2014 school year.

Ferguson	Margaret	\$36,288.00
Froelich	Monica	\$43,266.00
Gerfin	Andrea	\$41,521.00
Hower	Samantha	\$36,288.00
Ingles	Alison	\$38,032.00
Johnson	Matthew	\$36,288.00
Licursi	Sharon	\$42,917.00
Ray	Elissa	\$39,777.00
Scisciani	Zachary	\$38,032.00
Valent	Gregory	\$37,683.00
Young	Steven	\$17,446.00

The following tutors are being recommended for a one year contract (expires June 2014) beginning with the 2013-2014 school year

Arndt	Julie	\$30,335.10
Jackson	Stefanie	\$26,868.24
Letner	Megan	\$26,868.24
Pfeiffer	Stephanie	\$26,868.24
Romanoff	Nicholas	\$30,335.10
Vida	Rachel	\$26,868.24

April 22,

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The following long-term substitute teachers contracts are not being renewed for the 2013-2014 school year.

Jasko Kaitlin

Bird Joanna

The following building substitute teacher contracts are not being renewed for the 2013-2014 school year.

McCafferty Eric

Serafine Pamela

Wooley Robert

### **9. Administrative and Administrative Support Staff Contract Nominations**

The following administrative support staff are on a continuing contract and need no nomination:

Anderson, Karen \$44,240.00      Queberg, Ann \$39,716.00

Uhler, Patricia \$43,560.00

The following administrative support staff are in the second year of a three year contract (expires 2015) and need no nomination:

Kies, Penny \$11.89/hr.      Newcomer, Alan \$34,500.00

The following administrative staff are in the third year of a three year contract (expires June 2014) and need no nomination at this time.

Beegle Carrie \$45,000.00      Kuse Russell \$62,000.00

Ewart John \$47,347.00      Martin Karen \$79,147.00

Falkenberg Robert \$82,161.00      Randolph Bart \$77,989.00

Gladden John \$20,000.00      Torma Rose Marie \$84,133.00

Hevener Robert \$94,573.00      Walkup Craig \$77,703.00

Hill Joshua \$47,500.00

The following administrative staff are in the second year of a three year contract (expires June 2015) and need no nomination at this time.

Coury Michael \$64,000.00

Hessey Victoria \$85,000.00

Lormeau Jamie \$81,000.00



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**10. Certified Staff Secondary Summer School Appointments 2013**

To be paid on sliding scale (minimum \$18.58/hr. \$1,300/session), (maximum \$25.00/hr., \$1,750/session), per session, as this is a self-funded summer school program.

Secondary Summer School Online Class Teacher	Julie Bengough
Secondary Summer School Math Teacher	Ellen Dalessandro
Secondary Summer School 6-8 <sup>th</sup> Grade Remedial Teacher	Amy Detwiler
Secondary Summer School English Teacher	Anthony Humbert
Secondary Summer School NovaNet Teacher	Nicholas Romanoff
Secondary Summer School Physical Education Teacher	Steven Young

**11. Certified Staff Secondary Summer School Substitute Appointments 2013**

To be paid on sliding scale (minimum \$18.58/hr., maximum \$25.00/hr., as this is a self-funded summer school program.

Secondary Summer School Substitute Teacher	Kim Endsley
Secondary Summer School Substitute Teacher	Joel Shurance

**12. Classified Staff Secondary Summer School Appointments 2013**

To be paid on a sliding scale (minimum \$700.00, maximum \$1,000.00) based on student enrollment.

Secondary Summer School Secretary (2 <sup>nd</sup> Session)	Sherry Smith
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**13. Supplemental Appointments (2012-2013 School Year)**

Outdoor Educator	Janice Bauman	\$139.57
Outdoor Educator	Joyce Harrington	\$139.57
Outdoor Educator	Chris Henn	\$139.57
Outdoor Educator	Jessica Hitchcock	\$139.57
Outdoor Educator	Maureen Lurtz	\$139.57
Outdoor Educator	Eileen McCowan	\$139.57
Outdoor Educator	Janice Perry	\$139.57
Outdoor Educator	Melissa Perry	\$139.57
Outdoor Educator	Leighann Reep	\$139.57
Outdoor Educator	Joyce Stephenson	\$139.57

All supplemental appointments contingent upon participation.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Hutson, Mr. Curran and Mrs. Rych

Nays: None

Abstain: Mr. Berry

Motion Carried

**2013-68 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Schmidt to approve the following personnel items:

**1. Classified Staff Resignation due to Retirement**

Scott Crapo, effective April 30, 2013

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## **2. Classified Staff Appointment**

Scott Crapo, maintenance worker, initial placement elementary school, effective July 1, 2013, Step 0, \$13.68/hr.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mrs. Rych and Mr. Berry

Nays: Mr. Curran

Motion Carried

### **2013-69 FINANCE**

Upon the recommendation of Treasurer Hudson, Mr. Hutson motioned, seconded by Mr. Curran to approve the following finance items:

#### **1. Finance Reports**

Treasurer's report and approval of checks issued per attached

[March.docx](#)

[1 - fins\\_0313.pdf](#)

[2 - chekpy0313.pdf](#)

[3 - sm2mmar13.pdf](#)

[4 - podetl.pdf](#)

[5 - rev\\_treas0313.pdf](#)

[6 - bud\\_treas0313.pdf](#)

[7 - Millage Rates.pdf](#)

Roll call as follows:

Ayes: Mr. Hutson, Mr. Curran, Mr. Schmidt, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

### **2013-70 LEVY RESOLUTION – RENEWAL OF EXISTING EMERGENCY TAX LEVY**

Upon the recommendation of Treasurer Hudson, Mr. Schmidt motioned, seconded by Mr. Hutson to approve the following finance item and to file such resolution with the Board of Election regardless of the outcome of the May, 2013, levy:

- 1. A Resolution Determining To Proceed With The Submission To The Electors Of The Cloverleaf Local School District Of The Question Of Renewing An Existing Emergency Tax Levy, Pursuant To Sections 5705.194 Through 5705.197 Of The Revised Code, With The Affirmation And Consistent With The Direction Of The Financial Planning And Supervision Commission For The Cloverleaf Local School District**

WHEREAS, on November 4, 2008, the electors of this School District approved the levy of a tax, for the purpose of providing for the emergency requirements of the School District, to raise the amount of \$2,813,000 each year for a period of five years, the last collection of which will occur in calendar year 2013; and

WHEREAS, this Board has determined that continuation of the collection of that tax after the 2013 collection year is necessary for the proper operation of the schools of the District; and

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of "fiscal emergency" under Section 3316.03 of the Revised Code; and

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WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and

WHEREAS, on March 11, 2013, this Board adopted a resolution declaring it necessary to submit to the electors of the District the question of the renewal of all of the aforesaid existing tax levy in excess of the ten-mill limitation for the purpose of providing for the emergency requirements of this School District, to wit, paying current operating expenses of the District, which emergency levy renewal is described further in Section 1 below, and (a) directing the Treasurer to obtain the related and necessary certifications from the Medina County Auditor, and (b) requesting the approval of the Commission to submit the question of said emergency levy renewal to the electors of the District on the August 6, 2013 ballot; and

WHEREAS, thereafter, the Medina County Auditor certified that the total tax (assessed) valuation of the District is \$456,973,266, and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$2,813,100, as set forth in the aforesaid resolution of this Board, calculated in the manner provided by Section 5705.195 of the Revised Code, is 6.3 mills for each one dollar of valuation, which amounts to 63 cents for each one hundred dollars of valuation; and

WHEREAS, on March 28, 2013, the Commission adopted a resolution (No. 029-13) affirming the aforesaid resolution of this Board, determining (in consultation with the Board) that said levy shall be placed on the August 6, 2013 ballot, and directing the Board to take all necessary steps to ensure that said levy is properly submitted to the Medina County Board of Elections by the deadline for submission; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board, with the affirmation and consistent with the direction of the Commission, hereby determines to proceed with the submission to the electors at an election to be held on **August 6, 2013**, of the question of renewing all of a tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2013 to be first distributed to the School District in calendar year 2014) in order to raise the amount of **\$2,813,100** each year, for **ten years**, for the purpose of providing for the emergency requirements of this District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Medina County Auditor to be **6.3 mills** for each one dollar of valuation, which amounts to **63 cents** for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify immediately a copy of this resolution to the Secretary of the Commission. Upon obtaining, on behalf of the Board, any additional approvals of the Commission as may be deemed necessary by the Commission, and in any event before the close of business on May 8, 2013, the Treasurer is authorized and directed to certify to the Medina County Board of Elections copies of this resolution and the resolution of this Board and certificate of the County Auditor referred to in the preambles hereto, as well as all Commission resolutions relating thereto, including the resolution of the Commission referred to in the preambles hereto. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

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Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Hutson, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

**2013-71 LEVY RESOLUTION RENEWING AND INCREASING AN EXISTING EMERGENCY TAX LEVY**

Upon the recommendation of Treasurer Hudson, Mr. Hutson motioned, seconded by Mr. Schmidt, to table Item D3, a resolution renewing and increasing an existing emergency tax levy, until the next meeting.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

**2013-72 LEVY RESOLUTION FOR ADDITIONAL TAX LEVY**

Upon the recommendation of Treasurer Hudson, Mrs. Rych motioned, seconded by Mr. Schmidt to approve the following finance item and to file such resolution with the Board of Election if the May, 2013, levy fails:

- 1. A Resolution Determining To Proceed With The Submission To The Electors Of The Cloverleaf Local School District Of The Question Of An Additional Tax Levy, Pursuant To Sections 5705.194 Through 5705.197 Of The Revised Code, With The Affirmation And Consistent With The Direction Of The Financial Planning And Supervision Commission For The Cloverleaf Local School District**

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of "fiscal emergency" under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and

WHEREAS, on March 11, 2013, this Board adopted a resolution declaring it necessary to submit to the electors of the District the question of an additional tax levy in excess of the ten-mill limitation for the purpose of providing for the emergency requirements of the District, to wit, paying current operating expenses of the District, which emergency levy is described further in Section 1 below, and (a) directing the Treasurer to obtain the related and necessary certifications from the Medina County Auditor, and (b) requesting the approval of the Commission to submit the question of said emergency levy to the electors of the District on the August 6, 2013 ballot; and

WHEREAS, thereafter, the Medina County Auditor certified that the total tax (assessed) valuation of the District is \$456,973,266, and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$3,724,000, as set forth in the aforesaid resolution of this Board, calculated in the manner provided by Section 5705.195 of the Revised Code, is 8.3 mills for each one dollar of valuation, which amounts to 83 cents for each one hundred dollars of valuation; and

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WHEREAS, on March 28, 2013, the Commission adopted a resolution (No. 029-13) affirming the aforesaid resolution of this Board, determining (in consultation with the Board) that said levy shall be placed on the August 6, 2013 ballot, and directing the Board to take all necessary steps to ensure that said levy is properly submitted to the Medina County Board of Elections by the deadline for submission; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board, with the affirmation and consistent with the direction of the Commission, hereby determines to proceed with the submission to the electors at an election to be held on **August 6, 2013**, of the question of an additional tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2013 to be first distributed to the School District in calendar year 2014) in order to raise the amount of **\$3,724,000** each year for **ten years** for the purpose of providing for the emergency requirements of this District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Medina County Auditor to be **8.3 mills** for each one dollar of valuation, which amounts to **83 cents** for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify immediately a copy of this resolution to the Secretary of the Commission. Upon obtaining, on behalf of the Board, any additional approvals of the Commission as may be deemed necessary by the Commission, and in any event before the close of business on May 8, 2013, the Treasurer is authorized and directed to certify to the Medina County Board of Elections copies of this resolution and the resolution of this Board and certificate of the County Auditor referred to in the preambles hereto, as well as all Commission resolutions relating thereto, including the resolution of the Commission referred to in the preambles hereto; provided, however, that if the electors of this District approve the District's additional \$3,724,000 emergency levy at the May 7, 2013 election, such a filing shall not be made with the Board of Elections. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

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Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Hutson, Mr. Curran and Mr. Berry

Nays: None

Motion Carried

**SUPERINTENDENT'S REPORT**

**2013-73 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Curran to approve the following items:

**1. Medina County Educational Service Center Resolution**

WHEREAS, the Cloverleaf Local School District contracts with the Medina County Educational Service Center for services related to the operation of the Cloverleaf Local Schools; and

WHEREAS, the Medina County E.S.C. maintains a "carry-over" fund on behalf of the Cloverleaf Local Schools for any contracted but unused services or other expenses over the course of a school year; and

WHEREAS, the Cloverleaf Board of Education desires to place controls on use of the ESC "carry-over" funds.

NOW, THEREFORE BE IT RESOLVED that the Cloverleaf Board of Education requests the ESC treasurer to reimburse the Cloverleaf general fund of any "carry-over" amount in excess of \$10,000 by September 1st every year;

BE IT FURTHER RESOLVED that any ESC "carry-over" expenditure up to \$5,000 have the approval of both the Cloverleaf Superintendent and Cloverleaf Treasurer; and

BE IT FURTHER RESOLVED that any ESC "carry-over" expenditure over \$5,000 have the approval of the Cloverleaf Board of Education; and

BE IT FURTHER RESOLVED that the Cloverleaf Treasurer be directed to forward this resolution to the attention of the ESC Superintendent and ESC Treasurer.

**2. Epiphany Management Group Contract**

Epiphany management Group Contract, effective June 1, 2013 through June 30, 2014 as presented

**3. Policies – 1<sup>st</sup> Reading**

ECA-R	Building & Grounds Security
JHC	Student Health Services and Requirements
JFCF	Hazing and Bullying
JFCF-R	Hazing and Bullying

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**4. Policies – 2<sup>nd</sup> Reading**

EBCE	Protection for Reporting Safety and Fraud Violations
EBCE-R	Protection for Reporting Safety and Fraud Violations
IGDB	Student Publications
JF	Student Rights and Responsibilities
JFC	Student Conduct (Zero Tolerance)

**5. Out of State and/or Overnight Field Trip**

Out of state and overnight trip of the Academic Challenge Team to the National Academic Challenge Championship in Chicago, Illinois, June 7-10, 2013 as presented

**6. Overnight Trip**

Overnight trip of the Cloverleaf Indoor Drumline and Wintergaurd for the Ohio Indoor Performance Association State Finals, in Wapakoneta, Ohio, April 4-7, 2013 as presented

Roll call as follows:

Ayes: Mr. Hutson, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

**NEW BUSINESS****EMPLOYEE RECOGNITION DINNER**

Superintendent Kubilus reported the Employee Recognition Dinner would be held on May 8, 2013 at 6:00 p.m. at the Cloverleaf Elementary School.

**UNFINISHED BUSINESS**

A local vendor will submit a quote to finish the soccer field.

**2013-74 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mrs. Rych, to enter into executive session at 7:28 p.m. to consider the appointment and/or employment of a public employee.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

**2013-75 ADJOURN EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Curran to adjourn executive session at 8:17 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

April 22,

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**2013-76 ADJOURNMENT**

Mr. Schmidt motioned, seconded by Mrs. Rych to adjourn the meeting at 8:17 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Curran, Mr. Hutson and Mr. Berry

Nays: None

Motion Carried

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President

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Treasurer

DRAFT



April 8, 13

The Board of Education of the Cloverleaf Local School District met in special session on April 8, 2013 at 6:00 p.m. at the Cloverleaf High School Library. Mr. Christopher Berry, President, called the meeting to order. Upon roll call the following members responded:

Mr. James Curran	Mr. William Hutson
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. Christopher Berry	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

## **NAVIGATE PRESENTATION**

A NaviGate Presentation was given by Mr. Thom Jones.

## **LEVY UPDATE**

John Gladden provided an update on the proposed levy.

## **ESC EXPENDITURE PROCEDURES & PROCEDURAL CHANGES**

Treasurer Hudson recommended the Board adopt procedures to implement an approval process for the use of excess funds and/or additional services above the annual Board approved contract with ESC. A draft of the proposal was distributed to Board Members.

## **EXECUTIVE SESSION PROCEDURES**

Treasurer Hudson recommended the Board include more detailed information as to the reason why they were entering into Executive Session. A draft of the language was distributed to Board Members.

## **2013-60 H.B. 59 – EDUCATION FUNDING**

Mr. Schmidt motioned, seconded by Mrs. Rych to approve the following:

### **1. RESOLUTION EXPRESSING OPPOSITION TO H.B. 59 – EDUCATION FUNDING**

WHEREAS Governor Kasich's biennial budget (HB 59) proposes two expansions to the Educational Choice Scholarship Program that significantly expand the number of publicly-funded vouchers for students to attend private or parochial schools; and

WHEREAS one of the programs provides a private or parochial school tuition voucher in an amount up to \$4250 to any entering kindergarten student of a family with a household income less than 200 percent of the federal poverty level, to be used at the parent's choice of participating private schools; and

WHEREAS the following year, such vouchers would be expanded to include students in both kindergarten and first grade totaling \$25 million over the biennium; and

WHEREAS such vouchers would be granted without regard to the academic performance or quality of the public school that the student is assigned to attend; and

WHEREAS the second voucher expansion proposed by the Governor offers EdChoice vouchers to students enrolled in schools that fail to make

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adequate progress on the Third Grade Reading Guarantee for two successive years; and

WHEREAS funds for this Third Grade Reading Guarantee scholarship would be deducted from the resident district in the amount of \$4,250 per student for grades K-8 and \$5,000 for 9-12; and

WHEREAS the operation of the proposed programs would effectively take dollars from the already financially beleaguered local public school districts, resulting in fewer resources for the education of remaining students;

NOW THEREFORE BE IT, AND IT IS HEREBY, RESOLVED, that the Cloverleaf Board of Education does hereby express its opposition to these provisions in HB 59; and

BE IT FURTHER RESOLVED that the Cloverleaf Board of Education expresses its opposition to any legislation that seeks to transfer public dollars to support private education; and

BE IT FURTHER RESOLVED that the Treasurer be directed to spread this resolution upon the minutes of the Board of Education and that copies of the resolution be forwarded to the Governor and members of the Ohio General Assembly.

Roll Call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Curran and Mr. Berry

Nays: Mr. Hutson

Motion Carried

**2013-61 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Curran to adjourn the meeting at 7:29 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

May 28,

13

The Board of Education of the Cloverleaf Local School District met in regular session on May 28, 2013 at 6:00 p.m. at the Cloverleaf High School Library. Mr. Christopher Berry, President, called the meeting to order. Upon roll call the following members responded:

Mr. James Curran	Mr. William Hutson
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. Christopher Berry	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2013-80 APPROVAL OF MINUTES**

Mr. Hutson motioned, seconded by Mr. Schmidt, to approve the minutes of the April 16, 2013 special session and the April 22, 2013 regular session.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **STUDENT RECOGNITION**

Madeline Brandt was recognized for being WKYC-TV Channel 3's "Student-Athlete of the Week".

Sky Gill was recognized for receiving a perfect score on the Math Portion of the 6th grade OAA (Ohio Achievement Assessment) test.

### **2013-81 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mrs. Rych to approve the following personnel items:

#### **1. Certified Staff Resignations due to Retirement**

Jo Ann Kennedy, effective June 30, 2013  
Margaret Browning, effective June 7, 2013  
Louann Mental, effective June 30, 2013

#### **2. Certified Staff Resignation**

Megan Letner, Elementary Reading Intervention Tutor, eff. June 6, 2013  
Samantha Hower, Middle School Art Teacher, effective August 19, 2013  
Matthew Johnson, effective June 16, 2013

#### **3. Supplemental Staff Resignation**

Joyce Harrington, Outdoor Educator for the 2012-2013 school year

#### **4. Supplemental Staff Appointments 2012-2013 School Year**

Volunteer Boys Varsity Tennis Coach	Vicki Dunbar	n/a
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**5. Extended Days 2013-2014 School Year**

10 Extended Days	Monica Froelich	\$2,398.83
10 Extended Days	Robert Pruesser	\$3,166.82
10 Extended Days	Deann Markle	\$3,735.73
10 Extended Days	Kristine Nagy	\$4,086.55
5 Extended Days	Kimberly Petrocci	\$1,867.87
5 Extended Days	Nicole Stalter	\$1,332.16

**6. Supplemental Staff Appointments 2013-2014 School Year**

Lead Mentor Teacher	Renee McQuate	\$1,919.06
Department Head – English	Mary Lee Wooley	\$3,300.00
Department Head – Math	Barbara Dawson	\$3,300.00
Department Head – Science	Martin Ryan	\$3,300.00
Department Head – Social Studies	Mark Rockhold	\$3,300.00
Foreign Language Coordinator	Jacque Neidig	\$ 660.00
Art Department Coordinator	Julie Krueger	\$ 660.00
Industrial Tech Coordinator	Greg Valent	\$ 660.00
Physical Education Coordinator	Connie Teitsworth	\$ 660.00
Music Department Coordinator	Lawrence Timm	\$ 660.00
High School Faculty Manager 50%	Barbara Dawson	\$2,616.90
High School Faculty Manager 50%	Joanne Ashton	\$2,616.90
High School Yearbook Advisor	Tonya Swain	\$1,500.36
High School National Honor Society Advisor	Mary Lee Wooley	\$1,256.00
High School Academic Challenge Advisor	Cameron Flint	\$1,256.11
High School Student Council Advisor	Julie Krueger	\$2,093.52
Junior/Senior Class Advisor	Amy Simarro	\$2,093.52
High School Newspaper Advisor	John Carmigiano	\$1,500.36
High School Marching Band Advisor	Andrew Winter	\$5,931.64
High School Choir Director	Lawrence Timm	\$5,582.72
High School Director of Musical	Lawrence Timm	\$1,744.60
High School Music Director of Musical	Lawrence Timm	\$1,639.92
High School Drama Director, Fall Production	John Carmigiano	\$1,535.25
Middle School Faculty Manager 50%	Scott Murphy	\$2,006.29
Middle School Faculty Manager 50%	Robert Preusser	\$1,831.83
Cross Country Dual Coach	Garth Gucker	\$4,535.96
Cross Country 8th Grade Coach	Fred Haldiman	\$2,093.52
Cross Country Assistant Volunteer Coach	Dave Freeland	n/a
Football Varsity Coach	Bobby Lake	\$6,629.48
Football Varsity Assistant	Gary Hutt	\$4,187.04
Football Varsity Assistant	Chris Lantz	\$4,187.04
Football Head 9th Grade Coach	Michael Mental	\$4,361.50
Football 9th Grade Assistant Coach	Nicholas Romanoff	\$2,791.36
Football Head 8th Grade Coach	David Cooper	\$3,663.66
Football Middle School Assistant Coach 50%	Dennis Werner	\$1,744.60
Boys Soccer Varsity Coach	Kevin Graham	\$4,187.04
Boys Soccer JV Coach	Zach Scisciani	\$2,616.90
Swimming Varsity Coach	Michael McGee	\$4,535.96
Girls Golf Varsity Coach	Adam Michel	\$2,965.82
Girls Golf Varsity Assistant Coach	Neal Nutter	\$2,093.52
Boys Golf Varsity Coach	Ron Wachtel	\$3,314.74
Boys Golf Varsity Assistant Coach	Michael McGee	\$2,791.36
Girls Tennis Varsity Coach	Brenda Hewit	\$3,663.66
Girls Tennis JV Coach	Frank Luppino	\$2,616.90
Boys Tennis Varsity Coach	Michael McGee	\$3,314.74
Volleyball Varsity Coach	James Vaughn	\$4,884.88
Volleyball Head 7th Grade Coach	Julie Arndt	\$2,267.98
Girls Basketball Head 7th Grade Coach	Michael Mental	\$3,489.20
Boys Basketball Varsity Assistant	Chris Lantz	\$3,838.12
Track Girls Head 8th Grade Coach	Julie Arndt	\$2,965.82
Track Dual Volunteer Coach	Dave Freeland	n/a
Cheerleader Varsity/JV Football Coach 50%	Amanda Blackburn	\$1,482.91
Cheerleader Varsity/JV Football Coach 50%	Tonya Swain	\$1,657.37
Cheerleader Varsity/JV Basketball Coach	Tonya Swain	\$3,314.74
Cheerleader 9th Grade Football/Basketball Coach	Tonya Swain	\$2,616.90
Cheerleader 8th Grade Football/Basketball Coach	Leanne Collum	\$2,965.82

May 28,

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**7. Classified Staff Secondary Summer School Appointment for 2013**

To be paid on a sliding scale (minimum \$700.00, maximum \$1,000.00) based on student enrollment.

Secondary Summer School Secretary (1st Session)

Sherry Smith

**8. Certified Staff Elementary Summer School Teacher Appointments for Summer of 2013**

Margherita DeAngelis	\$25.00 hr.	(\$2,300 cap)
Paula Funfgeld	\$25.00 hr.	(\$2,300 cap)
Deana Harb	\$25.00 hr.	(\$2,300 cap)
Shannon Hart	\$25.00 hr.	(\$2,300 cap)
Stefanie Jackson	\$25.00 hr.	(\$2,300 cap)
Denise Musolf	\$25.00 hr.	(\$2,300 cap)
Melissa Perry	\$25.00 hr.	(\$2,300 cap)
Stephanie Pfeiffer	\$25.00 hr.	(\$2,300 cap)
Catherine Rickard	\$25.00 hr.	(\$2,300 cap)
Nicole Stalter	\$25.00 hr.	(\$ 600 cap)
Linda Tobin	\$25.00 hr.	(\$2,300 cap)
Robert Wooley	\$25.00 hr.	(\$2,300 cap)
Alanna Gasper	\$25.00 hr.	(\$ 250 cap)

**9. Certified Staff Elementary Summer School Substitute Teacher Appointments for Summer of 2013**

Justine Girard	\$25.00 hr.
Chris Henn	\$25.00 hr.
Carolyn Schweppe	\$25.00 hr.
Amber Smith	\$25.00 hr.

**10. Classified Staff Elementary Summer School Educational Aide Appointments for Summer of 2013**

Kellie Cooney	\$10.75 hr.	(\$989.00 cap)
Kathleen Frederick	\$10.75 hr.	(\$564.37 cap)
Melissa Henderson	\$10.75 hr.	(\$865.37 cap)
Dana Kulas	\$10.75 hr.	(\$865.37 cap)
Pamela Lance	\$10.75 hr.	(\$865.37 cap)
Connie Latzke	\$10.75 hr.	(\$865.37 cap)
Janice Papcun	\$10.75 hr.	(\$865.37 cap)
Susan Porter	\$10.75 hr.	(\$865.37 cap)
Kimberly Takala	\$10.75 hr.	(\$989.00 cap)
Michelle Weigel	\$10.75 hr.	(\$865.37 cap)
Connie Willis	\$10.75 hr.	(\$564.37 cap)
Noelle Zambetti	\$10.75 hr.	(\$865.37 cap)
Betsy Zuk	\$10.75 hr.	(\$989.00 cap)

**11. Classified Staff Elementary Summer School Substitute Educational Aides for Summer of 2013**

Susan Green	\$10.75 hr.
Debbie Hastings	\$10.75 hr.

May 28,

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**12. Classified Staff Summer Custodian Appointments**

Sandra Cooke	\$9.39/hr.
David Khoury	\$9.39/hr.
Sheila Lewis	\$9.39/hr.
Nicholas Ogurchak	\$9.39/hr.
Brett Smith	\$9.39/hr.

**13. Classified Staff Substitute Appointments for the 2012-2013 school year, effective May 29, 2013**

Angela Harris, substitute educational aide	\$9.05/hr.
Julianne Tomasch, substitute educational aide	\$9.05/hr.
Julianne Tomasch, substitute secretary	\$9.57/hr.

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Curran, Mr. Hutson and Mr. Berry

Nays: None

Motion Carried

**2013-82 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Curran to approve the following personnel items:

**1. Certified Staff Elementary Summer School Teacher Appointments for the Summer of 2013**

Kristin Schmidt	\$25.00 hr.	(\$2,300 cap)
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**2. Classified Staff Elementary Summer School Educational Aide Appointment for the Summer of 2013**

Linda Schmidt	\$10.75 hr.	(\$989.00 cap)
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Roll call as follows:

Ayes: Mr. Hutson, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Abstain: Mr. Schmidt

Motion Carried

**2013-83 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Hutson, to approve the following personnel item:

**1. Resolution Implementing a Reduction in Force of Certified Teaching Employees**

WHEREAS, the Board of Education has determined that a reduction in force of the certified teaching staff is necessary due to financial reasons and decreased enrollment as determined by the Board.

NOW, THEREFORE, BE IT RESOLVED:

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Section 1: The following certified positions will be abolished effective with the 2013-14 school year:

1. .5 (One Half) High School Social Studies Teaching Position
2. .5 (One Half) Physical Education Teaching Position
3. .5 (One Half) Business Teaching Position
4. .5 (One Half) Spanish Teaching Position
5. 1 (One) Middle School Intervention Specialist
6. 1 (One) Elementary Teaching Position
7. 2 (Two) Title One Teaching Positions

Section 2: Based upon the reduction in certified teaching positions set forth in Section 1, and taking into account teacher seniority and licensure/certification, the teaching contracts of the following teachers are suspended effective August 1, 2013:

1. Steve Young
2. Alison Ingles
3. Michelle Waltz (1 FTE reduced to .5 FTE)

Section 3: The Superintendent is directed to provide written notification of this action to the affected teachers in accordance with the requirements of Article XV of the current Negotiated Agreement between the Board of Education and the Cloverleaf Education Association, and to take such other actions as are necessary or appropriate to implement the reduction in force which the Board has determined to be necessary.

Section 4: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in these formal actions were in meetings open to the public and in compliance with the law.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Hutson, Mr. Schmidt and Mr. Berry

Nays: Mr. Curran

Motion Carried

#### **2013-84 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mr. Hutson, to approve the following personnel item:

##### **1. Classified Staff Resignation**

Richard Schulz, Middle School educational aide, effective at the end of the school day May 31, 2013

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Hutson, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: Nay

Motion Carried

May 28, 13

**2013-85 FINANCE**

Upon the recommendation of Treasurer Hudson, Mr. Hutson motioned, seconded by Mr. Schmidt to approve the following finance items:

**1. Finance Reports**

Treasurer’s report and approval of checks issued per attached

**2. Five Year Forecast FY2013**

Five year forecast FY 2013 as presented

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

**SUPERINTENDENT’S REPORT**

**2013-86 SUPERINTENDENT’S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Schmidt to approve the following items:

**1. Policies – 1st Reading**

- EHA Data and Records Retention
- EHA-R Data and Records Retention
- GBL Personnel Records
- GBQ Criminal Records Check

**2. Policies – 2nd Reading**

- ECA-R Building & Grounds Security
- JHC Student Health Services and Requirements
- JFCF Hazing and Bullying
- JFCF-R Hazing and Bullying

**3. Ohio High School Athletic Association**

Membership agreement between the Ohio High School Athletic Association for the 2013-2014 school year as presented

**4. 2013-2014 Cloverleaf Middle School Handbook**

2013-2014 Cloverleaf Middle School Handbook as presented

**5. Youth Worksite Agreement**

Youth worksite agreement between J.O.G. Our Way and Cloverleaf Local Schools as presented

**6. CRS Incorporated Agreement**

Agreement between Cloverleaf Local Schools and CRS Incorporated for SubFinder services as presented to be paid out of general fund



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**7. OSBA – Ohio OPS Policy Update Service Agreement**

Service Agreement between Ohio School Boards Association and Cloverleaf Local Schools for Ohio OPS Policy Update Services, \$650.00 to be paid out of General Fund, as presented

**8. Lauren Innovations – NaviGate Agreement**

Agreement between Lauren Innovations and Cloverleaf Local Schools for the NaviGate Prepared program, at no cost to the district, as presented

**9. Overnight Trip**

Cloverleaf High School Cheerleaders to Dennison University at no cost to the district for cheer camp, June 25-27, 2013, as presented

**10. Donations**

Accept the following donations through the Texas Instruments Proofs of Purchase Program for the high school math department:

1 - TI Nspire CX CAS Teacher Bundle (calculator and software) valued at \$220.

1 – TI Rechargeable battery valued at \$17

**11. Chaperone Change**

Approve Luke Plazek to replace Lisa McGraw as a volunteer coach/chaperone for the Academic Challenge trip to Chicago originally approved April, 2013

**12. School Security Cameras Resolution**

A resolution authorizing the procurement from Select Security of IP cameras outside of statutory competitive bidding procedures for the security and protection of school property:

WHEREAS, Section 3313.46 of the Revised Code requires boards of education to advertise for bids for a period of two weeks when they determine to make certain improvements to school buildings, the cost of which will exceed \$25,000, and to award contracts to the lowest responsible bidder, except when for the security and protection of school property; and

WHEREAS, the District administration has recently analyzed the security needs of all District school buildings; and

WHEREAS, on the basis of that analysis, the administration is recommending the acquisition and installation of IP cameras at Cloverleaf Middle School and Cloverleaf High School that will be compatible with and interface with the current IP camera system at Cloverleaf Elementary School, as well as other security-related equipment; and

WHEREAS, this Board finds that in order to provide for security and protection of School District property, students and personnel, such

May 28,

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circumstances warrant the procurement of the security cameras outside of the statutory competitive bidding process;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, Medina County, Ohio, that:

Section 1. Security and Protection of School District Property. For the aforesaid reasons, this Board hereby determines that in order to provide for the security and protection of School District property, students and personnel, the IP cameras shall be procured and installed, including all necessary labor and related work in connection therewith, as described in the preambles to this Resolution, without competitive bidding and that the bidding procedures set forth in said Section 3313.46 are waived for the contract approved in Section 2 herein.

Section 2. Approval of Contracts. The Treasurer is hereby authorized and directed to enter into a contract with Select Security in the amount of \$173,400.00 for the procurement and installation of the IP cameras, which amount is hereby appropriated for the purpose, and to take all other actions necessary and appropriate to carry out the work in accordance with the intentions of this Board as expressed in this Resolution.

Section 3. Approval and Execution of Related Documents. The Treasurer and of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution and the Agreement.

Section 4. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 5. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 6. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 7. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Curran, Mr. Hutson and Mr. Berry

Nays: None

Motion Carried

May 28,

13

**2013-87 Summit Construction Settlement Resolution**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych, to approve the following item:

1. **A resolution authorizing the execution of a settlement agreement and release as part of the close out of Summit Construction, Inc.'s contract for the interior general trades package for the new Elementary School**

WHEREAS, on or about May 14, 2010, the Board of Education entered into an agreement with Summit Construction, Inc. ("Summit") for the Interior General Trades Package (the "Contract") for the construction of the new Cloverleaf Elementary School (the "Project");

WHEREAS, as part of the close-out of Summit's Contract, the District and Summit, through legal counsel, have reached the attached Settlement and Release, including a final reconciliation change order that decreases Summit's Contract amount by \$27,501.20;

WHEREAS, as part of the Settlement and Release, the District is accepting that Summit has completed all of the work under its Contract, including its punch list, except for the items identified in the attached Settlement and Release;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds that it is in the District's best interest to enter into the attached Settlement and Release with Summit. The Board authorizes its President to execute the attached Settlement and Release on the Board's behalf, and also authorizes the District's administration to take all necessary steps to effectuate the Settlement and Release.

Section 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with the law.

Section 3. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

May 28, 13

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**LEVY CAMPAIGN**

Mr. Gladden reported on the Levy Campaign.

**2013-88 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Curran to adjourn the meeting at 7:38 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

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President

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Treasurer

June 10, 13

The Board of Education of the Cloverleaf Local School District met in special session on June 10, 2013 at 6:03 p.m. at the Cloverleaf High School Library. Mr. Christopher Berry, President, called the meeting to order. Upon roll call the following members responded:

- Mr. James Curran
- Mr. William Hutson
- Mrs. Jane Rych
- Mr. Michael Schmidt
- Mr. Christopher Berry

**PLEDGE OF ALLEGIANCE**

**MISSION STATEMENT**

**2013-89 WES MARTIN INTERIORS CONTRACT**

Mr. Schmidt motioned, seconded by Mr. Hutson, to accept the bid from Wes Martin Interiors for the flooring replacement at Cloverleaf Elementary School as follows:

Base Bid	\$90,000.00
Change base in corridor to traditional 4” cove, deduct	( 9,200.00)
Provide dumpster for job, add	<u>\$ 800.00</u>
Total approved for project:	\$81,600.00

Roll call as follows:

- Ayes: Mr. Schmidt, Mr. Hutson, Mr. Curran, Mrs. Rych and Mr. Berry
- Nays: None
- Motion Carried

Mr. Hutson arrived at 6:00 p.m.

**PERFORMANCE AUDIT UPDATE**

Superintendent Kubilus provided the Board with a narrative of the performance audit and future action steps.

**FUTURE COMMENCEMENT POLICY**

Superintendent Kubilus obtained policies from OSBA and other schools pertaining to dress code commencement policy. Item will be tabled for future meeting.

**SALE OF TREES**

Superintendent Kubilus provided the Board with an update on an offer from a logging company to purchase standing lumber on the far side of SR224.

**2013-90 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mrs. Rych, to enter into executive session to consider the appointment, employment and compensation of a public employee or official, at 6:49 p.m.

Mr. Curran and Mr. Schmidt excused themselves from the meeting and did not enter into executive session.

Roll Call as follows:

- Ayes: Mr. Hutson, Mrs. Rych, Mr. Hutson, Mr. Schmidt and Mr. Berry
- Nays: None
- Motion Carried

**2013-91 ADJOURN EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mrs. Rych, to adjourn from executive session at 7:45 p.m.

June 10, 13

Roll Call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

Mr. Curran and Mr. Schmidt excused themselves from the Board Meeting at 7:46 p.m.

**2013-92 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mrs. Rych, to enter into executive session to consider the appointment, employment and compensation of a public employee or official, at 7:47 p.m.

Roll Call as follows:

Ayes: Mr. Hutson, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

**2013-93 ADJOURN EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mrs. Rych, to adjourn from executive session at 7:54 p.m.

Roll Call as follows:

Ayes: Mr. Hutson, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

**2013-92 ADJOURNMENT**

Mrs. Rych motioned, seconded by Mr. Hutson to adjourn the meeting at 7:55 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Hutson and Mr. Berry

Nays: None

Motion Carried

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President

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Treasurer

June 28, 13

The Board of Education of the Cloverleaf Local School District met in special session on June 28, 2013 at 7:32 a.m. at the Cloverleaf High School Library. Mr. Christopher Berry called the meeting to order. Upon roll call the following members responded:

Mr. James Curran	Mr. William Hutson
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. Christopher Berry	

### **PLEDGE OF ALLEGIANCE**

### **MISSION STATEMENT**

#### **2013-107 FINANCE**

Upon the recommendation of Treasurer Hudson, Mr. Hutson motioned, seconded by Mr. Curran to approve the following finance items:

**1. Amended Appropriations FY13**

Final appropriations FY13 as presented

**2. Temporary Appropriations FY14**

Temporary appropriations FY14 as presented

**3. Amended Certificate of Estimated Resources**

Amended official certificate of estimated resources as presented

**4. Transfer**

Transfer for fiscal year 13:

From:	001 – General Fund
To:	599-9951 – Team Nutrition Grant
Amount:	\$42.00

Roll call as follows:

Ayes: Mr. Hutson, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

#### **2013-108 ADJOURNMENT**

Mrs. Rych motioned, seconded by Mr. Schmidt to adjourn the meeting at 7:49 a.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Curran, Mr. Hutson and Mr. Berry

Nays: None

Motion Carried

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President

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Treasurer

July 2, 13

The Board of Education of the Cloverleaf Local School District met in special session on July 2, 2013 at 7:32 a.m. at the Cloverleaf High School Library. Mr. Christopher Berry called the meeting to order. Upon roll call the following members responded:

Mr. James Curran	Mr. William Hutson
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. Christopher Berry	

### **PLEDGE OF ALLEGIANCE**

### **MISSION STATEMENT**

#### **2013-107 FINANCE**

Upon the recommendation of Treasurer Hudson, Mr. Hutson motioned, seconded by Mr. Curran to approve the following finance items:

**1. Amended Appropriations FY13**

Final appropriations FY13 as presented

**2. Temporary Appropriations FY14**

Temporary appropriations FY14 as presented

**3. Amended Certificate of Estimated Resources**

Amended official certificate of estimated resources as presented

**4. Transfer**

Transfer for fiscal year 13:

From:	001 – General Fund
To:	599-9951 – Team Nutrition Grant
Amount:	\$42.00

Roll call as follows:

Ayes: Mr. Hutson, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

#### **2013-108 ADJOURNMENT**

Mrs. Rych motioned, seconded by Mr. Schmidt to adjourn the meeting at 7:49 a.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Curran, Mr. Hutson and Mr. Berry

Nays: None

Motion Carried

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President

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Treasurer



September 10,

12

The Board of Education of the Cloverleaf Local School District met in special session on September 10, 2012 at 7:00 p.m. at the Cloverleaf High School Library. Mr. William Hutson called the meeting to order. Upon roll call the following members responded:

Mr. Berry

Mr. James Curran

Mrs. Jane Rych

Mr. Michael Schmidt

Mr. William Hutson

**PLEDGE OF ALLEGIANCE****MISSION STATEMENT****RECOGNITION AND PUBLIC PARTICIPATION****PUBLIC PARTICIPATION**

None

**BOARD OF EDUCATION MINUTES**

Treasurer Hudson reviewed proposed format changes to the Board of Education minutes.

**FIVE-YEAR FORECAST**

Treasurer Hudson provided an update on the five year forecast.

**SHARED SERVICES UPDATE**

Treasurer Hudson provided an update on the shared services agreement.

**2012-158 TRI-MESTER SCHEDULE**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Berry, to convert back to the semester schedule FY2013-14.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**LEVY UPDATE**

John Gladden provided Board Members with an update on the proposed levy.

**NEW BUSINESS****CLASSIFIED STAFF FUNCTIONAL CAPACITY EVALUATION FLOW****CHARTS**

Superintendent Kubilus reviewed the Physical Capacity Evaluation flow charts for classified staff.

Mr. Berry left the Board Meeting at 8:42 p.m.

**2012-159 EXECUTIVE SESSION**

Mr. Curran motioned, seconded by Mrs. Rych, to enter into executive session for the purpose of discussing negotiations (CEA). In 8:43 p.m.

Roll call as follows:

Ayes: Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

September 10,

12

**2012-160 ADJOURN EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Schmidt, to adjourn executive session. Out 9:12 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-161 EXECUTIVE SESSION**

Mr. Curran motioned, seconded by Mr. Schmidt, to enter into executive session for the purpose of discussing the sale of property in Lodi. In 9:13 p.m./Out 9:19 p.m.

Roll call as follows:

Ayes: Mr. Curran, Mr. Schmidt, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-162 EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mrs. Rych, to enter into executive session to discuss employment of a public employee. In 9:20 p.m./Out 9:26 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-163 ADJOURNMENT**

Mrs. Rych motioned, seconded by Mr. Schmidt to adjourn the meeting at 9:30 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

September 24,

12

The Board of Education of the Cloverleaf Local School District met in regular session on September 24, 2012 at 7:00 p.m. at the Cloverleaf High School Library. Mr. William Hutson called the meeting to order. Upon roll call the following members responded:

Mr. Berry	Mr. James Curran
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. William Hutson	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2012-164 APPROVAL OF MINUTES**

Mr. Schmidt motioned, seconded by Mr. Berry, to approve the minutes of the August 13, 2012 Special Meeting, the August 20, 2012 Joint Special Meeting and the August 20, 2012 Special Meeting.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

Sue Arters, a member of the Levy Committee, provided Board Members with information on the "Stampede at the Stadium" being held October 12, 2012.

### **PEACEFUL SCHOOL BUS PROGRAM**

Lara Stafinski and Elissa Ray provided Board Members with information on the Peaceful School Bus Program.

### **CRA**

Bethany Dentler provided Board Members with information on the Community Reinvestment Area.

### **COACHING PERSONNEL**

Craig Walkup addressed the Board about Coaching Personnel.

### **2012-165 PERSONNEL**

Mr. Curran motioned, seconded by Mrs. Rych to approve the following personnel items:

#### **1. Medina County Substitute Teacher Tutor List**

##### Substitute Teacher and Tutor

Blom, Chrystal	Erdos, Bethina	Jamil, Amanda	Patyak, Lauren	Tesny, Jeremy
Boutton, David	Fowler, Amanda	Koch, Janis	Roberts, Gwynne	Tucker, Abbey
Craddock, Beth	Goddard, Nicholas	Lavine, Vanessa	Rothacher, Sue	Ursem-Fruits, Courtney
Demaio, Taylor	Hassel, Anne	Mathena, Michael	Shah, Nirali	Weisbrod, Felicia
Derhammer, Maleah	Hornung, Erik	Oloyede, Sherri	Steets, Suzanne	
Diezman, Leah	Hutzel, Catherine	Panco, Samantha	Stockdale, Michelle	

September 24,

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Bell, Alana	Roller, Rebecca
Dooley, Katie	Sipos, Gretchen
Kananian, Jack	Thomas, Matthew
Kerns, Keith	Watters, Jennifer
Maag, Elizabeth	Winget, Benjamin
Novotny, Jessica	Zehe, Christopher

**Substitute Teacher Only**

Beverly, Linda	Dina, Allen	Jones, Shenan	Melton, Jullian
Bingham, Joan	Donohue, Cheryl	Kallai, Christopher	Preston, Thomas
Bohush, Anastasia	Hengst, Melissa	Klafczynski, Stacy	Robinson, Cynthia
Bowman, Margaret	Imhoff, Joann	Lugo, Nannette	Semus, Rebekah
Burke, Susan	Johnson, Brittany	Martin, Erika	Ward, Marlene
			Zajackowski, Mark

Blasko, Margaret	Hoak, Paulette	Smith, Phillip
Bolin, Robert	Hutnik, Deborah	Smith, Brett
Bryant, Kimberly	Matejin, Rachel	Walkup, Jon
Chiuchiarelli, Dana	Prest, Colleen	Zambetti, Noelle
Flegal, Donald	Reesman, Linda	

**2. Certified Staff Resignation, effective August 17, 2012**

Lauren Bradley

**3. Certified Staff Contracts**

Alanna Gasper Adaptive Physical Education Instructor, compensation at a rate of \$41.85/hr. for every hour of adaptive physical education instruction that occurs outside of her contracted work day, not to exceed two hours per month, effective September 1, 2012

Joel Shurance, Intervention Specialist Tutor, initial placement High School, effective September 25, 2012, \$26,213.54

**4. Certified Staff Building Substitute Appointment, effective August 22, 2012**

Eric McCafferty, Middle School building substitute for the 2012-2013 school year

**5. Classified Staff Resignations**

Leah Stephens, food service helper, effective September 8, 2012  
Sue Church, educational aide, effective September 24, 2012

**6. Classified Staff Termination, effective August 30, 2012**

Tiffany Blanton, food service helper

September 24,

12

**7. Classified Staff Contracts**

Susan Green, one year contract, effective September 27, 2012, \$10.45/hr.  
Judith Turner, one year contract, effective September 27, 2012, \$10.45/hr.  
Joyce Meyer, continuing contract, effective October 26, 2012, \$10.79/hr.

**8. Classified Staff Change in Status**

Erica Tressler, bus driver, from 5.75 hrs./day to 7.75 hrs./day, effective September 12, 2012, \$16.15/hr.

Tracey Rogers, educational aide, from 5.75 hrs./day to 7 hrs./day, (per Article 29, Item F), effective September 20, 2012, \$11.06/hr.

**9. Classified Staff Appointments**

Dawn Sykes, educational aide, 5.75 hrs./day, initial placement Elementary School, effective August 22, 2012, \$10.15/hr.

Gary Stafford, educational aide, 6.5 hrs./day, initial placement Middle School, effective August 22, 2012, \$10.15/hr.

Richard Schulz, educational aide, 3.75 hrs./day, initial placement Middle School, effective August 27, 2012, \$10.15/hr.

Dana Kulas, educational aide, 3/75 hrs./day, initial placement Elementary School, effective September 10, 2012, \$10.15/hr.

Julie McCord, educational aide, 3.75 hrs./day, initial placement Elementary School, effective September 25, 2012, \$10.15/hr.

Arlene Jimenez, educational aide, 3.75 hrs./day, initial placement Elementary School, effective September 25, 2012, \$10.15/hr.

Jody Hicks, educational aide, 3.75 hrs./day, initial placement Elementary School, effective September 26, 2012, \$10.15/hr.

Tracie Smith, educational aide, initial placement Middle School, effective September 25, 2012, \$10.15/hr.

**10. Classified Staff Substitute Appointments, 2012-2013 school year**

Substitute Educational aides, \$9.05/hr.

Allen Dina, substitute educational aide, effective September 25 2012  
Angela Rinearson, substitute educational aide, effective September 25, 2012  
Arlene Jimenez, substitute educational aide, effective September 25, 2012,  
Jen Evans, substitute educational aide, effective September 25, 2012  
Tammera Theobald, substitute educational aide, effective September 25, 2012  
Denise Gantose, substitute educational aide, effective September 25, 2012  
Nicole Smith, substitute educational aide, effective September 25, 2012

Substitute Food Service Helpers, \$9.18/hr.

Gail Pierce, substitute food service helper, effective September 5, 2012  
Athena McAfee, substitute food service helper, effective September 17, 2012  
Rachel Guenther, substitute food service helper, effective September 12, 2012  
Tanya Reed, substitute food service helper, effective September 17, 2012  
Courtne Manthey, substitute food service helper, effective September 19, 2012

Substitute Bus Drivers, \$13.21/hr.

Kevin Daugherty, substitute bus driver, effective September 25, 2012

September 24,

12

**11. Supplemental Appointments, 2012-2013 school year**

Football, MS Assistant Volunteer Coach	Eric Martin	n/a
Football, Varsity Assistant Coach	Gary Hutt	\$4,187.04
Middle School Yearbook Advisor	Samantha Hower	\$ 523.38
Girls JV Soccer Coach	Porras Guillerno	\$2,616.90
Varsity Swimming Coach	Michael McGee	\$4,535.96
Boys Varsity Tennis Coach	Michael McGee	\$3,314.74
Boys Basketball Varsity Assistant Coach	Chris Lantz	\$3,838.12
Boys Basketball Volunteer Varsity Assistant Coach	Rick Hewit	n/a
Boys JV Basketball Coach	Adam Michel	\$3,838.12
Baseball Varsity Assistant Coach	James Humiston	\$3,489.20
Wrestling Varsity Assistant Coach	David Khoury	\$4,187.04
Girls Basketball Head 7 <sup>th</sup> Grade Coach	Michael Mental	\$3,489.20
Girls Basketball Head 8 <sup>th</sup> Grade Coach	Elizabeth Sadzewicz	\$3,140.28
Boys Head 8 <sup>th</sup> Grade Track Coach	Scott Murphy	\$3,314.74
Music Department Coordinator	Lawrence Timm	\$ 660.00
Jr. Sr. Class Advisor – 50%	Margaret Ferguson	\$ 872.30
Jr Sr. Class Advisor – 50%	Amy Simarro	\$ 872.30
Entry Year Program Mentor RE-2	Bobie Jo Carson	\$1,221.22
Entry Year Program Mentor RE-1	Renee McQuate	\$1,221.22
Entry Year Program Mentor RE-2	Renee McQuate	\$1,221.22
Entry Year Program Mentor RE-1	Wendy Nelson	\$1,570.14
Experienced Teacher Mentor	Andrea Riley	\$ 348.92
Entry Year Program Mentor RE-2	Marty Ryan	\$1,570.14
Entry Year Program Mentor RE-1	Connie Teitsworth	\$1,221.22
Entry Year Program Mentor RE-1	Pamela Waltenbaugh	\$1,570.14
Entry Year Program Mentor RE-2	Pamela Waltenbaugh	\$1,570.14
Experienced Teacher Mentor	Andrew Winter	\$ 348.92

All supplemental appointments contingent upon participation.

**12. Supplemental Appointment Correction**

Corrected contract amount for Mike McGee, Boys Varsity Assistant Golf Coach from \$3,314.74 to \$2,093.53

**13. Latchkey Appointment, effective August 27, 2012**

Kellie Cooney, 1 hr./day, 2 days/week, \$10.00/hr.

**14. Latchkey Substitute Appointment, effective September 20, 2012**

Sharon Bowen, \$9.00/hr.

Roll call as follows:

Ayes: Mr. Curran, Mrs. Rych, Mr. Berry, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

September 24,

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**2012-166 PERSONNEL**

Mr. Berry motioned, seconded by Mr. Schmidt to approve the following personnel items:

**1. Classified Hours, 2012-2013 school year**

DRIVERS HOURS 12-13				Revised 9/18/2012	
BUS DRIVER	BUS #	A.M.	MID	P.M.	TOTAL
Barlock, Jackie	18	3.5		3	6.5
Cooke, Sandy	8	3.5	2	2.5	8
Deucore, Amie	15	3.5	2	2.5	8
Drollinger, Gary	36	3.75		2.75	6.5
Feckner, Amanda	44	3.25		2.75	6
Grace, Jennifer	31	3.25		2.75	6
Haney, Norm	20	3.75		2.75	6.5
Haumesser, Pat	17	3.75		2.75	6.5
Kupchick, Marti	7	3.5	2	2.5	8
Long, Angie	1	4		3.5	7.5
Myers, Sherry	22	3.5	2	2.5	8
Noernberg, Ellie	40	3	2	2.5	7.5
Rine, Pam	5	3.25	2	2.75	8
D.Rose	33	3.25		2.75	6
Shaw, Orrville	41	3		2.25	5.25
Shirley, Kathy	49	3.5	2	2.5	8
Siekbart, James	54	4.25		3.25	7.5
Sims Stacey	48	3.75		2.75	6.5
Steppenbacker, Sue	46	3.5		2.5	6
Stormer, Dee Dee	39	3.75		3.5	7.25
Swiat, Linda	38	3.25	2	2.75	8
Sykora, Lisa	42	3.5		2.5	6
Syverson, Leona	45	3.75		3	6.75
BUS DRIVER	BUS #	A.M.	MID	P.M.	TOTAL
Tressler, Erica	32	3.25	2	2.75	8
Ulmer, Lynn	21	3	2	3	8
Wiley, Heather	12	4		2.75	6.75
Wolff, Don	34	3.5		2.25	5.75
Wurst, Ken	55	3.75		2.75	6.5
R.Yoss	53	4		3.5	7.5
<b>Total Reduced Bus Driver Hours 2012 compared to 2011: 10</b>					

VAN DRIVER	Van #	A.M.	MID	P.M.	TOTAL
P.Lange	101	3.75	1	3.25	8

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<b>BUS AND VAN AIDES</b>	<b>BUS #</b>	<b>A.M.</b>	<b>MID</b>	<b>P.M.</b>	<b>TOTAL</b>
Cerney, Debbie	49	3.25		2.75	6
Brodwolf, Madilyn	53	3.75		3.5	7.25
Livengood, Lynn	104	3.5		3.25	6.75
Lenos, Cindy	1	3.75		3.5	7.25
Riedel, Barb	54	4		3.25	7.25
<b>Total Reduced Bus and Van Aides Hours 2012 compared to 2011: 7.75</b>					

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

### **2012-167 PERSONNEL**

Mrs. Rych motioned, seconded by Mr. Curran to approve the following personnel item:

#### **1. Latchkey Appointment, effective August 27, 2012**

Linda Schmidt, 1 hr./day, 3 days/week, \$10.00/hr.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Berry and Mr. Hutson

Nays: None

Abstain: Mr. Schmidt

Motion Carried

### **2012-168 FINANCE**

Upon the recommendation of Treasurer Hudson, Mr. Berry motioned, seconded by Mr. Schmidt to approve the following finance items:

#### **1. Financial Reports**

August 2012 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

#### **2. Permanent Appropriations FY 2013**

Permanent appropriations FY 2013 as presented

#### **3. Certificate of Estimated Resources FY 2013**

Certificate of Estimated Resources FY 2013 as presented

#### **4. Requisition Approval Manager Proposal**

Proposal from LACA for the requisition approval manager program (RAM) as presented. One time set up fee of \$1,000 for the first year and \$500 annually in ensuring years to be paid out of general fund

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried



September 24,

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**SUPERINTENDENT'S REPORT****2012-169 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Berry to approve the following items:

**1. Sale of Buses**

7 buses taken out of service to yellow Bus Sales LTD for \$12,000

**2. Donations**

From Chatter Club summer fundraiser to Cloverleaf High School  
Prevention Department for use with the Chatter Club, \$200.00

From Cloverleaf Elementary PTO to Cloverleaf High School  
15 TI-83+ graphing calculators, value of \$1,350.00  
52 scientific calculators, value of \$520.00

From Ted and Donna Wolff to Cloverleaf Local Schools for Cloverleaf  
instrumental music department:

King 606 trombone, value of \$250.00

King 606 trombone, value of \$225.00

Bundy alto-sax, value of \$600.00

From Mark Rockhold and Connie Teitsworth to Cloverleaf High School  
Physical Education Department, 6 golf bags, 100+ golf clubs, 500+ golf  
balls and various golf instructional aides, valued at \$700.00

**3. Ski Club Sponsorship**

Reinstate Middle School and High School Ski Club at no cost to the  
district

**4. Private Funding of Club**

Private Funding of the High School Robotics funded by Deborah Beadnell  
for the 2012-2013 school year as presented

**5. Peters Professional Landscaping, Inc.**

Agreement between Cloverleaf Local Schools and Peters Professional  
Landscaping, Inc. to provide snow plowing services on an as needed basis  
in emergency situations at a rate of \$55.00/hour for snow plowing and  
\$110.00/ton for salt

**6. Policies – 1<sup>st</sup> Reading**

IGBE	Remedial Instruction
IGBEA-R	Reading Skills Assessment and Intervention
IKE	Promotion and Retention of Students
IIAA	Textbook Selection and Adoption
JK	Employment of Students
GCPA	Reduction in Certified Staff Work Force
BDDF-E	Voting Method

September 24,

12

Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry, Mr. Curran, Mr. Schmidt and Mr. Hutson,

Nays: None

Motion Carried

**UNFINISHED BUSINESS**

**LEVY UPDATE**

John Gladden provided Board Members with an update on the proposed levy.

**NEW BUSINESS**

None.

Mr. Berry excused himself from the meeting at 8:10 p.m.

**2012-170 EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Schmidt, to enter into executive session for the purpose of discussing negotiations (CEA). In 8:11 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-171 ADJOURN EXECUTIVE SESSION**

Mr. Curran motioned, seconded by Mrs. Rych to adjourn executive session at 8:26 p.m.

Roll call as follows:

Ayes: Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

Mr. Berry rejoined the Board Meeting and Mr. Hutson left the meeting at 8:27 p.m.

**2012-172 EXECUTIVE SESSION**

Mr. Curran motioned, seconded by Mr. Berry, to enter into executive session for the purpose of discussing the sale of property in Westfield Center. In 8:28 p.m.

Roll call as follows:

Ayes: Mr. Curran, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**2012-173 ADJOURN EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Curran to adjourn executive session at 8:42 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried

**2012-174 ADJOURNMENT**

Mr. Curran motioned, seconded by Mr. Schmidt to adjourn the meeting at 8:43 p.m.

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Roll call as follows:

Ayes: Mr. Curran, Mr. Schmidt, Mr. Berry and Mrs. Rych

Nays: None

Motion Carried

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President

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Treasurer

August 12, 13

The Board of Education of the Cloverleaf Local School District met in special session on August 12, 2013 at 6:00 p.m. at the Cloverleaf High School Library. Mr. Christopher Berry, President, called the meeting to order. Upon roll call the following members responded:

Mr. James Curran	Mr. William Hutson
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. Christopher Berry	

### **PLEDGE OF ALLEGIANCE**

### **MISSION STATEMENT**

### **REGNITION AND PUBLIC PARTICIPATION**

None

### **2013-119 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Schmidt to approve the following personnel items:

#### **1. Medina County Substitute Teacher Tutor List**

Hendrick, Elliott	Honnold, Beth	Hubert, Douglas
Imbrogno, Adam	Platner, John	Post, Jane
Puckett, Georgette	Radabaugh, Terry	Ramer, Paula
Zajaczkowski, Mark	Zakany, Hope	Zelis, Jeremy
Ziska, Joan	Zuk, Elizabeth	Carey, John
Harper, Jacquelyn	Berken, Christina	Clark, Cassie
Dotson, Abigail	Maloney, Michelle	Marabito, Denise
Ross, Jacob	Fritz, Ty	Durinsky, Jessica
Mamrak, Carol	O'Brien, Colleen	Dina, Allen
Simonelli, James	Olinger, Debra	
Krupa, Jacequeline	Miller, Catherine	

#### **2. Certified Staff Resignations**

Rachel Vida, effective at the end of the day, August 15, 2013  
Richard Vrable, effective August 8, 2013

#### **3. Classified Staff Resignation**

Susan Tomcho, Food Service Helper, effective August 15, 2013

#### **4. Supplemental Staff Resignations, 2013-2014 School Year**

Gary Hunt, Football Varsity Assistant Coach  
Nicholas Romanoff, Football 9<sup>th</sup> Grade Assistant Coach

#### **5. Certified Staff Appointments, effective August 19, 2013**

Approve the following certified staff appointments, contingent upon receipt of BCI/FBI reports:

Dalia Erney, Art Teacher, initial placement Middle School, \$34,892.00  
Wendy Thiry, Guidance Counselor, initial placement Elementary School, \$37,683.00  
Emily Baker, Math Teacher, initial placement ½ Middle School, ½ High School, 37,683.00

#### **6. Non-Administrative Staff Appointment**

Non-administrative staff appointment of Cheryl Lilly, part time accounts receivable bookkeeper, effective August 12, 2013, \$12.15 hr.

#### **7. Classified Staff Appointment**

August 12, 13

Richard Schulz, educational aide, initial placement Middle School, 3.75 hrs./day, \$10.45 hr.

**8. Supplemental Staff Appointments, 2013-2014 school year**

Girls Tennis volunteer coach	Vicki Dunbar	\$ n/a
Flag Instructor	Lauren Walkley	\$1,744.60
Football Varsity Assistant Coach	Nicholas Romanoff	\$3,838.12
Football Varsity Assistant Coach	James Humiston	\$4,535.96
Volleyball Head 7 <sup>th</sup> Grade Coach	Joseph Kolodka	\$2,616.90

All supplemental appointments contingent upon participation.

**9. Latchkey Staff Appointments, 2013-2014 school year**

Janet Aungst, AM Latchkey, 2.5 hrs.day, \$12.00/hr.  
 Janet Aungst, PM Latchkey, 2 hrs.day, \$12.00/hr.  
 Krista Preusser, AM Latchkey, 1 hr./day, \$10.00/hr.

**10. Administrative Staff Appointment**

Margo Gibson-Costello, Director of Special Services, effective September 1, 2013 – July 31, 2013, \$70,000

**11. Certified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the certified staff change in status of Julie Arndt **from** High School tutor giving grades, \$30,335.10 **to** High School tutor, no grades, \$26,868.24

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

**SUPERINTENDENT'S REPORT**

**2013-120 PRIVATE FUNDING OF KEY CLUB**

Upon the recommendation of Superintendent Kubilus, Mr. Curran motioned, seconded by Mr. Hutson to approve the following item:

**1. Private Funding of Key Club, 2013-2014 School Year**

Accept the private funding of the Cloverleaf Key Club by Seville Kiwanis

Roll call as follows:

Ayes: Mr. Curran, Mr. Hutson, Mrs. Rych, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

**2013-121 DIRECTOR OF CLOVERLEAF RECREATION CENTER JOB**

**DESCRIPTION**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mr. Hutson to approve the following item:

**2. Director of Cloverleaf Recreation Center Job Description**

Job Description with the following modification: Responsibilities: #8 to read "Oversee a 3-5 year strategic vision for the Rec Center." #9 – "All duties as assigned."

August 12, 13

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Hutson, Mr. Curran, Mrs. Rych, and Mr. Berry

Nays: None

Motion Carried

**2013-122 REVISED ELEMENTARY SCHOOL HANDBOOK (PRESCHOOL ADDITION)**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following item:

**3. Revised Elementary School Handbook (Preschool Addition)**

As presented

**2013-123 FIVE-YEAR CAPITAL EXPENDITURE BUDGET**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Schmidt, to approve the following item:

**4. 2013-2104 expenditure of the five year capital expenditure budget**

As presented

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**ENROLLMENT/ATTENDANCE – CHANGES IN ATHLETIC PARTICIPATION FROM H.B. 59**

As a result of H.B 59, Superintendent Kubilus will work with the policy committee and present final policy to the Board in the near future.

**NOVEMBER LEVY**

Superintendent Kubilus reported the levy will be placed on the November, 2013 ballot.

**A.L.I.C.E. TRAINING**

Superintendent Kubilus provided an overview of the A.L.I.C.E. Training.

**REC CENTER UPDATE**

Mr. Craig Walkup provided an update on the Rec Center operations.

**2013-123 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mrs. Rych, to enter into executive session at 8:10 p.m. to consider the appointment and/or employment of a public employee.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

August 12, 13

**2013-124 ADJOURN EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Hutson to adjourn executive session at 8:50 p.m.

Roll call as follows:

Ayes: , Mrs. Rych, Mr. Hutson, Mr. Curran, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

**2013-125 ADJOURNMENT**

Mr. Curran motioned, seconded by Mr. Schmidt to adjourn the meeting at 8:51 p.m.

Roll call as follows:

Ayes: Mr. Curran, Mr. Schmidt, Mr. Hutson, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

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President

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Treasurer

July 22,

13

The Board of Education of the Cloverleaf Local School District met in regular session on July 22, 2013 at 6:00 p.m. at the Cloverleaf High School Library. Mr. Christopher Berry, President, called the meeting to order. Upon roll call the following members responded:

Mr. James Curran	Mr. William Hutson
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. Christopher Berry	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2013-109 APPROVAL OF MINUTES**

Mr. Hutson motioned, seconded by Mr. Schmidt, to approve the minutes from the June 24, 2013 regular session with a correction reflecting Resolution 2013-103 was amended to purchase 2 buses, the June 28, 2013 special session and the July 2, 2013 special session.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **STUDENT RECOGNITION**

Cloverleaf senior Jacob Dunbar was recognized as the OHSAA Division I Singles champion.

Ashley Murray earned a seventh-place finish and a podium spot with her outstanding performance in the 3,200-meter run at the state track meet.

### **2013-110 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following personnel items:

#### **1. Medina County Substitute Teacher Tutor List**

Balsinger	Ricky	Johnson	David	Ramey	Susan
Barker	Meghan	Jones	Sarah	Rhoads	Rebecca
Bartter	Kristine	Kadilak	Jessica	Rinearson	Angela
Beaudry	Ashley	Koch	Janis	Rinehart	Donna
Bigham	Joan	Kraeff	Gwen	Rogers	Rose
Bohush	Anastasia	Krafft	Megan	Romich	Philip
Bolin	Robert	Kropa	Jeanette	Schnabel	Charles
Boscaljon	Valerie	Lacko	Susan	Schwanke	Cristin
Bowman	Heather	Lambert	Wesley	Serafine	Pamela
Braun	Charles	Ledger	Holly	Sharnsky	Lisa
Burke	Susan	Lott	Amanda	Shrewsbury	Heather
Calame	John	Maag	Elizabeth	Sidoti	Brittany
Carangio	William	Mainwaring	Anne	Simpkins	Anitra
Cook	Jacquelyn	Mazinski	Brenda	Sizemore	Terrie
Craddock	Beth	Merkys	Dusty	Smyth	Lisa
Darrell	Gretchen	Metheney	Jeremy	Squire	Michele
Delafield	Sandra	Miller	Jayne	Steets	Suzanne
Delahoyde	Judith	Minor	Emily	Surducian	Susan
Dentler	Timothy	Morales	Tiffany	Swaggerty	Jerome
Derhammer	Maleah	Morgan	Anna	Swanson	Sandra
Duckworth	Dianne	Myers	Arthur	Tekaucic	Matthew
Erdos	Bethina	Nape	Veronica	Topping	Karen
Erhard	Kelsie	Nelso	Gineen	Troike	Denise
Everhard	Katelin	Nemerovsky	Theresa	Watts	Roena



July 22,

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Flegal	Donald	Newcomb	Richard	Weisbrod	Felicia
Giovinazzo	David	Nied	Mary	White	Angela
Gorglione	Kara	O'Brien	Colleen	Witherspoon	Joanne
Greathouse	Jennifer	O'Neill	Kelsy	Wolfe	Kathleen
Hankey	Denise	Patyak	Lauren	Wolfe	Andrew
Hawkins	Amy	Perdok	Jennifer	Young- Czerwony	Teresa

## 2. Administrative Staff Resignations

Michael Coury, effective at the end of the work day, July 31, 2013

Victoria Hessey, effective at the end of the work day, July 31, 2013

## 3. Certified Staff Resignations

Margaret Ferguson, effective August 1, 2013

Elissa Ray, effective August 1, 2013

Julie Bengough, effective August 1, 2013

## 4. Classified Staff Resignation

Gary (Matthew) Stafford, effective August 1, 2013

## 5. Administrative Staff Appointments

Approve the following administrative staff appointments, contingent upon receipt of BCI/FBI reports, effective August 1, 2013

Brian Madigan, Middle School Assistant Principal, 3 year contract, 204 days/year, \$73,000.00/year

Dr. Richard Vrable, Director of Special Services, 1 year contract, 260 days/year, \$70,000.00/year

## 6. Non-Administrative Staff Appointments

Approve the following non-administrative staff appointments contingent upon receipt of BCI/FBI reports:

Kevin Braman, Technical Support Specialist, effective August 1, 2013, 260 days/year, \$36,731.28

Michelle Collins, Part-Time Accounts Payable Bookkeeper, effective August 1, 2013, \$12.15/hr.

Karen Humphrey, Assistant to the Treasurer, effective August 19, 2013, 260 days/year, \$49,000.00

Karen Humphrey, Assistant to the Treasurer, July 22-August 16, 2013, \$23.55/hr., as needed

## 7. Certified Staff Recall

Per the negotiated agreement between the Cloverleaf Board of Education and the Cloverleaf Education Association, effective August 19, 2013:

Alison Ingles, Intervention Specialist Teacher, initial placement High School, \$38,032.00

Robert Wooley, Teacher, initial placement Elementary School, \$40,475.00

## 8. Certified Staff Appointments, effective August 19, 2013

Megan Dougherty, Instrumental Music Teacher, initial placement Middle School, \$34,892.00

Kelli Esakov, Guidance Counselor, initial placement High School, \$38,032.00

Elizabeth Sadzewicz, Science Teacher, initial placement Middle School, \$34,892.00

July 22,

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**9. Certified Staff Appointments, effective August 19, 2013**

Contingent upon receipt of BCI/FBI reports:

Amanda Fowler, Tutor, no grades, initial placement High School,  
6.75 hrs./day, \$26,868.24Paula Funfgeld, Title I Tutor, no grades, initial placement Elementary School,  
7 hrs./day, \$27,863.30

Tristan Hirtle, Science Teacher, initial placement High School, \$34,892.00

Linda Reesman, Title I Tutor, no grades, initial placement Elementary School,  
7 hrs./day, \$27,863.30

Lizabeth Rittgers, Science Teacher, initial placement High School, \$34,892.00

Amorita Kuse, Reading Intervention Tutor, initial placement Elementary School,  
7 hrs./day, \$27,863.30**10. Classified Staff Change in Status, effective August 21, 2013**Garnet Chester, **from** 3.75 hrs./day, High School **to** 7.25 hrs./day, Transportation,  
\$11.27/hr.**11. Classified Staff Contracts**Kathleen Frederick, 2<sup>nd</sup> one year contract, effective August 22, 2013, \$11.06/hr.  
Dawn Sykes, 2<sup>nd</sup> one-year contract, effective August 22, 2013, \$10.45/hr.  
Michelle Drogell, continuing contract, effective August 23, 2013, \$10.66/hr.  
Annette Dudas, continuing contract, effective August 23, 2013, \$10.79/hr.  
Jackie Barlock, continuing contract, effective August 23, 2013, \$14.37/hr.  
Heather Wiley, continuing contract, effective August 23, 2013, \$14.37/hr.**12. Classified Staff Appointments**

Contingent upon receipt of BCI and FBI background checks:

James Kovach, mechanic, initial placement Transportation, effective August 1, 2013, 8  
hrs./day, \$15.35/hr.**13. Extended Days, 2013-2014 school year**Kelli Esakov, 10 extended days, \$2,066.96  
Rose Marie Torma, 10 extended days, \$3,931.45  
Thomas Bart Randolph, 10 extended days, \$3,644.35**14. Supplemental Appointment, 2012-2013 school year)**Supplemental appointment of Debbie Bican, High School Teen Institute Advisor for the  
2012-2013 school year, \$662.95**15. Supplemental Appointments, 2013-2014 school year)**

All supplemental appointments contingent upon participation

LPDC Committee	Robert Falkenberg	\$140.00/month *
Volleyball, JV Coach	Veronica Briggs	\$2,616.90
High School Teen Institute Advisor	Debbie Bican	\$ 662.95

\*Stipend paid only for months in which a meeting is held

July 22,

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**16. Classified Staff Seasonal 2013 Summer Appointments**

Curtis Lewis, summer custodian , \$9.39/hr.

Linda Swiat, summer bus driver, 7 hrs./day, 14 days, \$17.25/hr.

Lynn Livengood, summer educational aide, 6.75 hrs./day, 14 days, \$11.98/hr.

**17. Latchkey Staff Appointment, 2013-2014 school year**

Connie Latzke, PM Latchkey, 2 hrs./day, \$12.00/hr.

**18. Certified Staff Elementary Summer School Teacher Appointments**

Ashley Weir \$ 25.00 hr. (Cap \$1,500.00 )

**19. Classified Staff Elementary Summer School Educational Aide Appointments, 2013**

Patricia Rusnak \$10.75 hr.

**20. Certified Change in Status, effective August 19, 2013**

Elementary School Title I Tutors from 6.75 hrs./day to 7.0 hrs./day, \$27,863.30

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Schmidt and Mr. Berry

Nays: None

Abstain: Mr. Curran

Motion Carried

**2013-111 FINANCE**

Upon the recommendation of Treasurer Hudson, Mr. Schmidt motioned, seconded by Mrs. Rych to approve the following finance item:

**1. Finance Reports**

Treasurer's report and approval of checks issued per attached

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Curran, Mr. Hutson and Mr. Berry

Nays: None

Motion Carried

**2013-112 FINANCE**

Upon the recommendation of Treasurer Hudson, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following finance item:

**2. Strategic Solutions Proposal**

Approve the agreement between Strategic Solutions and Cloverleaf Local Schools for records management services as presented

**2013-113 Renewal of Existing Emergency Levy Resolution**

Mr. Schmidt motioned, seconded by Mr. Hutson to approve the following:

**3. A Resolution Determining To Proceed With The Submission To The Electors Of The Cloverleaf Local School District Of The Question Of Renewing An Existing Emergency Tax Levy, Pursuant To The Sections 5705.194 Through 5705.197 Of The Revised Code, With The Affirmation And Consistent With The Direction Of The Financial Planning And Supervision Commission For The Cloverleaf Local School District**

WHEREAS, on November 4, 2008, the electors of this School District approved the levy of a tax, for the purpose of providing for the emergency requirements of the School District, to raise the

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amount of \$2,813,100 each year for a period of five years, the last collection of which will occur in calendar year 2013; and

WHEREAS, this Board has determined that continuation of the collection of that tax after the 2013 collection year is necessary for the proper operation of the schools of the District; and

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of "fiscal emergency" under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code; and

WHEREAS, on June 24, 2013, this Board adopted a resolution declaring it necessary to submit to the electors of the District the question of the renewal of all of the aforesaid existing tax levy in excess of the ten-mill limitation for the purpose of providing for the emergency requirements of this School District, to wit, paying current operating expenses of the District, which emergency levy renewal is described further in Section 1 below, and (a) directing the Treasurer to obtain the related and necessary certifications from the Medina County Auditor, and (b) requesting the approval of the Commission to submit the question of said emergency levy renewal to the electors of the District on the November 5, 2013 ballot; and

WHEREAS, thereafter, the Medina County Auditor certified that the total tax (assessed) valuation of the District is \$456,973,266, and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$2,813,100, as set forth in the aforesaid resolution of this Board, calculated in the manner provided by Section 5705.195 of the Revised Code, is 6.3 mills for each one dollar of valuation, which amounts to 63 cents for each one hundred dollars of valuation; and

WHEREAS, on June 27, 2013, the Commission adopted a resolution (No. 036-13) affirming the aforesaid resolution of this Board, determining (in consultation with the Board) that said levy shall be placed on the November 5, 2013 ballot, and directing the Board to take all necessary steps to ensure that the emergency levy is properly submitted to the Medina County Board of Elections by the deadline for submission; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board, with the affirmation and consistent with the direction of the Commission, hereby determines to proceed with the submission to the electors at an election to be held on **November 5, 2013**, of the question of renewing all of a tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2013 to be first distributed to the School District in calendar year 2014) in order to raise the amount of **\$2,813,100** each year, for **ten years**, for the purpose of providing for the emergency requirements of this District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Medina County Auditor to be **6.3 mills** for each one dollar of valuation, which amounts to **63 cents** for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify immediately a copy of this resolution to the Secretary of the Commission. Upon obtaining, on behalf of the Board, any additional approvals of the Commission as may be deemed necessary by the Commission, and in any event before the close of business on August 7, 2013, the Treasurer is authorized and directed to certify to the Medina County Board of Elections copies of this resolution and the resolution of this Board and certificate of the County Auditor referred to in the preambles hereto, as well as all Commission resolutions relating thereto, including the resolution of the Commission referred to in the preambles hereto; provided, however, that if it is clear that the electors of this District have approved the renewal of the District's \$2,813,100 emergency levy at the August 6, 2013 election, such a filing shall not be made with the Board of Elections. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Hutson, Mr. Curran, Mrs. Rych and Mr. Berry

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Nays: None  
Motion Carried

**2013-114 Additional Tax Levy Resolution**

Mrs. Rych motioned, seconded by Mr. Schmidt to approve the following:

**4. Approve A Resolution Determining To Proceed With The Submission To The Electors Of The Cloverleaf Local School District Of The Question Of An Additional Tax Levy, Pursuant To Sections 5705.194 Through 5705.197 Of The Revised Code, With The Affirmation And Consistent With The Direction Of The Financial Planning And Supervision Commission For The Cloverleaf Local School District**

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of "fiscal emergency" under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code; and

WHEREAS, on June 24, 2013, this Board adopted a resolution declaring it necessary to submit to the electors of the District the question of an additional tax levy in excess of the ten-mill limitation for the purpose of providing for the emergency requirements of the District, to wit, paying current operating expenses of the District, which emergency levy is described further in Section 1 below, and (a) directing the Treasurer to obtain the related and necessary certifications from the Medina County Auditor, and (b) requesting the approval of the Commission to submit the question of said emergency levy to the electors of the District on the November 5, 2013 ballot; and

WHEREAS, thereafter, the Medina County Auditor certified that the total tax (assessed) valuation of the District is \$456,973,266, and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$3,724,000, as set forth in the aforesaid resolution of this Board, calculated in the manner provided by Section 5705.195 of the Revised Code, is 8.3 mills for each one dollar of valuation, which amounts to 83 cents for each one hundred dollars of valuation; and

WHEREAS, on June 27, 2013, the Commission adopted a resolution (No. 036-13) affirming the aforesaid resolution of this Board, determining (in consultation with the Board) that said levy shall be placed on the November 5, 2013 ballot, and directing the Board to take all necessary steps to ensure the emergency levy is properly submitted to the Medina County Board of Elections by the deadline for submission; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board, with the affirmation and consistent with the direction of the Commission, hereby determines to proceed with the submission to the electors at an election to be held on **November 5, 2013**, of the question of an additional tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2013 to be first distributed to the School District in calendar year 2014) in order to raise the amount of **\$3,724,000** each year for **ten years** for the purpose of providing for the emergency requirements of this District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Medina County Auditor to be **8.3 mills** for each one dollar of valuation, which amounts to **83 cents** for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify immediately a copy of this resolution to the Secretary of the Commission. Upon obtaining, on behalf of the Board, any additional approvals of the Commission as may be deemed necessary by the Commission, and in any event before the close of business on August 7, 2013, the Treasurer is authorized and directed to certify to the Medina County Board of Elections copies of this resolution and the resolution of this Board and certificate of the County Auditor referred to in the preambles hereto, as well as all Commission resolutions relating thereto, including the resolution of the Commission referred to in the preambles hereto; provided, however, that if it is clear that the electors of this District have approved the District's additional \$3,724,000 emergency levy at the August 6, 2013 election, such a filing shall not be made with the Board of Elections. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and all

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deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Curran, Mr. Hutson, and Mr. Berry

Nays: None

Motion Carried

### **SUPERINTENDENT'S REPORT**

#### **2013-115 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Schmidt to approve the following items:

**1. Social Studies Interim End of Course Examinations**

Adopt Social Studies Interim End of Course Examinations Pursuant to Am. Sub. S.B. 165 (enacted March, 2012) and the Ohio Department of Education Guidelines

**2. Positive Education Program**

Approve the contract for special education services provided by Positive Education Program (PEP) as presented for the 2013-2014 school year

**3. Works International**

Approve the service agreement between Cloverleaf Local Schools and WORKS International, Inc. to provide staff training services as presented for the 2013-2014 school year

**4. District Prevention Director**

Approve Debbie Bican, District Prevention Director, for the 2013-2014 school year as presented, services at \$220.25/day, \$37,145.00/year, to be paid out of MCDAC Grant Fund 019

**5. Student Assistance Counselor**

Approve Brandy Miracle, Middle School/High School Student Assistance Counselor, for the 2013-2014 school year as presented, services at \$195.00/day, \$29,675.00/year, to be paid out of MCDAC Grant Fund 019

**6. Epcon Lane, Environmental Pest Control Service Agreement**

Approve the agreement between Epcon Lane, Environmental Pest Control and Cloverleaf Local Schools for pest control services, \$75.00/month, \$900.00 year, to be paid out of general fund, as presented

**7. Medina City Schools Memo of Understanding – Medina County Juvenile Detention Center**

Approve the Memo of Understanding between Medina City Schools and Cloverleaf Local Schools for educational services to Cloverleaf students placed in the Medina County Juvenile Detention Center during the 2013-2014 school year, as presented

**8. Above the Standard Procurement Group**

Approve the engagement agreement between Above the Standard Procurement Group and Cloverleaf Local Schools to provide cost reductions services as presented

**9. Job Descriptions**

5.20 Tutor  
4.08a Accounts Receivable Bookkeeper (part-time)  
4.40 Technical Support Specialist

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**10. Donations**

From Westfield Insurance, \$10,000.00 to use for the golf team and other expenses as needed

From LSL Properties, \$500/year for 5 years, as a result of a CRA agreement reached between LSL Properties and the Village of Seville per attached. The Superintendent is authorized to sign any paperwork pertaining to the acceptance of the donation

**11. Accept Bid**

Accept the bid from Jim Carey of \$25.00 for a map set in the storage garage

**12. High School Social Studies Textbook Purchase**

Approve the expenditure of \$31,472.00 from the District's Permanent Improvement fund for high school social studies textbooks/related curricular materials to be purchased from Houghton Mifflin Harcourt

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

**2013-116 CLOVERLEAF EDUCATION ASSOCIATION – TENTATIVE AGREEMENT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Hutson to approve the following items:

**13. Cloverleaf Education Association – Tentative Agreement**

Approve The July 22, 2013 Tentative Agreement On Changes To Evaluation Language In The Current Agreement In Accordance With O.R.C. Between The Cloverleaf Education Association And The Cloverleaf Board Of Education As Presented

Roll call as follows:

Ayes: Mrs. Rych, Mr. Hutson and Mr. Schmidt

Nays: None

Abstain: Mr. Berry, Mr. Curran

Motion Carried

**2013-88 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Curran, to adjourn the meeting at 7:38 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

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President

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Treasurer

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The Board of Education of the Cloverleaf Local School District met in regular session on June 24, 2013 at 6:00 p.m. at the Cloverleaf High School Library. Mr. Christopher Berry, President, called the meeting to order. Upon roll call the following members responded:

Mr. James Curran	Mr. William Hutson
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. Christopher Berry	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2013-93 APPROVAL OF MINUTES**

Mr. Schmidt motioned, seconded by Mr. Hutson, to approve the minutes of the May 28, 2013 regular session and the June 10, 2013 special session.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Hutson, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **STUDENT RECOGNITION**

None

### **2013-94 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following personnel items:

#### **1. Administrative Staff Appointment, 2013-2014 school year**

Craig Walkup	Rec Center Director	\$5,000/year
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#### **2. Certified Staff Recall, effective August 19, 2013**

Shannon Smith, Elementary School Teacher  
Jennifer Spinder, Elementary School Teacher

#### **3. Certified Staff Resignations due to Retirement**

Deann Markle, effective June 30, 2013  
Debra Ruprecht, effective June 1, 2013

#### **4. Certified Staff Resignations**

Kevin Gault, effective August 16, 2013  
Stacy Skowronski, effective June 5, 2013

#### **5. Administrative Staff Resignation**

Joshua Hill, Assistant Treasurer, effective at the end of the work day July 31, 2013



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**6. Certified Staff Paid and Unpaid FMLA Leave of Absences**

Certified staff paid and unpaid FMLA leave of absences after all available sick days are used:

Christina Witschey, beginning August 19, 2013. Anticipated return to work October 23, 2013.

Leighann Reep, beginning August 19, 2013. Anticipated return to work October 14, 2013.

Andrea Gerfin, beginning September 30, 2013. Anticipated return to work March 3, 2014.

**7. Certified Staff Appointments, effective August 19, 2013**

Allison Jones, Speech Language Pathologist, initial placement Elementary School, \$38,032.00

Joel Shurance, English/Language Arts Teacher, initial placement High School, \$34,892.00

**8. Classified Staff Appointment, effective May 14, 2013**

Angela Rinearson, educational aide, initial placement high school, 3.75 hrs./day, \$10.15/hr.

**9. Classified Staff Unpaid Medical Leave of Absence**

Two year unpaid medical leave of absence for Teresa Arthur-Swindig, beginning June 25, 2013

**10. Supplemental Staff Contract Corrections**

Supplemental staff correction of the following contracts for Andrew Winter, High School Marching Band to reflect the 5 additional days at BA-0 per the negotiated agreement, as follows:

2012-2013 school year	From \$5,931.64 to \$6,879.79
2013-2014 school year	From \$5,931.64 to \$6,879.79

**11. Supplemental Staff Appointments, 2013-2014 School Year**

LPDC Committee	Jamie Lormeau	\$ 140.00/month*
LPDC Committee	Robert Hevener	\$ 140.00/month*
Elementary Building Head Teacher (PreK-2)	Megan Maloney	\$ 697.84
Elementary Building Head Teacher (Gr 3-5)	Joyce Stephenson	\$ 697.84
High School Technical Director of Musical	Greg Valent	\$ 907.19
Middle School Yearbook Advisor	Kimberly Manix	\$ 662.95
Middle School Building Head Teacher	Kristine Nagy	\$ 697.84
Middle School Academic Challenge Advisor 50%	Denise Musolf	\$ 523.38
Middle School Academic Challenge Advisor 50%	Jennifer Pertee	\$ 523.38
Special Education Department Head	Kimberly Manix	\$3,300.00
Middle School Choir Director	Angela Leonard	\$2,791.36
Middle School Emerald Key Club Advisor	Heidi Chapman	\$ 523.38
Football 8th Grade Assistant Coach 50%	Eric Martin	\$1,395.68

\*Stipend paid only for months in which a meeting is held

All supplemental appointments contingent upon participation

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**12. Extended Days, 2013-2014 School Year**

Cheri Weigand, 10 extended days \$4,133.97

**13. Elementary Summer School Administrative Change in Contract**

Megan Maloney, Elementary Summer School Preschool Director, from \$4,200.00 to \$2,900.00 to be paid out of Title I funds

**14. Certified Staff Elementary Summer School Teacher Appointments**

Certified staff elementary summer school teacher appointments, \$25.00/hr., for the summer of 2013:

Justine Girard	(\$1,500/cap)
Holly Ledger	(\$2,300/cap)
Emily Tobin	(\$2,300/cap)
Linda Reesman	(\$2,300/cap)

**15. Certified Staff Elementary Summer School Substitute Teacher Appointments**

Certified staff elementary summer school substitute teachers, \$25.00/hr. for the summer of 2013:

Noelle Zambetti  
Elizabeth Zuk

**16. Classified Staff Elementary Summer School Substitute Educational Aides, Summer of 2013**

Mary Loveless \$10.75/hr.

**17. Summer Safety City Appointments**

Safety City Coordinator	Ashley Weir	\$600.00
Safety City Teacher	April Dalton	\$700.00

**18. Classified Staff Seasonal Summer Appointments, Summer of 2013**

Greg Medkeff, summer custodian	\$9.39/hr.
Deborah Blascak, summer food service	\$10.28/hr.
Jane Kauf, summer food service	\$10.59/hr.

**19. Latchkey, 2013-2014 School Year**

Kellie Cooney, Latchkey Coordinator 1 hr./day \$12.00/hour

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

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**2013-96 FINANCE**

Upon the recommendation of Treasurer Hudson, Mr. Schmidt motioned, seconded by Mr. Curran to approve the following finance items:

**1. Finance Reports**

Treasurer's report and approval of checks issued per attached

**2. Transfer for Fiscal Year 2013**

From: General Fund - 001  
To: Athletic Account -Middle School & High School - 300  
Amount: Up to \$90,000

From: Permanent Improvement Fund – 003  
To: H.B. 264 Payment – 002-9003  
Amount: \$103,651.75

**3. Transfer for Fiscal Year 2014**

From: Permanent Improvement Fund – 003  
To: H.B. 264 Payment – 002-9003  
Amount: \$96,470.50

From: Permanent Improvement Fund – 003  
To: Bond Reserve – 003-9910  
Amount: \$25,000.00

**4. Kennedy Cottrell Richards Agreement**

Agreement between Cloverleaf Local Schools and Kennedy Cottrell Richards for services related to the Medicaid School Program for the period of July 1, 2011 – June 30, 2012 and July 1, 2012 – June 30, 2013 as presented

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mr. Hutson, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

**2013-97 FINANCE**

Upon the recommendation of Treasurer Hudson, Mr. Hutson motioned, seconded by Mr. Schmidt to approve the following finance items:

**1. Authorization of Employer Pick-up - Teachers**

Approve the resolution pertaining to teacher contributions to the State Teachers Retirement System (STRS), as attached

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**2. Notification of Employer Pick-up - Teachers**

Approve the resolution notifying State Teachers Retirement System (STRS) of employer pick-up of teacher contributions, as attached

**3. Authorization of Employer Pick-up Administrators**

Education approve the resolution authorizing employer pick-up of administrator contributions to the State Teachers Retirement System (STRS), as attached

**4. Notification of Employer Pick-up – Administrators**

Approve the resolution notifying State Teachers Retirement System (STRS) of employer pick-up of administrator contributions, as attached

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

**2013-98 FINANCE**

Upon the recommendation of Treasurer Hudson, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following finance item:

**1. Property, Fleet and Liability Insurance**

Approve the property, fleet and liability insurance coverage with Ohio School Plan in the amount of \$ 91,773.00 be paid out of general fund

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

**2013-99 RESOLUTION – RENEWAL OF EXISTING EMERGENCY TAX LEVY**

Mrs. Rych motioned, seconded by Mr. Schmidt to approve the following resolution:

**1. A resolution determining to submit to the electors of the Cloverleaf Local School District the question of renewing all of an existing tax levy, pursuant to Sections 5705.194 to 5705.197 of the revised code, and requesting the approval of the Financial Planning and Supervision Commission for the Cloverleaf Local School District to place said question on the November 5, 2013 ballot**

WHEREAS, on November 4, 2008, the electors of this District approved the levy of a tax to raise the amount of \$2,813,100 each year for a period of five years, the last collection of which will occur in calendar year 2013 (the “Existing Emergency Levy”); and

WHEREAS, this Board has determined that the continuation of the collection of that tax upon its expiration is necessary for the proper operation of the schools of the District; and

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of “fiscal emergency” under Section 3316.03 of the Revised Code; and

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WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and

WHEREAS, this Board intends to submit the question of the renewal of all of the Existing Emergency Levy to the electors of the School District on November 5, 2013, and seeks to obtain the approval of the Commission to do so, in respect of, and in accordance with the statutory financial oversight powers, duties and functions vested in the Commission;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to renew all of an existing tax in excess of the ten-mill limitation in order to raise the amount of **\$2,813,100** each year for **ten years** for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, and upon and with the approval of the aforesaid Commission, there shall be submitted to the electors of this District at an election to be held on November 5, 2013, the question of renewing all of an existing tax, in excess of the ten-mill limitation, for a period of **ten years** (commencing with a levy on the tax list and duplicate for the year 2013 to be first distributed to the Board in calendar year 2014) in order to raise the amount of **\$2,813,100** each year for the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount. This Board hereby requests the approval of the Commission to submit said question on the November 5, 2013 ballot, and requests that such approval, if given, be certified to this Board.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the Secretary of the Commission.

Section 4. The Treasurer is further directed to certify a copy of this resolution to the County Auditor of Medina County for certification of the District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains the same throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 5. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 6. This resolution shall be in full force and effect from and immediately upon its adoption.

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Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Curran, Mr. Hutson and Mr. Berry

Nays: None

Motion Carried

**2013-100 RESOLUTION – RENEWAL OF EXISTING EMERGENCY TAX LEVY**

Mr. Curran motioned, seconded by Mr. Hutson to approve the following resolution:

- 1. A resolution determining to submit to the electors of the Cloverleaf Local School District the question of an additional tax levy, pursuant to Sections 5705.194 to 5705.197 of the Revised Code, and requesting the approval of the Financial Planning and Supervision Commission for the Cloverleaf Local School District to place said question on the November 5, 2013 ballot**

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of “fiscal emergency” under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and

WHEREAS, this Board intends to submit the question of a property tax levy to the electors of the School District on November 5, 2013, and seeks to obtain the approval of the Commission to do so, in respect of, and in accordance with the statutory financial oversight powers, duties and functions vested in the Commission;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to levy an additional tax in excess of the ten-mill limitation in order to raise the amount of **\$3,724,000** each year for **ten years** for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, and upon and with the approval of the aforesaid Commission, there shall be submitted to the electors of this District at an election to be held on November 5, 2013, the question of levying an additional tax in excess of the ten-mill limitation for a period of **ten years** (commencing with a levy on the tax list and duplicate for the year 2013 to be first distributed to the Board in calendar year 2014) in order to raise the amount of **\$3,724,000** each year for the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount. This Board hereby requests the approval of the Commission to submit said question on the November 5, 2013 ballot, and requests that such approval, if given, be certified to this Board.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the Secretary of the Commission.

Section 4. The Treasurer is further directed to certify a copy of this resolution to the County Auditor of Medina County for certification of the District’s total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the

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levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains the same throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 5. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 6. This resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Curran, Mr. Hutson, Mrs. Rych, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

### **SUPERINTENDENT'S REPORT**

#### **2013-101 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Curran motioned, seconded by Mr. Schmidt to approve the following items:

**1. LHM Computer Consulting, Inc. - Susanne J. McWilliams Agreement**

Agreement between LHM Computer Consulting, Inc. and Susanne J. McWilliams and Cloverleaf Local Schools for Deaf Interpretive Services to a hearing impaired student during the 2013-2014 school year, \$32.00/hr. at 6.5 hrs. per day, not to exceed 180 days, as presented, to be paid out of general fund

**2. Shelley Mack Agreement (attachment)**

Agreement between Shelley Mack and Cloverleaf Local Schools for consultative and instruction services for students who are identified as visually impaired for the 2013-2014 school year as presented, \$60.00/hr. to be paid for out of general fund

**3. Judy Harpley Orientation and Mobility Service Agreement (attachment)**

Agreement between Judy Harpley Orientation and Mobility and Cloverleaf Local Schools for services, consultation and inservice training activities to benefit visually impaired students as presented for the 2013-2014 school year at a rate of \$115.00 per session to be paid out of general fund

**4. Sendero Therapies, Inc. (attachment)**

Agreement between Sendero Therapies, Inc. and Cloverleaf Local Schools for occupational therapy services as presented for the 2013-2014 school year, services available to be paid out of general fund:

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\$460.00/day 8.5 days per week direct services  
 \$ 60.00/hr. Consultation at-risk students  
 \$ 80.00/hr. Extend School Year Services  
 \$ 75.00/hr. Evaluation Services (IEP meetings, evaluations,  
 staff consultations)

**5. ABC Therapy, Ltd. (attachment)**

Agreement between ABC Therapy, Ltd. and Cloverleaf Local Schools for physical therapy services as presented for the 2013-2014 school year, \$63.00/hr. physical therapist and \$48.00/hr. physical therapist assistant to be paid out of general fund

**6. Christine Loddo Bricker Agreement (attachment)**

Quotation from Christine Loddo Bricker, Educational Audiologist, to provide educational audiology services for deaf/hearing impaired students for the 2013-2014 school year, as presented, \$60/hr. to be paid for out of general fund

**7. WW Williams Service Agreement (attachment)**

Agreement between Cloverleaf Local Schools and WW Williams preventative maintenance service contract for Elementary and Middle School generators as presented

**8. Policies – 2nd Reading**

EHA Data and Records Retention  
 EHA-R Data and Records Retention  
 GBL Personnel Records  
 GBQ Criminal Records Check

**9. Out of State and/or Overnight Trip**

Boys Basketball to University of Findlay	June 26-27, 2013
Academic Challenge Team to Marietta College	July 24-28, 2013
Varsity/JV Softball to Disney World, Orlando, FL	March 29, 2014 – April 6, 2014
8th Grade Class to Washington DC	May 19-21, 2014

**10. Student Handbooks, 2013-2014 School Year**

Elementary School Handbook  
 High School Handbook

**11. Donation**

Donation from Becco, Inc. of improvements to the cross country course including fill dirt in low areas of course, estimated value \$1000.00



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Roll call as follows:

Ayes: Mr. Curran, Mr. Schmidt, Mr. Hutson, Mrs. Rych and Mr. Berry

Nays: None

Motion Carried

**2013-102 SALE OF WESTFIELD ELEMENTARY SCHOOL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mr. Curran to approve the following resolution:

**1. A resolution authorizing the execution of an agreement of purchase and sale with the Village of Westfield Center, Ohio related to the sale of the former Westfield Elementary School as presented**

WHEREAS, this Board is the owner of certain real property identified as Medina County Tax Parcel ID Number 04-22A-09-049 and consisting of the former Westfield Elementary School (the "Property"); and

WHEREAS, this Board has determined to sell the Property to the Village of Westfield Center, Ohio pursuant to Section 3313.41(C) of the Ohio Revised Code and upon the terms and conditions set forth in the Agreement of Purchase and Sale currently on file with the Treasurer;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, Medina County, State of Ohio, that:

Section 1. Need for the Property. This Board determines that the Property is no longer needed for any school purpose, and approves and authorizes the sale of the Property pursuant to Section 3313.41(C) of the Ohio Revised Code.

Section 2. Start-up Community Schools and College-Preparatory Boarding Schools. This Board confirms and ratifies that there are no start-up community schools established under Chapter 3314 of the Revised Code and/or college-preparatory boarding schools established under Chapter 3328 of the Revised code that are located within the territory of the School District to which this Board must offer the Property for sale or lease pursuant to Sections 3313.41(G) and 3313.411 of the Revised Code.

Section 3. Approval of Agreement of Purchase and Sale. The President or Vice-President and the Treasurer of the Board are each authorized and directed, in the name, for, and on behalf of the Board (i) to execute the Agreement of Purchase and Sale in substantially the form currently on file with the Treasurer, and (ii) to execute and deliver a quitclaim deed conveying the Property to the Village of Westfield Center, Ohio, upon payment of the purchase price. The form of the Agreement and deed are approved with such changes therein that are not materially inconsistent with this Resolution and not substantially adverse to the School District and that are permitted by law and shall be approved by those officials. The approval of such changes, and that such changes are not materially inconsistent with this Resolution and not substantially adverse to the School District, shall be conclusively evidenced by the signing of the Agreement by those officials

Section 4. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable,

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necessary or appropriate, to consummate the transactions contemplated by this Resolution and the Agreement.

Section 5. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 6. Compliance with Open Meeting Requirements. It is hereby found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board of Education that resulted in such formal actions were held in meetings in compliance with the law.

Section 7. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 8. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Berry

Nays: None

Abstain: Mr. Hutson

Motion Carried

**2013-103 RESOLUTION FOR BUS PURCHASE**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following resolution:

**1. A resolution declaring urgent necessity and approving a contract with Cardinal Bus Sales & Services, Inc. for the purchase of two (2) new school buses as presented**

WHEREAS, Sections 3313.46 and 3327.08 of the Revised Code require boards of education to advertise for bids for a period of two weeks when they determine to purchase school buses, the estimated cost of which will exceed \$25,000, and to award contracts to the lowest responsible bidder, except in cases of urgent necessity; and

WHEREAS, the Board previously advertised and solicited bids for the required period of time for the purchase of a new bus, but no bids were received; and

WHEREAS, the purchase of the bus must be commenced as soon as possible in order to ensure its availability for use commencing as of the 2013-2014 school year; and

WHEREAS, this Board finds that such circumstances warrant the declaration of a case of urgent necessity in connection with the purchase of the bus.

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NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, Medina County, State of Ohio, that:

Section 1. Finding of Urgent Necessity. For the aforesaid reasons, this Board hereby finds, determines and declares that an urgent necessity exists with respect to the purchase of a new bus, that compliance with the relatively lengthy procedures prescribed by Sections 3313.46 and 3327.08 of the Revised Code could compromise the educational mission of the District, and that said Sections 3313.46 and 3327.08 do not apply to the contract approved under Section 2 herein.

Section 2. Approval of Contract. The President, Vice-President and Treasurer of this Board, and the Superintendent, each and all, are hereby authorized and directed to enter into a contract with Cardinal Bus Sales & Service, Inc. in the amount of \$90,926 each for the purchase of two (2) new buses.

Section 3. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution and the Agreement.

Section 4. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 5. Compliance with Open Meeting Requirements. It is hereby found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board of Education that resulted in such formal actions were held in meetings in compliance with the law.

Section 6. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 7. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

#### **OLD BUSINESS**

#### **COMMENCEMENT POLICY**

Superintendent Kubilus presented the concept to the Board last month. The Board would like to see some military recognition at graduation, but determined it is not necessary for a student to wear a military uniform at graduation.

**TIMBER UPDATE**

The appraiser stated that the District is being offered a fair price for the timber.

**2013-104 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mrs. Rych, to enter into executive session at 7:35 p.m. to prepare for, conducting, or reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Berry

Nays: None

Motion Carried

Mr. Berry excused himself from the Board Meeting at 7:35 p.m. and did not enter into Executive Session.

**2013-105 ADJOURN EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mrs. Rych to adjourn executive session at 8:30 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Curran and Mr. Schmidt

Nays: None

Motion Carried

**2013-106 ADJOURNMENT**

Mrs. Rych motioned, seconded by Mr. Hutson to adjourn the meeting at 8:31 p.m.

Roll call as follows:

Ayes Mrs. Rych, Mr. Hutson, Mrs. Rych, Mr. Curran and Mr. Schmidt

Nays: None

Motion Carried

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

Note: Resolution 2013-95 inadvertently not assigned